

**WORK SESSION MEETING OF WESLEYVILLE BOROUGH COUNCIL  
BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510-1813**

**July 25, 2018 at 6:00pm**

**\*\*\*APPROVED\*\*\* MINUTES**

- 1. Call to Order:** Dr. Merritt, President
- 2. Invocation:** Dr. Merritt, President
- 3. Pledge of Allegiance:** Dr. Merritt, President
  
- 4. Roll Call:** Ms. Bigwood, Secretary  
**Present:** Mr. Bills, Mayor; Dr. Merritt, President; Councilors: Mrs. Julius, Mrs. Lijewski, Mr. Lombardozzi; Ms. Bigwood, Secretary; Mr. Briggs, Zoning/Permits/License  
**Absent:** Mr. Johnson, Vice President; Mr. Betza, Esq., Solicitor; Councilors: Mr. Bello, Mr. Pietsch; Mrs. Roseberry, Treasurer; Mr. Gross, Public Works Supervisor; Mrs. Silbaugh, Tax Collector; Mr. Corey, Engineer; Chief Schulz, Police Department; Mr. Petrini, Sewer/Street Tech
- 5. Citizens to Address Council:** None
- 6. Approve Agenda:**
  - a. Motion to approve 7-25-18 agenda as presented, emailed 7-19-18, made by Mrs. Julius. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.
- 7. Approve Meeting Minutes:**
  - a. Motion to approve 7-11-18 draft meeting minutes as presented, emailed on 7-19-18 made by Mr. Lombardozzi. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.
- 8. Executive Session:** 6:09
- 9. Reconvene:** 6:52
- 10. Administration Special Business:**
  - a. Public Works Interim Supervisor – Donald McKee, left at 6:20.
    - i. Hinkler Park electrical wiring issue being resolved today.
- 11. Special Business:**
  - a. Bids for Property for Sale, telephone inquiry non-responsive.
  - b. Flag pole installation is complete. Ms. Bigwood to look into getting a commemorative plaque for the Legion's generous donation.
  - c. Facebook update, on the back burner but still on to-do list.
  - d. Ms. Bigwood found several missing ordinances, General Code is in the initial stages of moving codification project from sales to production.
    - i. Ms. Bigwood applied for ECOG EGOV grant to assist with online ordinance update charges on July 12.
  - e. Motion to approve County Liquid Fuels funds be allocated for road salt made by Mr. Lombardozzi. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.
  - f. Motion to approve renewal of Northwest Insurance Coverage made by Mr. Lombardozzi. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.
    - i. Council requested more detailed explanation on Property page.
  - g. Motion to approve Borough membership in Pennsylvania Association of Municipal Administrators (PAMA) for 2018 made by Mrs. Julius. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.
  - h. Motion to approve Borough Secretary to attend Pennsylvania Association of Municipal Administrators (PAMA) 2018 annual conference for training made by Mr. Lombardozzi. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.
    - i. Ms. Bigwood was awarded the First Time Attendee Grant sponsored by PSAB to cover the cost of the conference.

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**12. Treasurer's Report**

- a. June check detail handed out for review. Motion to approve on 8/8/18.
- b. Motion to approve Maloney Reed Scarpitti & Company for 2018 audit at the cost of \$7150.00 made by Mr. Lombardozzi. Seconded by Mrs. Lijewski, no further discussion, NOT unanimous voice vote, roll call vote:

Mr. Lombardozzi	Nay	Mrs. Lijewski	Aye
Dr. Merritt	Aye	Mr. Johnson	Absent
Mr. Julius	Nay	Mr. Pietsch	Absent
Mr. Bello	Absent		
Tie vote, Mayor puts in ballot.		Mr. Bills	Aye

Aye's have it, motion carries.

**13. Borough Council Department Chairs:**

- a. Streets, Sanitary/Storm Sewer Chair – Mr. Johnson, absent.
  - i. Motion to approve lowest bid for Woodlawn Sewer Project tree removal made by Mr. Lombardozzi. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.
- b. Parks & Recreation Chair – Mrs. Julius
  - i. Resident inquiry regarding painting lines on the park grass for drum corps practice update, tabled from last meeting-waiting to hear back from resident.
  - ii. Hinkler Park near completion.
  - iii. Mrs. Lijewski requested the unsafe basketball hoops near Memorial Park be taken down. Dr. Merritt said ECOG potentially has grant money available and she will let Mrs. Julius know.
  - iv. Dr. Merritt said ECOG has a tree grant and Mrs. Julius needs to sit down with the arborist to confirm the details.
- c. Finance Chair – Mrs. Lijewski-nothing to report.
- d. Public Safety Chair – Mr. Lombardozzi
  - i. Still working on the EMS project, will update as needed.
- e. Public Improvement Chair – Mr. Pietsch, absent.
- f. Refuse & Recycling Chair – Mr. Bello, absent.

**14. Borough Officers:**

- a. Mayor – Mr. Bills
  - i. Motion made to add South Street from Station to Center closed as well for National Night Out made by Mr. Lombardozzi. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries. Wesleyville Public Works to supply Wesley Church with cones and barricades to close the roads for that night.
- b. Council President – Dr. Merritt
  - i. Requesting all Councilmembers review the Early Intervention Program (EIP) information via email from Ed Fosnaught from the DCED to discuss and vote on moving forward.
- c. Council Vice-President – Mr. Johnson, absent.

**15. Good of the Order:**

- a. Regular Council Meeting, Wednesday, August 8, 2018; 6:00pm, Borough Hall
- b. Work Session, Wednesday, August 22, 2018; 6:00pm, Borough Hall

**16. Meeting Adjournment:**

- a. Motion to adjourn at 7:37pm made by Mrs. Julius. Seconded by Mr. Lombardozzi, no further discussion, unanimous voice vote, motion carries.

Meeting Minutes Approved: Melissa Bigwood  
Secretary

Date: 7/12/18