

**COUNCIL MEETING OF WESLEYVILLE BOROUGH
BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510**

May 8, 2019 at 6:00pm

*****APPROVED***MINUTES**

1. **Call To Order:** Dr. Merritt, President
2. **Invocation:** Dr. Merritt, President
3. **Pledge of Allegiance:** Dr. Merritt, President
4. **Roll Call:** Ms. Bigwood, Borough Secretary
 - Present:** Dr. Merritt, President; Mr. Lombardozzi, Vice-President;
Councilors: Mrs. Lijewski, Mr. Wittenberg;
Ms. Bigwood, Borough Secretary
 - Required attendance only 1st meeting of the month:
Mr. Betza, Esq.; Solicitor;
Mrs. Roseberry, Treasurer/Borough office supervisor;
Annastet Ngo, Junior Council Member
 - Optional:
Mr. Petrini, Sewer/Street Tech
 - Absent:** Mr. Bills, Mayor-not in attendance; Councilors: Mr. Bello,
Mrs. Julius, Mr. Pietsch; Mr. Gross, Public Works Supervisor;
 - Optional:
Mr. Corey, Engineer; Chief Schulz, WPD;
Mrs. Silbaugh, Tax Collector
 - Required attendance only 1st meeting of the month:
Mr. Jozefczyk, Zoning/Permits/License;
Tim Gallagher, Junior Council Member
5. **Code Enforcement/Police Activity Report** – Officer J. Hawryliw – Verbal Activity Report. Questions and discussion from audience, staff and Council members.
6. **Citizens to Address Council:** (5-minute time limit per signed-in citizen)
 - a. Hope & Faith Chapel, 2313 Bird Drive, Erie, PA 16510, 814-868-3899
 - i. Requested change of parking signs on both sides of Bird Drive to allow their parishioners to park as the church’s parking lot is under construction.
 - b. Annastet Ngo, 2209 Willow Street, Erie, PA 16510, 814-898-1084
 - i. Inquired about pothole repair.
7. **Approve Agenda:** Motion to approve agenda, emailed 5-3-19 made by Mr. Wittenberg with the addition of 13.a ‘Planning Commission’ under 13. Borough Boards, Committees and Commissions. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.
8. **Approve Minutes:** Motion to approve 4-24-19 draft meeting minutes, emailed 5-3-19 made by Mr. Wittenberg. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.
9. **Old Business:**
 - a. Motion to approve lease be amended to move WAM parcel to 2901 North Street made by Mr. Lombardozzi. Seconded by Mr. Wittenberg, further discussion, not unanimous voice vote, roll call vote:

Mr. Lombardozzi	Aye	Mr. Wittenberg	Nay
Dr. Merritt	Aye	Mr. Bello	Absent
Mrs. Julius	Absent	Mrs. Lijewski	Aye
Mr. Pietsch	Absent		

Aye’s have it, motion carries.
 - b. Motion to approve Jason Bronson to do the sewer truck work made by Mr. Wittenberg. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.
 - c. ID Badge update, Council approved sample sent to vendor for final proof.
 - d. Draft Ordinance book update, Council approved wording change, no motion needed. Ms. Bigwood will convey to General Code.

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- e. Motion to approve budgeting the additional monies (other than recycling grant funds) for the newsletter made by Mr. Wittenberg. Seconded by Mr. Lombardozi, much further discussion. Until pricing is determined, Mr. Wittenberg rescinds his motion and requested it tabled pending further information.
- 10. New Business:**
- a. Motion to approve QuickBooks training not to exceed five hundred dollars (\$500) for Mrs. Roseberry made by Mr. Lombardozi. Seconded by Mr. Wittenberg, no further discussion, unanimous voice vote, motion carries.
- b. "FY2019 Wesleyville Community Day - June? 22nd? 2019" – funding discussion, tabled.
- c. "FY2019 WesBoro June Fee Schedule Resolution & FY2018 WesBoro Fee Schedule-Zoning Fee-\$400", tabled.
- d. Dr. Merritt requested approval from Council in the second step of the EACOG EMS study-participation commitment. Council approved, no motion needed.
- e. "What is legal for Borough to do to recognize deceased party ...no Flowers but a 'donation'?", WW, tabled.
- f. "Erie County CDBG Application - Due: June 21, 2019 - W. A. Wittenberg, tabled.
- g. Motion to approve T-Mobile cell tower at 3118 Station Road upgrade made by Mr. Lombardozi. Seconded by Mr. Wittenberg, no further discussion, unanimous voice vote, motion carries.
- h. Legal vaping – Mrs. Lijewski, tabled.
- 11. Borough Administration/Management:**
- a. Treasurer/Borough office supervisor – Mrs. Roseberry
- i. Treasurer's report, FYI.
- ii. Motion to approve April check detail, hardcopy passed out 4-24-19 & emailed 5-3-19, tabled.
- b. Zoning/Permits/Licenses – Mr. Jozefczyk, absent.
- c. Wesleyville Hose Company – Activity Report.
- i. Chief Flak questioned if Wesleyville Borough has a Fire Department billing Ordinance. Chief Flak provided Ms. Bigwood sample ordinances to give to Mr. Betza for further ordinance/fee schedule recommendation.
- 12. Professional Services:**
- a. Mr. Betza, PABCO resolution recommendations. Mr. Betza approved draft resolution format. Council to make decision, tabled.
- 13. Borough Boards, Committees and Commissions:**
- a. MPO, tabled.
- b. Planning Commission:
- i. Motion to approve changing the status of Planning Commission member Amy Murdoch from Primary to Alternate member effective immediately for the remainder of term made by Mr. Wittenberg. Seconded by Mr. Lombardozi, no further discussion, unanimous voice vote, motion carries.
- ii. Motion to approve Todd Wakeley of 2213 Market Street, effective immediately, to serve a four (4) year term on the Planning Commission made by Mr. Wittenberg. Seconded by Mr. Lombardozi, no further discussion, unanimous voice vote, motion carries.
- 14. Borough Council Department Chairs:**
Any Borough Council Department Chair concerns or issues to be addressed. None.
- 15. Executive Session:** To discuss legal and/or personnel matters. None.
- 16. Borough Officers:**
Any Borough Officers concerns or issues to be addressed. None.
- 17. Good of the Order:**
- a. Work Session Meeting: Wednesday, May 22, 2019 @ 6:00pm, Borough Hall.
- b. Next Regular Meeting: Wednesday, June 12, 2019@ 6:00pm, Borough Hall.
- 18. Meeting Adjournment:** Meeting was adjourned at 7:38pm due to Mr. Lombardozi departing-no quorum.

Meeting Minutes Approved: Melissa Bigwood
Borough Secretary

Date: 5/9/19