

**WORK SESSION MEETING OF WESLEYVILLE BOROUGH COUNCIL
BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510-1813**

APRIL 24, 2019 AT 6:00PM

*****APPROVED***MEETING MINUTES**

- 1. Call to Order:** Dr. Merritt, President
- 2. Invocation:** Dr. Merritt, President
- 3. Pledge of Allegiance:** Dr. Merritt, President
- 4. Roll Call:** Ms. Bigwood, Borough secretary
Present: Mr. Bills, Mayor; Dr. Merritt, President; Mr. Lombardozzi, Vice-President;
Councilors: Mrs. Julius, Mrs. Lijewski, Mr. Wittenberg;
Ms. Bigwood, Borough Secretary
Optional: Mrs. Silbaugh, Tax Collector
Required attendance only 1st meeting of the month:
Mrs. Roseberry, Treasurer/Borough office supervisor
Annastet Ngo, Junior Council Member
Absent: Councilors: Mr. Bello, Mr. Pietsch; Mr. Gross, Public Works Supervisor
Optional: Mr. Corey, Engineer; Chief Schulz, WPD; Mr. Petrini, Sewer/Street Tech
Required attendance only 1st meeting of the month:
Mr. Betza, Esq., Solicitor; Mr. Jozefczyk, Zoning/Permits/License
- 5. Citizens to Address Council:** None
- 6. Approve Agenda:**
 - a. Motion to approve 4-24-19 Agenda, emailed 4-18-19, made by Mr. Wittenberg with the addition of 9.J. 'Quilts' under New Business. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.
- 7. Approve Meeting Minutes:**
 - a. Motion to approve 2-27-19 and 4-10-19 draft Meeting Minutes as presented, emailed 4-18-19 and 4-22-19 made by Mr. Wittenberg. Seconded by Mrs. Lijewski, unanimous voice vote with Dr. Merritt abstaining, motion carries.
- 8. Old Business:**
 - a. 2900 North Street – WAM parcel to be discussed after Mr. Betza gives assessment. Paperwork handed out for informational purposes only. (Please keep in folder for next meeting.) Tabled.
 - b. Sewer Truck, tabled.
 - c. Employee Policy & Procedure list-Council discussion/suggestions. Personnel Committee in process.
- 9. New Business:**
 - a. PSAB Wake up to the Issues Breakfast invitation extended.
 - b. Motion to approve awarding Streets Resurfacing Project to McCormick Construction at \$79,114.64 and the Curb Ramp Replacement project goes to Amendola Development at \$34,195.00 made by Mr. Wittenberg. Seconded by Mr. Lombardozzi, unanimous voice vote, motion carries. Mr. Wittenberg complimented Mrs. Roseberry and Mr. Gross for getting the numbers/information for the bid. Also Mr. Petrini and Mr. Corey for doing such a great job and team effort.
 - c. EACOG Annual Municipal Officials Assembly invitation. Ms. Bigwood to make reservations.
 - d. Pennsylvania State Mayors' Association 'Mayor of the Year' nomination letter handed out.
 - e. Motion to approve request for nonresident cancer fundraiser to be held in Borough Hall or Hinkler Park made by Mr. Wittenberg with the specification of no consumption of alcohol if raffling alcoholic bottles. Seconded by Mr. Lombardozzi, further discussion, not unanimous voice vote, roll call vote:

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|----------------|--------|-----------------|--------|
| Mr. Wittenberg | Aye | Mr. Lombardozzi | Aye |
| Dr. Merritt | Aye | Mr. Bello | Absent |
| Mrs. Julius | Aye | Mrs. Lijewski | Nay |
| Mr. Pietsch | Absent | | |

Aye's have it, motion carries.

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- f. Council discussion on ID Badge template with maroon background with small Borough logo in top right corner, all badges should have title of 'Borough Official', including Police Clerk, except Mr. Bills' will say 'Mayor'.
- g. Submissions for the newsletter requested. Mrs. Roseberry reiterated the newsletter was primarily for recycling, covered under the recycling grant.
- h. Motion to send Mr. Betza PABCO information with two (2) sample resolutions for Mr. Betza to review, then discuss with his recommendation at the 5-8-19 Council meeting made by Mr. Wittenberg. Seconded by Mr. Lombardozzi, no further discussion, unanimous voice vote, motion carries. Ms. Bigwood to send information to Mr. Betza.
- i. Motion to approve \$50 for refreshments at Pydonefamily 'Take Back Drugs' event on Saturday April 27th from 10am to 2pm at Borough Hall made by Mr. Lombardozzi. Seconded by Mr. Wittenberg, no further discussion, unanimous voice vote, motion carries.
- j. Mrs. Lijewski suggested maintaining the quilts that were in the Borough hall, quoted so far at \$1000.00. Will get firmer pricing to present to Council.

10. Borough Administration/Management:

- a. Treasurer/Borough office supervisor – Mrs. Roseberry
 - i. Treasurer's Report, FYI.
 - ii. Motion to approve Act 600 regarding the Police Department Pension Plan made by Mr. Lombardozzi. Seconded by Mr. Wittenberg, no further discussion, unanimous voice vote, motion carries.
 - iii. Motion to approve Act 44 regarding the Procedures for compliance with the professional services contract made by Mrs. Lijewski. Seconded by Mr. Wittenberg, no further discussion, unanimous voice vote, motion carries.

11. Professional Services:

Any additional Boards, Committees and Commissions concerns. None.

12. Borough Boards, Committees and Commissions:

- a. Mr. Wittenberg will be presenting MPO information for next meeting.

13. Borough Council Department Chairs:

- a. Mrs. Lijewski requested ordinance/resolution clarification for vaping. Mr. Wittenberg suggested it be placed on next meeting's agenda.
- b. Mr. Lombardozzi will be doing more research on getting a glass crusher/imploder.

14. Executive Session: 7:28

15. Reconvene: 7:32

16. Borough Officers:

- a. Mayor
 - i. Mr. Bills will be representing Wesleyville Borough at the National Day of Prayer on May 2, 2019.
 - ii. Mr. Bills is getting graphic examples for the new Welcome to Wesleyville signs. Old signs to be returned to Bates.

17. Good of the Order:

- a. Regular Council Meeting, Wednesday, May 8, 2019, 6:00pm, Borough Hall.
- b. Work Session, Wednesday, May 22, 2019, 6:00pm, Borough Hall.

18. Meeting Adjournment:

- a. Motion to adjourn made by Mr. Lombardozzi. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.

Meeting Minutes Approved: Melissa Bigwood
Borough Secretary

Date: 5/9/19