

**COUNCIL MEETING OF WESLEYVILLE BOROUGH**  
**BOROUGH HALL, 3421 BUFFALO ROAD, ERIE, PA 16510-1813**

**March 11, 2020 at 6:00pm**

**\*\*\* APPROVED MINUTES \*\*\***

1. **Call To Order:** Mr. Lombardozzi, President
2. **Invocation:** Mr. Lombardozzi, President
3. **Pledge of Allegiance:** Mr. Lombardozzi, President
4. **Roll Call:** Ms. Bigwood, Borough Secretary
  - Present:** Mr. Bills, Mayor; Mr. Lombardozzi, Council President; Mrs. Julius, Vice President; Councilors: Mr. Briggs, Mrs. Lijewski, Mr. Petrini, Mr. Silbaugh; Mr. Gross, Public Works Supervisor; Ms. Bigwood, Borough Secretary
  - Absent:** Mr. Pitonyak, Councilor
  - Present:** **Required attendance only 1st meeting of the month:**  
Mrs. Roseberry, Treasurer/Borough Office Supervisor
    - Optional:** Mrs. Silbaugh, Tax Collector
  - Absent** **Required attendance only 1st meeting of the month:**  
Mr. Betza, Esq., Solicitor; Mr. Dyne, Zoning/Permits/License/ Sewer Tech
    - Optional:** Mr. Corey, Borough Engineer; Chief Schulz, WPD
5. **Citizens to Address Council:** (5-minute time limit per signed-in citizen) None.
6. **Approve Agenda:** Motion to approve 2-26-20 draft agenda made by Mrs. Lijewski. Seconded by Mrs. Julius, further discussion, unanimous voice vote, motion carries.
7. **Approve Minutes:** Motion to approve 2-12-20 draft meeting minutes made by Mrs. Lijewski with the correction of Mrs. Julius leading the 2-12-20 meeting. Seconded by Mr. Petrini, further discussion, unanimous voice vote, motion carries.
8. **Old Business:**
  - a. Status of follow up on items from prior meetings:
    - i. Motion to approve Resolution 2020-002. (Advertising Intergovernmental Cooperation Agreement RFP) made by Mrs. Lijewski. Seconded by Mr. Briggs, further discussion, unanimous voice vote, motion carries. Harborcreek to open bids on 3-27-20, Borough Council will approve bid awarding at the 4-8-20 meeting.
    - ii. Motion to approve Mrs. Nye received ample compensation towards her water/sewer/garbage/rental forgiveness requests & not to continue receiving any more credits made by Mr. Petrini. Seconded by Mrs. Julius, further discussion, unanimous voice vote, motion carries. No more financial credits should be issued.
    - iii. Motion to approve eliminating the 'temporary' verbiage from the garbage ordinance made by Mr. Petrini. Seconded by Mr. Briggs, further discussion, unanimous voice vote, motion carries.
    - iv. Motion to approve Reeves Plumbing complete Wesleyville Borough sewer lateral inspections (\$60 per inspection) beginning March 1, 2020 made by Mrs. Julius. Seconded by Mrs. Lijewski, further discussion, unanimous voice vote, motion carries.
      - i. *Motion revision: "Motion to approve Reeves Plumbing to complete sewer lateral camera work reflecting that Reeves charges \$85.00 and BIU charges \$75.00 for a total of \$160.00."*
    - v. Motion to approve advertising Ordinance 2020-004 (real property) Sewer Ordinance. Tabled.
    - vi. Additional Vector Security in Borough Office and inside Police Department, including 'panic button' update. Tabled. Mrs. Roseberry will gather information to include Wesleyville Hose Company for insurance purposes. Council unanimity that 'on camera' signs would need hung in the office(s) area.
    - vii. Any other items from the last meeting. None.

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9. **New Business:** None.

