

COUNCIL MEETING OF WESLEYVILLE BOROUGH
BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510-1813

JULY 24, 2019 AT 6:00PM

***** APPROVED *** MINUTES**

1. **Call To Order:** Dr. Merritt, President
2. **Invocation:** Dr. Merritt, President
3. **Pledge of Allegiance:** Dr. Merritt, President

4. **Roll Call:** Ms. Bigwood, Borough Secretary
Present: Mr. Bills, Mayor; Dr. Merritt, President; Mr. Lombardozzi, Vice-President (6:05pm); Councilors: Mrs. Julius, Mrs. Lijewski, Mr. Wittenberg; Mr. Gross, Public Works Supervisor; Ms. Bigwood, Borough Secretary.

Required attendance only 1st meeting of the month:
Mrs. Roseberry, Treasurer/Borough office supervisor

Optional: Mr. Petrini, Sewer/Street Tech

Absent: Councilors: Mr. Bello, Mr. Pietsch

Required attendance only 1st meeting of the month:
Mr. Betza, Esq., Solicitor; Zoning/Permits/License;
Junior Council Members: Annastet Ngo, Tim Gallagher

Optional: Mr. Corey, Engineer; Chief Schulz, WPD; Mrs. Silbaugh, Tax Collector

5. **Exit Audit:**
 - a. Ryan D. Garofalo, CPA, Maloney Reed Scarpitti & Company
 - i. Exit Audit detailed discussion. 2018 Audit Q&A's from Council, Borough employees and residents.

6. **Citizens to Address Council:** (5-minute time limit per signed-in citizen)
 - a. Mark Seaholm, 3717 Harbor Ridge Trail, Erie, PA 16510
 - i. Expressed frustrations regarding his father's Sewer Lateral application failure.
 1. Ms. Bigwood to gather information and send letter.
 - b. Matt Brigham, 2940 North Street, Erie, PA 16510
 - i. Voiced concerns regarding North Street lot parking and parking permits.
 1. Ms. Bigwood to assist resident finding info on getting disability parking status.
 - c. Al Black, 3012 Buffalo Road, Erie, PA 16510
 - i. Articulated apprehensions concerning North Street lot parking.

7. **Approve Agenda:** Motion to approve 7-24-19 Agenda with change of discussing Wesleyville Area Museum after Citizens to Speak made by Mr. Wittenberg. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.

8. **Old Business:**
 - a. Wesleyville Area Museum discussion. Mr. Lombardozzi will put together a better presentation. Tabled.

9. **Approve Minutes:** Motion to approve 7-10-19 draft Meeting Minutes with verbiage correction on 12.a.i. remove word 'usurped' and change 'providing' to 'provided' made by Mrs. Julius. Seconded by Mrs. Lijewski, further discussion, unanimous voice vote with Dr. Merritt abstaining due to absence, motion carries.

10. **Old Business:**
 - a. Motion to approve General Borough Policies. Tabled.
 - b. Zoning Officer. Tabled.
 - c. Motion to approve Haines Printing Service as the company used to make 2000, 8-page Borough newsletters made by Mr. Wittenberg. Seconded by Mr. Lombardozzi, further discussion, unanimous voice vote, motion carries.
 - d. Motion to approve Resident Physically Disabled Parking Sign Request form made by Mr. Wittenberg. Seconded by Mrs. Lijewski, further discussion, unanimous voice vote, motion carries.

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Old Business con't:

- e. Dr. Merritt requested the status of the Early Intervention Program process.
 - i. Mrs. Roseberry will update the second round of rfp's and send out.

11. New Business: None.

12. Borough Administration/Management:

- a. Borough Office Supervisor/Treasurer –Mrs. Roseberry
 - i. Motion to approve June check detail made by Mr. Wittenberg. Seconded by Mrs. Lijewski, no further discussion, unanimous voice vote, motion carries.
 - ii. General, Sewer & Garbage unreconciled reports presented, emailed 7-19-19. FYI
 - iii. Wesleyville Borough Employee Pension Plan Compliance Audit presented. FYI
 - iv. Motion to approve National Night Out expenses made by Mr. Lombardozzi. Seconded by Mr. Wittenberg, further discussion, unanimous voice vote, motion carries.
 - v. Motion to approve McCormick Construction bid at \$29535.00 for Edison Avenue paving project made by Mrs. Lijewski. Seconded by Mrs. Julius, further discussion, unanimous voice vote, motion carries.
- b. Borough Secretary – Ms. Bigwood
 - i. Motion to approve Ordinance 2019-08 (for fire billing) made by Mr. Wittenberg. Seconded by Mr. Lombardozzi, no further discussion, unanimous voice vote, motion carries.
 - ii. Motion to approve, pending Mr. Betza's approval, advertising Codification related documents (Notice of Introduction first, Notice of Adoption 30 days later) made by Mr. Wittenberg. Seconded by Mrs. Lijewski, further discussion, unanimous voice vote, motion carries.
 - iii. Motion to approve General Code's Supplement No. 1 Estimate up to \$1000 made by Mr. Wittenberg. Seconded by Mrs. Julius, further discussion, unanimous voice vote, motion carries.
 - iv. TABLED UNTIL 9-11-19 MEETING – Motion to approve Ordinance 2019-05 Adopting Revisions to the 1989 Code of Ordinances. (advertised 7-11-19)

13. Borough Boards, Committees and Commissions:

- a. National Night Out – Mrs. Lijewski
 - i. Received grant approval from United Way. Includes four (4) local churches. Requested to use Borough electricity for various events.
 - ii. Motion to approve street closing for National Night Out made by Mrs. Julius. Seconded by Mr. Lombardozzi, further discussion, unanimous voice vote, motion carries.
- b. Public Safety Chair Mr. Lombardozzi
 - i. East County EMS Board of Directors meeting information packet passed out.
 - ii. ECHO 1 has been totally outfitted and once licensed will be providing ALS for Wesleyville Borough.

14. Borough Council Department Chairs:

- a. Parks and Recreation Department Mrs. Julius
 - i. Motion to approve Grace Church (2420 Cumberland Road) hold their annual Fall Fest at Memorial Park on 9-28-19 made by Mr. Wittenberg. Seconded by Mrs. Julius, further discussion, unanimous voice vote, motion carries.

15. Executive Session: To discuss legal and/or personnel matters, none.

16. Borough Officers:

Any Borough Officers concerns or issues to be addressed, none.

17. Good of the Order:

- a. Next Regular Meeting: Wednesday, August 14, 2019, 6:00pm, Borough Hall.
- b. Work Session Meeting: Wednesday, August, 28, 2019, 6:00pm, Borough Hall.

18. Meeting Adjournment:

- a. Meeting adjourned at 8:18pm.

Meeting Minutes Approved:

Melissa Bigwood
Borough Secretary

Date: 8/29/19