

**WORK SESSION MEETING OF WESLEYVILLE BOROUGH COUNCIL  
BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510-1813**

**October 24, 2018 at 6:00pm**

**\*\*\*APPROVED\*\*\* MINUTES**

1. **Call to Order:** Mr. Johnson, Vice-President
2. **Invocation:** Mr. Johnson, Vice-President
3. **Pledge of Allegiance:** Mr. Johnson, Vice-President
  
4. **Roll Call:**  
**Present:** Ms. Bigwood, Borough Secretary  
Mr. Bills, Mayor; Mr. Johnson, Vice-President;  
Councilors: Mrs. Julius, Mrs. Lijewski, Mr. Lombardozzi,  
Mr. Bello; Mr. Gross, Public Works Supervisor;  
Ms. Bigwood, Borough Secretary  
Required attendance only 1st meeting of the month:  
Mrs. Roseberry, Treasurer/Borough office supervisor  
Optional: Mrs. Silbaugh, Tax Collector (6:15 departure)  
**Absent:** Dr. Merritt, President; Mr. Pietsch, Councilor  
Required attendance only 1st meeting of the month: Mr. Betza, Esq., Solicitor;  
Mr. Jozefczyk, Zoning/Permits/License  
Optional: Mr. Corey, Engineer; Chief Schulz, WPD;  
Mr. Petrini, Sewer/Street Tech
  
5. **Citizens to Address Council:** (5-minute time limit per signed-in citizen)
  - a. Marlene Silbaugh, 2812 East 32<sup>nd</sup> Street
    - i. Wanted to thank Council for sending her to such an enlightening convention.
    - ii. Resolution was passed in Senate recognizing the month of October as Elected Tax Collector's Month in Pennsylvania.
  
6. **Approve Agenda:**
  - a. Motion to approve 10-24-18 agenda as presented made by Mrs. Lijewski. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.
  
7. **Approve Meeting Minutes:**
  - a. Motion to approve 10-10-18 draft meeting minutes as presented made by Mrs. Lijewski. Seconded by Mr. Lombardozzi, no further discussion, unanimous voice vote, motion carries.
  
8. **Special Business:**
  - a. Council concluded all full time Borough employees, Tax Collector, Sewer/Streets Tech and Zoning/Permits/License get employee badges immediately; part time employees, after completed probation. Council in agreement, no motion needed.
  - b. Motion to have Ms. Bigwood order 75 lanyards made by Mr. Lombardozzi. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.
  - c. Flag pole plaque to arrive any day.

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- d. Codification update-General Code should be sending the Administrative Review (This phase of the project concentrates on the completeness of our materials. They will be asking us questions about our materials and if there is anything that appears to be missing they will request that we provide copies to them) within a week.
- e. Ms. Bigwood continuing to work on Facebook presence.
- f. Council to select dates for 2019 Calendar Spring Clean Up Day(s), Borough Wide Garage Sale and Wesleyville Community Day at next meeting, per Mr. Johnson.

**9. Treasurer's Report**

- a. Meeting with Planning Commission on 11-5-18 to coordinate Comprehensive Plan Early Intervention RFP.
- b. Motion to approve September check detail made by Mr. Lombardozzi. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.
- c. Requested review of preliminary budget to see if any changes need to be made.

**10. Borough Council Department Chairs:**

- a. Streets, Sanitary/Storm Sewer Chair – Mr. Johnson
  - i. Camera truck update, tabled from last several meetings. Mr. Johnson tabled.
  - ii. Municipal parking lot abandoned vehicles-Mr. Johnson requested Code Enforcement Officer get with WPD Chief & Mayor for wording input on specifically why the current ordinance cannot be enforced, in order for Council to rewrite a new ordinance that *can* be enforced.  
We need to look at how other municipalities handle it, per Mr. Johnson.
- b. Parks & Recreation Chair – Mrs. Julius
  - i. Trees should be planted by the end of the week.
  - ii. Christmas lights are becoming obsolete, will try to get one more year out of them.
  - iii. Looking into possibly having flags for next year.
- c. Finance Chair – Mrs. Lijewski
  - i. Budget meeting on 11-7-18
  - ii. Still working on Wesleyville Community Day report
- d. Public Safety Chair – Mr. Lombardozzi
  - i. 2900 North Street zoning issue, tabled until next meeting.
  - ii. East Erie Communications 10-16-18 meeting minutes passed out. Mr. Lombardozzi to confirm figures, Mr. Bello pointed out how much smaller in size we are than the other two (2) municipalities if we are splitting it three (3) ways.

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- iii. Motion to approve Connecto Electric proposal to change lighting made by Mr. Lombardozzi. Seconded by Mr. Bello, no further discussion, NOT unanimous voice vote, roll call vote:

Mr. Lombardozzi	Aye	Mr. Bello	Aye
Dr. Merritt	Absent	Mr. Johnson	Nay
Mrs. Julius	Nay	Mrs. Lijewski	Aye
Mr. Pietsch	Absent		

Aye's have it, motion carries.

- iv. Mr. Lombardozzi will work on gathering information on getting smoke detectors in the Borough Building, entry alarms at recycling center, Mrs. Julius' panic button request with switch to turn on/off in hall and office, and contact Jessica Horan-Kunco to see if grant money was available
- e. Public Improvement Chair – Mr. Pietsch, absent.
- i. Per Mr. Lombardozzi: Council agreed Junior Council Members must be a resident of Wesleyville, we have one (1) candidate with proper residency. The other two (2) can volunteer on the Planning Commission with Comprehensive Plan. Mr. Pietsch to follow up.
- f. Refuse & Recycling Chair – Mr. Bello
- i. Recycling Grant has officially been approved.
1. Mr. Johnson requested Mr. Bello give the office a copy of the grant.

**11. Borough Officers:**

- a. Mayor – Mr. Bills
- i. WPD Chief turned in his preliminary budget.
- ii. Expressed interest in reversing the 1-24-18 motion and keep the Crown Vic in service. To be discussed in Budget Meeting, per Mr. Johnson.
- b. Council President – Dr. Merritt, absent.
- c. Council Vice-President – Mr. Johnson, nothing to report.

**12. Executive Session:** To discuss legal and/or personnel matters 7:10pm

**13. Reconvene:** 7:40pm

**14. Good of the Order:**

- a. Budget Meeting, Wednesday, November 21, 2018, CANCELLED
- b. Work Session, Wednesday, November 28, 2018, CANCELLED
- c. **Budget Meeting, Wednesday, November 28, 2018, 6:00pm, Borough Hall**
- d. **Budget Meeting, Wednesday, December 5, 2018, 6:00pm, Borough Hall**
- e. **Council Meeting, Wednesday, December 12, 2018, 6:00pm, Borough Hall**
- f. Work Session, Wednesday, December 26, 2018, 6:00pm, Borough Hall

**15. Meeting Adjournment:**

- a. Motion to adjourn at 7:41 made by Mrs. Julius. Seconded by Mr. Lombardozzi, no further discussion, unanimous voice vote, motion carries.

Meeting Minutes Approved: Melissa Bigwood  
Secretary

Date: 11/29/18