10. **Borough Administration/Management:**

a. Treasurer/Borough Office Supervisor – Mrs. Roseberry

i. Treasurers Report:

(1) Motion to approve January check detail made by Mrs. Julius. Seconded by Mr. Briggs, no further discussion, unanimous voice vote, motion carries.

ii. Mrs. Roseberry obtained sample Sergeant tests, Civil Service Commission to decide which one to use. Justification on position complete. Mrs. Roseberry reconfirmed five (5) candidates expressed interest.

iii. Tablet purchased for new credit card vendor currently being used.

iv. Motion to approve loan that was requested for roll off truck in the amount of \$59, 875.00 from Northwest awarded to Auto Wholesalers with the authorized signatory being Mr. Lombardozzi made by Mrs. Lijewski. Seconded by Mrs. Julius, further discussion, unanimous voice vote, motion carries.

v. Wesleyville Hose Company asked for financial assistance purchasing tires in the approximate amount of \$1,700.00. Funds could come from the 2020 budgeted Volunteer Fire Department operating supplies line item.

vi. 2010 F550 (red) truck needs \$9,500.00 in frame work. FYI.

vii. Wesleyville Borough received Strategic Management Planning Program (STMP) Award in the amount of \$45,000.00. The Borough is responsible for 10%. Finance, Public Works and the Police Department are the three (3) areas consultant will focus on.

b. Borough Secretary – Ms. Bigwood

i. Refuse & Recycling information to be approved and updated on website. Tabled.

ii. Borough hall/mailbox key distribution to Refuse/Recycling Department Chair. Mr. Pitonyak needed.

iii. ID Badge update. Pricing presented from Lulu's Graphics, Engraved Imaging and Kustom Koozies. Mrs. Lijewski requested additional pricing from Printing Concepts. Tabled.

iv. Updated Council contact information sheets distributed.

v. Resident 5% sewer/garbage discount put on Borough website & 2020 shredding complete.

vi. Possible additional garbage bag sticker Fee schedule amendment. Tabled pending further research.

vii. Mrs. Lijewski requested if ECAB Directory changes have been submitted. Ms. Bigwood confirmed.

c. Public Works Supervisor – Mr. Gross

i. Motion to approve putting the old roll off truck to sell out for bid made by Mr. Petrini. Seconded by Mrs. Julius, no further discussion, unanimous voice vote, motion carries.

ii. Spoke of getting rid of five (5) old recycling roll off bins. Mrs. Roseberry to try and incorporate them into the roll off truck bid/advertisement.

iii. Spoke with Bayfront Glass regarding their glass recycling bin at recycling center and/or a future pop up event. As this is a new business plan, Council decided to wait several months & get info again. Tabled.

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**11. Borough Boards, Committees and Commissions:**

- a. Mr. Petrini – Metropolitan Planning Organization
  - i. MPO possible availability of funds for street construction work (Euclid Avenue) in process. Pending MPO application approval.
    - (1) Mr. Silbaugh questioned specific resurfacing areas, curbs and any interim repairs we can do.
      - (a) Mr. Petrini stated Euclid Avenue between Bird Drive & Station Avenue.
      - (b) Mr. Gross indicated all Euclid Avenue ADA curbs will be done at that time & Public Works can spot patch the highly deteriorated areas in the meantime.
- b. Mr. Lombardozi – Public Safety
  - i. East County EMS meeting minutes distributed.
  - ii. Motion to approve Mr. Lombardozi attend EMMCO West Spring Symposium made by Mr. Petrini. Seconded by Mrs. Julius, further discussion, unanimous voice vote, motion carries.

**12. Borough Council Department Chairs:**

- a. Mr. Petrini – Finance Department Chair
  - i. Mrs. Roseberry’s supervisory umbrella changes have been resolved.
  - ii. Requested from office personnel to put the time & date when printing papers for Council distribution.
- b. Mrs. Lijewski – Public Improvement Chair
  - i. Mrs. Lijewski to sit down with Mr. Gross about District Justice ‘wish list’ repairs.
    - (1) Mrs. Roseberry to sit down with Mr. Gross to show governmental surplus website to look at.
  - ii. Borough Hall Council chambers remodeling & front steps/sidewalk updates. Tabled.

**13. Executive Session:** None.

**14. Borough Officers:**

- a. Mayor – Mr. Bills, nothing else to report.
- b. Council President – Mr. Lombardozi, nothing else to report.
- c. Council Vice President – Mrs. Julius, nothing to report.

**15. Good of the Order:**

- a. Next Regular Council Meeting: Wednesday, March 11<sup>th</sup>, 6:00pm, Borough Hall.
- b. Next Work Session Council Meeting: Wednesday, March 25<sup>th</sup>, 6:00pm, Borough Hall.

**16. Meeting Adjournment:** Meeting adjourned.

**Meeting Minutes Approved:**

Melissa Bigwood  
Borough Secretary

**Date:** 2/13/20