

**WORK SESSION MEETING OF WESLEYVILLE BOROUGH COUNCIL  
BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510-1813**

**February 27, 2019 at 6:00pm**

**\*\*\*APPROVED\*\*\* MEETING MINUTES**

- 1. Call to Order:** Dr. Merritt, President
- 2. Invocation:** Dr. Merritt, President
- 3. Pledge of Allegiance:** Dr. Merritt, President
- 4. Roll Call:** Ms. Bigwood, Borough Secretary
  - Present:** Mr. Bills, Mayor; Dr. Merritt, President; Mr. Lombardozzi, Vice-President; Councilors: Mrs. Julius, Mrs. Lijewski, Mr. Wittenberg; Mr. Gross, Public Works Supervisor; Ms. Bigwood, Borough Secretary, Mrs. Roseberry, Treasurer/Borough office supervisor
  - Absent:** Councilors: Mr. Bello, Mr. Pietsch
  - Optional:** Mr. Corey, Engineer; Chief Schulz, WPD; Mr. Petrini, Sewer/Street Tech, Mrs. Silbaugh, Tax Collector
  - Required attendance only 1st meeting of the month:** Mr. Betza, Esq., Solicitor; Mr. Jozefczyk, Zoning/Permits/License
- 5. Citizens to Address Council:** (5-minute time limit per signed-in citizen)
  - a. Justine Stewart, 2905 Woodlawn Avenue
    - i. Expressed concerns on Wesleyville Borough employee use of company property for personal use, some committees are not giving updates, lack of respect between Council interactions.
- 6. Approve Agenda:**
  - a. Motion to approve 2-27-19 agenda, made by Mr. Wittenberg. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.
- 7. Approve Meeting Minutes:**
  - a. Motion to approve 2-13-19 draft meeting minutes as presented, made by Mrs. Julius. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.
- 8. Executive Session:** 8:21pm
- 9. Reconvene:** 8:35pm
- 10. Special Business:**
  - a. Motion to approve recommending Mr. Corey prepare streets projects bids for Mr. Betza's review made by Mr. Wittenberg. Seconded by Mr. Lombardozzi, no further discussion, unanimous voice vote, motion carries.
  - b. PSAB 'Wake up to the Issues' 4-26-19 breakfast in Harrisburg invitation passed out.
  - c. Erie County Association of Municipal Administrators (ECAMA) 3-14-19 dinner invitation passed out.
  - d. Motion to approve Wesleyville Borough pay for Borough Officials and up to two (2) members of the Wesleyville Hose Company attend the Erie County Association of Township Officials (ECATO) Firemen's Dinner made by Mr. Lombardozzi. Seconded by Mr. Wittenberg, no further discussion, unanimous voice vote, motion carries.

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- e. Motion to approve the garbage truck, compactor and generator be taken to auction made by Mr. Wittenberg. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.
- f. John Ropelewski, 3313 Freemont Street. Questioned BIU's inspection. Tabled.
- g. Mr. Lombardozzi questioned 8-22-18 motion to approve Mr. Betza to review entertainment for ordinance to rezone 2900 North Street from R3 to B1. Tabled pending further clarification.
- h. Discuss policy/guidelines/administrative set of rules regarding Borough buildings for personal vehicles. Tabled.
- i. Safety Committee's report regarding East side Council chambers door not closing properly. Mr. Gross currently working on this. Tabled.
- j. Erie County Future Land Use Map letter review, presented to Council 2-13-19. Tabled.
- k. Website pages in need of updating passed out, tabled from last meeting.
- l. State Ethics Commission/Statement of Financial Interests still needed from Mr. Bello & Mr. Pietsch.
- m. Badge update. In process.
- n. Facebook presence. Ms. Bigwood still working on deleting old page(s). In process.
- o. Codification update. In process.
- p. Motion to approve the hiring of a temp while Ms. Bigwood is out of the office made by Mr. Wittenberg. Seconded by Mr. Lombardozzi, no further discussion, unanimous voice vote, motion carries.

**11. Treasurer's Report**

- a. Present Treasurer's Report, February check detail for review.
- b. Discuss residential rental inspection process. Tabled.
- c. RFP's requested from Vector for Security Cameras.
- d. Motion to approve advertising of draft ordinance for the Borough to vacate Park Drive made by Mr. Wittenberg. Seconded by Mr. Lombardozzi, further discussion, not unanimous voice vote, roll call vote:

Mr. Wittenberg	Aye	Mr. Lombardozzi	Aye
Dr. Merritt	Aye	Mr. Bello	Absent
Mrs. Julius	Nay	Mrs. Lijewski	Aye
Mr. Pietsch	Absent		

Aye's have it, motion carries.

**12. Borough Council Department Chairs:**

- a. Streets, Sanitary/Storm Sewer Chair – Mr. Wittenberg
  - i. Erie Sewer Authority Minutes passed out.
  - ii. Outsourcing strategy for extreme weather update.
  - iii. Status of items from prior meetings:
    - 1. Camera truck update, tabled from last several meetings. Mr. Gross to update Mr. Wittenberg.
    - 2. Municipal parking lot – Ordinance requested, tabled from last several meetings.

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- b. Parks & Recreation Chair – Mrs. Julius
- i. Status of items from prior meetings:
1. Looking into cost data on Hinkler Park rental fees to see if a 2020 Fee Schedule adjustment needs to be made.
  2. Looking into playground equipment grants for Memorial Park.
  3. Motion to approve final amended (date of February 13, 2019) Employee Handbook made by Mr. Wittenberg. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.
  4. New Christmas lights update.
- c. Finance Chair – Mrs. Lijewski
- i. Requested Mr. Gross look into a new door for the storage room.
- d. Public Safety Chair – Mr. Lombardozzi
- i. Status of items from prior meetings:
1. Generator update, waiting for RFP's.
  2. East Erie County Communications Center letter regarding alarm monitoring-update, included in Vector RFP.
  3. Smoke detector-update. Will have information to present at the next meeting, including security camera system, included in Vector RFP.
  4. Entry alarms at recycling center-update, included in Vector RFP.
  5. Mrs. Julius requested panic button with switch to turn on/off in hall & office. Tabled.
  6. Contact Jessica Horan-Kunco to see if grant money was available-update.
- ii. Motion to approve Mr. Lombardozzi attend EMMCO West Symposium made by Mr. Wittenberg. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.
- e. Public Improvement Chair – Mr. Pietsch, absent.
- i. Buffalo Road planters.
- f. Refuse & Recycling Chair – Mr. Bello, absent.

**13. Borough Officers:**

- a. Mayor – Mr. Bills
- i. Nothing to report.
- b. Council President – Dr. Merritt
- i. Nothing to report.
- c. Council Vice-President – Mr. Lombardozzi
- i. Nothing to report.

**14. Good of the Order:**

- a. Regular Council Meeting, Wednesday, March 13, 2019, 6:00pm, Borough Hall
- b. Work Session, Wednesday, March 27, 2019, 6:00pm, Borough Hall

**15. Meeting Adjournment:**

- a. Motion to adjourn made by Mr. Lombardozzi. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.

Meeting Minutes Approved: Melissa Bigwood  
Borough Secretary

Date: 4/25/19