

**BUDGET MEETING OF WESLEYVILLE BOROUGH**  
**BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510-1813**

**NOVEMBER 20, 2019 AT 6:00PM**

**\*\*\* APPROVED \*\*\* MINUTES**

1. **Call To Order:** Dr. Merritt, Council President
2. **Invocation:** Dr. Merritt, Council President
3. **Pledge of Allegiance:** Dr. Merritt, Council President
4. **Roll Call:** Ms. Bigwood, Borough Secretary

**Present:** Mr. Bills, Mayor; Dr. Merritt, Council President; Mr. Lombardozzi, Council Vice-President;  
Councilors: Mrs. Julius, Mrs. Lijewski, Mr. Wittenberg; Ms. Bigwood, Borough Secretary

Required attendance only 1st meeting of the month:

Mrs. Roseberry, Treasurer/Borough Office Supervisor

Optional: Mrs. Silbaugh, Tax Collector

**Absent:** Councilors: Mr. Bello, Mr. Pietsch

Required attendance only 1st meeting of the month:

Mr. Betza, Esq., Solicitor; Mr. Dyne, Sewer Tech/Zoning/Permits/License

Junior Council Members: Annastet Ngo, Tim Gallagher

Optional: Mr. Corey, Engineer; Chief Schulz, WPD;  
Mr. Gross, Public Works Supervisor

5. **Citizens to address Council:** (5-minute time limit per signed-in citizen)
  - a. Marlene Silbaugh, 2812 East 32<sup>nd</sup> Street
    - i. Asked for confirmation of amount of money we were going to be short in the budget.
6. **Approve Agenda:** Motion to approve 11-20-19 draft agenda with additions of 7.f. 'Land Bank update' and 7.g. 'Who may see draft copies of the budget?' made by Mr. Wittenberg. Seconded by Mrs. Julius, further discussion, unanimous voice vote, motion carries.
7. **Special Business:**
  - a. Motion to approve starting process to establish "WPD Sergeant Position"-with a 2% increase on top of base pay, further discussion, roll call vote requested:

Mr. Lombardozzi	Aye	Mrs. Julius	Aye
Dr. Merritt	Aye	Mr. Bello	Absent
Mrs. Lijewski	Aye	Mr. Pietsch	Absent
Mr. Wittenberg	Nay		

The aye's have it, 4 to 1. Motion carries.
    - i. A copy of the "Sergeant" job description and projected 'cost analysis' for the "Sergeant" position to include Monthly/Annual Salary, Health Benefits (e.g., Dental, Medical & Vision costs for Sergeant & Dependents), and other associated costs (e.g., Clothing & Equipment Allowance/Subsidy, Shift Differential, Other PD Officer Allowances, etc.), etc. provided by Mrs. Roseberry.
  - b. Seek a volunteer, 3<sup>rd</sup> Member for the Borough's "Civil Service Commission" in order to bring the commission to full strength.
    - i. Ms. Bigwood to find out specifications on position and to advertise on LED sign, website and facebook for vacant seat on the Civil Service Committee position.

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- c. Amendment recommendation to the Borough “Sewer Lateral Process” information sheet/summary/permit sheet.
  - i. Mr. Dyne & Mr. Gross to write additional paragraph regarding more detailed procedural processes and give to Ms. Bigwood to add to ‘Sewer Lateral Process’.
- d. Motion to approve Resolution 2019-015 (Erie Area Council of Governments 2020 Budget) made by Mr. Wittenberg. Seconded by Mrs. Julius, further discussion, unanimous voice vote, motion carries.
- e. State of Pennsylvania Historical and Museum Commission historical marker.
  - i. Funding request due by 12-1-19 currently denied, Council will look into grants for funding for next year.
- f. Land Bank update.
  - i. Iroquois School Board agreed to join and process is moving forward. Dr. Merritt to track down original signed contract.
- g. ‘Who may see draft copies of the budget?’
  - i. Motion to approve existing Council, Mayor, Borough Office Supervisor/Treasurer, Borough Secretary, Tax Collector and all Council Members Elect receive a copy of the draft budget, further discussion, roll call vote requested:

Mr. Wittenberg	Aye	Mr. Lombardozzi	Aye
Dr. Merritt	Aye	Mr. Bello	Absent
Mrs. Julius	Aye	Mrs. Lijewski	Nay
Mr. Pietsch	Absent		

The aye’s have it, 4 to 1. Motion carries.

**8. Review of Budget:**

- a. Discussion on proposed 2020 Budget.
  - i. Mrs. Roseberry requested final budget changes be turned in by December 11<sup>th</sup> in order to be advertised for ten (10) days then approved at the December 23<sup>rd</sup> Special Council Meeting.

**9. Executive Session:** 7:04pm

**10. Reconvene:** 7:20pm

**11. Good of the Order:**

- a. Next Work Session Council Meeting CANCELLED: Wednesday, November 27<sup>th</sup>, 6:00pm, Borough Hall.
- b. Next Budget Session Council Meeting: Wednesday, December 4<sup>th</sup>, 6:00pm, Borough Hall.
- c. Next Regular Council Meeting: Wednesday, December 11<sup>th</sup>, 6:00pm, Borough Hall.

**12. Meeting Adjournment:** Motion to adjourn made by Mrs. Julius. Seconded by Mr. Lombardozzi, no further discussion, unanimous voice vote, motion carries.

**Meeting Minutes Approved:**

*Melissa Bigwood*  
**Borough Secretary**

**Date:** 12/5/19