

**COUNCIL MEETING OF WESLEYVILLE BOROUGH**  
**BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510-1813**

**October 10, 2018 at 6:00pm**

**\*\*\*APPROVED\*\*\*MEETING MINUTES**

1. **Call To Order:** Dr. Merritt, President
2. **Invocation:** Dr. Merritt, President
3. **Pledge of Allegiance:** Dr. Merritt, President
  
4. **Roll Call:** Ms. Bigwood, Borough Secretary  
**Present:** Dr. Merritt, President; Councilors: Mrs. Julius, Mrs. Lijewski, Mr. Lombardozi, Mr. Pietsch; Mr. Gross, Public Works Supervisor; Ms. Bigwood, Borough Secretary  
Required attendance only 1st meeting of the month: Mr. Betza, Esq., Solicitor; Mr. Jozefczyk, Zoning/Permits/License, Mrs. Roseberry, Treasurer/Borough office supervisor  
**Optional:** Mr. Petrini, Sewer/Street Tech  
**Absent** Mr. Bills, Mayor; Mr. Johnson, Vice-President; Mr. Bello, Councilor  
**Optional:** Mr. Corey, Engineer; Chief Schulz, WPD; Mrs. Silbaugh, Tax Collector
  
5. **Citizens to Address Council:** (5-minute time limit per signed-in citizen)
  - a. Cecil Woodle, 2830 E. 28th Street-wanted to say thank you for not only filling, but also more recently asphaltting the pothole caused by his mail carrier to alleviate his water issue.
  - b. Eric Johnson, 2827 East 28<sup>th</sup> Street-questioned the status of his low-lying-backyard water issue.
  
6. **Approve Agenda:**
  - a. Motion to approve 10-10-18 agenda as presented, emailed 10-5-18, made by Mrs. Lijewski. Seconded by Mr. Pietsch, no further discussion, unanimous voice vote, motion carries.
  
7. **Approve Meeting Minutes:**
  - a. Motion to approve 9-26-18 meeting minutes, emailed 10-5-18, made by Mrs. Julius. Seconded by Mr. Pietsch, no further discussion, unanimous voice vote, motion carries.
  
8. **Special Administrative Business:**
  - a. Wesleyville Police Department-Officer Hawryliw, Code Enforcement report.
  
9. **Special Business:**
  - a. Motion to approve Hach quote to repair flow meter, made by Mr. Lombardozi. Seconded by Mr. Pietsch, no further discussion, unanimous voice vote, motion carries.
  
10. **Executive Session:** To discuss legal and/or personnel matters 6:35pm  
**Reconvene:** 7:10pm

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**11. Borough Administration/Management:**

- a. **Treasurer** – Mrs. Roseberry
  - i. Treasurer's Report – September check detail hardcopy distributed, emailed 10-5-18, for review and approval on 10-24-18.
  - ii. Hand out 2019 budget wish/want worksheets to be returned on 10-22-18.
  - iii. Motion to approve EPO 2000 employee health insurance renewal, made by Mr. Lombardozzi. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.
  - iv. Details for Early Intervention consultant RFP to proceed in the Finance, Garbage/Recycling and Public Works departments.
  - v. 2311/2313 Bird Drive address clarification. Both, as 2311-2313, should be given to the 911 Center by Mrs. Roseberry, per Mr. Betza.
  - vi. Motion to approve CDL license reimbursement be the same as WFD training (100% passing, 75% failing) made by Mr. Lombardozzi. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.
- b. **Borough Secretary** – Ms. Bigwood
  - i. 2019 Calendar circulated to Council to begin revision procedure.
  - ii. Status of items from prior meetings
    - (1) Flagpole plaque should arrive any day.
    - (2) Employee badges, lanyards, and business card purchasing process to begin.
  - iii. ECAB October dinner/meeting in Union City. Let Ms. Bigwood know if you want to attend. (Reminded by Mrs. Lijewski)
- c. **Police Department** – Activity Report
- d. **Fire Department** – Activity Report
- e. **Emergency Management** – Mr. Lombardozzi
  - i. WFD dropped call report: 33 calls, dropped 14 & delayed 4, missing 42% of their calls in September.
- f. **Public Works Supervisor** – Mr. Gross
  - i. Leaf truck is up and running, ready for the season.
  - ii. Leave the boxes up but take the four (4) cameras at Hinkler Park down 11/15/18.
  - iii. Trees in Hinkler Park will be taken down & stumped within the next couple of weeks.
- g. **Zoning/Permits/License** – Mr. Jozefczyk
  - i. Issued two (2) shed & one (1) fence permit, putting zoning/permits/license office in order.
  - ii. Zoning/Permits/License-Mr. Jozefczyk only has to attend the first meeting of the month.
  - iii. Discussion on swearing in Mr. Jozefczyk to enforce license rental. Further dialogue needed.

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**12. Professional Services:**

- a. Legal – Mr. Betza, Esq.
  - i. The Borough of Wesleyville has received the deed for the fish easement properties.

**13. Borough Boards, Committees and Commissions:**

- a. Planning Commission – Nothing to report.
- b. Wesleyville Community Day – Mrs. Lijewski, have not met yet.
- c. Neighborhood Watch – Mrs. Lijewski, nothing to report.
- d. Safety Committee – Nothing to report.

**14. Borough Council Department Chairs:**

- a. **Streets, Sanitary/Storm Sewer Chair** – Mr. Johnson, absent.
- b. **Parks & Recreation Chair** – Mrs. Julius
- c. **Finance Chair** – Mrs. Lijewski
  - i. Suggested mailbox outside of Borough Hall for letters to Santa, up for discussion. Perhaps an item for Junior Council? Ms. Bigwood agreed to assist as well. No motion needed.
- d. **Public Safety Chair** – Mr. Lombardozzi
  - (1) Status of items from prior meetings: East Erie County Communications Center letter regarding alarm monitoring.
    - (a) Smoke detectors.
    - (b) Entry alarms at recycling center.
    - (c) Mrs. Julius requested panic button with switch to turn on/off in hall and office.
    - (d) Contact Jessica Horan-Kunco to see if grant money was available.
  - ii. East Erie County ALS will be meeting next week.
- e. **Public Improvement Chair** – Mr. Pietsch
  - i. Junior Council Member, Annastet Ngo in attendance. Placement vote on 10-24-18.
  - ii. Discussion on Welcome to Wesleyville sign sponsorship.
- f. **Refuse & Recycling Chair** – Mr. Bello, absent.

**15. Borough Officers:**

- a. **Mayor** – Mr. Bills, absent
- b. **Council President** – Dr. Merritt, nothing to report.
- c. **Council Vice-President** – Mr. Johnson, absent.

**16. Good of the Order:**

- a. Work Session Meeting: Wednesday, October 24, 2018 @ 6pm, Borough Hall
- b. Regular Meeting: Wednesday, November 14, 2018 @ 6pm, Borough Hall

**17. Meeting Adjournment:**

- a. Motion to adjourn at 7:56pm made by Mr. Lombardozzi. Seconded by Mr. Pietsch, no further discussion, unanimous voice vote, motion carries.

Meeting Minutes Approved: Melissa Bigwood

Secretary

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Date: 10/25/18