

**REGULAR MEETING OF WESLEYVILLE BOROUGH COUNCIL
BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510**

April 10, 2019 at 6:00pm

*****APPROVED*** Meeting Minutes**

1. **Call to Order:** Mr. Lombardozi, Vice President 6:00pm
2. **Invocation:** Mr. Lombardozi, Vice President
3. **Pledge of Allegiance:** Mr. Lombardozi, Vice President
4. **Roll Call:** Acting Secretary Tina Roseberry
Present: Mr. Bills, Mayor; Mr. Lombardozi, Vice President; Councilors: Mrs. Julius, Mrs. Lijewski, Mr. Wittenberg. Mr. Betza, Solicitor; Mr. Jozefczyk, Mr. Petrini, Mrs. Rosebery
Absent: Dr. Merritt, President; Councilors: Mr. Bello, Mr. Pietsch. Mr. Gross, Ms. Bigwood
5. **Code Enforcement Activity Report-** Officer J. Hawryliw - absent
6. **Citizens to Address Council:** (5-minute time limit per signed-in citizen)
 - a. Brett Culver: 3326 North Street – purchased property in repository sale. Does not have sewer hookup. Received bill from Erie Water Works and does not see where he is being charged for anything through the Borough. Office to verify, will not back charge him.
7. **Approve Agenda:** Motion to approve agenda made by Mr. Wittenberg, seconded by Mrs. Julius. Mr. Wittenberg to add info under meeting minutes. No further discussion, unanimous voice vote, motion carries
8. **Approve minutes:** Motion to approve meeting minutes from 3/27/19 made by Mr. Wittenberg, seconded by Mrs. Julius. Mr. Wittenberg requested information regarding Old Business 8c and asked if Mrs. Roseberry contacted Mr. Betza regarding the legal issue of the additional funds from Liquid Fuels. Mrs. Roseberry did not contact Mr. Betza but had spoken to Mr. Corey regarding the additional catch basin funding and Mr. Corey stated that there would not be a need to revise the Bids. Mr. Betza agreed to this statement and that a change order would be done. No further discussion, unanimous voice vote, motion carries.
9. **Old Business**
 - a. 2900 North Street – WAM parcel – Discussion regarding the validity of the LWCF restrictions. Mrs. Rosebery requested an opportunity to locate all documentation regarding Memorial Park and the LWCF grant. Motion made by Mr. Wittenberg, seconded by Mrs. Lijewski that anyone bring a grant application motion forward to apply for a grant should have the checklist of the grant available as well as have the grant information to the Borough Office Supervisor/Treasurer at least 2 weeks prior to the grant deadline date. Discussion continued. Unanimous voice vote, motion carries.
 - b. Sewer Truck – Mr. Wittenberg – tabled from 3/27/19 meeting. Information given by LFM/L Jason Bronson regarding the cost of repairing the sewer camera truck. Mr. Wittenberg requested that the item be tabled until Mr. Gross is in attendance to discuss.
 - c. Employee Policy & Procedure list/borough buildings used for personal use of employees/officials – Personnel Committee – Mrs. Julius (for information purposes only). In discussion of the use of employees/officials/hose company for personal vehicles, motion made by Mrs. Lijewski, seconded by Mr. Wittenberg for the installation of 2 cameras in the Borough garage by Vector Security in the amount of \$675.00. No further discussion, unanimous voice vote, motion carries.
10. **New Business**
 - a. ECAB dinner invitation reservation due by April 13th. Mrs. Julius and Mrs. Lijewski will be attending and Mrs. Julius will obtain the items for the gift baskets.
 - b. COG Memorandum of Understanding for Multi-Municipal Collaboration. Reviewed by Council, motion made by Mrs. Julius, seconded by Mr. Wittenberg to approve the payment of \$500 to the COG for the Memorandum of Understanding for Multi-Municipal Collaboration. No further discussion, unanimous voice vote, motion carries.
 - c. Street closing for Wesley United Methodist Church on 4/20/19 from 8:30am to noon. Motion made by Mr. Wittenberg, seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries. Mrs. Roseberry to inform Mr. Gross of closing and where and when street barriers should be placed.
 - d. Motion made by Mr. Wittenberg, seconded by Mrs. Julius to allow interested party in the property next to the DJ office to obtain the soil samples prior to the Borough going forward with the subdivide and re-assess and place a legal ad for public costs. No further discussion, unanimous voice vote, motion carries.

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11. Borough Administration/Management:

- a. Borough Office Supervisor/Treasurer – Motion to approve March check detail made by Mr. Wittenberg, seconded by Mrs. Julius. No further discussion, unanimous voice vote, motion carries.
- b. Motion made by Mrs. Julius, seconded by Mr. Wittenberg to approve the purchase of a toolbox by Jason Bronson not to exceed the cost of \$1,000. No further discussion, unanimous voice vote, motion carries.
- c. Motion by Mr. Wittenberg, seconded by Mrs. Lijewski to continue to retain the Borough Office temporary for an additional 10 days to assist Mrs. Roseberry in duties. No further discussion, unanimous voice vote, motion carries.
- d. Streets Department – Mr. Gross was unable to attend the meeting; however, he did leave instructions as to what his best determination would be for the ditch maintenance would be. Motion by Mr. Wittenberg, seconded by Mrs. Julius to approve PWGS Supervisor Rick Gross to move forward utilizing Miller Excavating at the amount of \$1,200. Mrs. Lijewski stated that there should be more than one option for the project. Roll Call Vote:
Mr. Wittenberg AYE Mrs. Julius Aye Mr. Lombardozzi AYE
Mrs. Lijewski NAY
Motion carries 3 to 1.
- e. Police Department – Activity Report FYI
- f. Zoning/Permits/Licenses: W. Jozefczyk: Activity Report FYI
- g. Wesleyville Hose Company: Activity Report FYI
 - i. Chief Flak informed Council of FEMA grant received for ventilation modifications to the Hose Building. Motion made by Mr. Wittenberg, seconded by Mrs. Lijewski to approve to Wesleyville Hose Company putting an exhaust fan vent in the Hose building and that the Borough will waive all Borough related fees. No further discussion, unanimous voice vote, motion carries.
 - ii. Motion made by Mr. Wittenberg, seconded by Mrs. Julius to have Wesleyville Hose Company continue services for Fire and EMS from April to December 2019. No further discussion, unanimous voice vote, motion carries.

12. Professional Services:

Any additional Boards, Committees and Commissions concerns

- i. Safety Committee: Meeting minutes from March meeting provided. – Instructor to attend the April 17th meeting to recertify members of the Safety Committee.

13. Borough Boards, Committees and Commissions:

- a. Safety Committee- Meeting minutes provided - East Door- Safety committee addressing
Any additional Boards, Committees and Commissions concerns

14. Borough Council Department Chairs:

Any Borough Council Department Chair concerns or issues to be addressed

15. Executive Session: to discuss legal and/or personnel matters

16. Borough Officers:

Any Borough Officers concerns or issues to be addressed

17. Good of the Order:

- a. Work Session Meeting: Wed., 4/24/2019 @ 6:00pm, Borough Hall.
- b. Next Regular Meeting: Wed., 5/8/2019@ 6:00pm, Borough Hall.

18. Meeting Adjournment: Mrs. Julius had to leave at 7:25pm therefore did not have a quorum and meeting was adjourned.

Tina Roseberry

Tina Roseberry, Borough Office Supervisor/Treasurer
Acting Secretary

4-25-19

DATE