

COUNCIL MEETING OF WESLEYVILLE BOROUGH

Borough Hall, 3421 Buffalo Road, Erie PA 16510

September 8, 2021 at 6:00pm

DRAFT MEETING MINUTES

1. **Call to Order:** Mr. Lombardozzi, President 6:00pm
2. **Invocation:** Mr. Lombardozzi, President
3. **Pledge of Allegiance:** Mr. Lombardozzi, President
4. **Roll Call:** Mrs. Roseberry, BOS/S/T
 - a. **Present:** Mr. Bills, Mayor; Mr. Lombardozzi, Council President; Mrs. Julius, Council Vice President, Mr. Betza, Solicitor; Councilors: Mrs. Lijewski, Mr. Petrini, Mr. Pitonyak, Mr. Silbaugh, Secretary, Mrs. Roseberry
 - b. **Absent:** Mr. Briggs
5. **Citizens to Address Council: (5-minute time limit per signed-in citizen)**
 - a. Paul Johnson – 3210 Skellie Avenue – Discuss Wesleyville and Buffalo Road Revitalization Committee meeting agenda – Discussed what the Committee is looking to do and that a grant was applied for a traffic study done. Also discussed the Borough parking lots.
6. **PD Code Enforcement/PD Activity Report:** Officer Hawyrliw was unable to attend. If there are any other questions, contact the Chief for additional information
7. **Approve Agenda:** Motion by Mrs. Julius, seconded by Mr. Pitonyak to approve 9/8/2021 agenda. Mr. Petrini requested an executive session, no further discussion, unanimous voice vote, motion carries.
8. **Approve Meeting Minutes:** Motion by Mr. Pitonyak, seconded by Mrs. Lijewski to approve 8/25/2021 draft meeting minutes. Mr. Bills addressed that when he was on Council and the Mayor was not at the meeting, the Council President did not take over as Mayor, is this a new policy. Mr. Lombardozzi explained that it was under Roberts Rules of Order. Mr. Betza explained that you always have a Mayor, every Borough has a mayor 24 hours a day no matter what happens. If the Mayor is not present at a meeting, the mayor is typically not in attendance, if not physically at the meeting, the mayor will still serve as the mayor. If the Mayor is incapacitated, you are out of the country, away for 2 weeks not available by phone, then the mayor is absent. If the Mayor is absent, then the Council President assumes the role of the mayor for the period of that absence, and the Council Vice President assumes the role of Council President. No further discussion, unanimous, voice vote.
9. **New Business:**
 - a. Fire Hydrant Markers – Steve Alfieri reported that he researched markers that could be used. He contacted Erie Water Works to obtain a map of all the hydrants in the Borough, which is 53. He looked online and found markers similar to the markers in Lawrence Park for \$7 to \$10 each. Requested that the Borough provide the stakes for the signs and have the Public Works employees install the signs. Mr. Pitonyak previously stated that he would provide the funds for the markers and Mr. Lombardozzi requested that he work on that with the Hose Company.
10. **Executive Session:** 6:13pm
11. **Reconvene:** 6:36pm
12. **Treasurer's Report:**
 - a. Motion made by Mrs. Julius, seconded by Mr. Pitonyak to approve Check Detail for August 2021. Mr. Petrini asked what ACH stand for, automatic deposit of payments. Also asked what does CC fees mean, Credit Card fees, noticed that HRA and asked to explain to Council what HRA is. Explained that HRA stand for Health Reimbursement Account, which was implemented when the current Health Insurance Plan, through Beneflex, was used until each individual had met their deductible. Mr. Petrini noticed that payments were made to commercial NSB, asked what that stood for. Northwest Savings Bank loan for 2018 PWGS Dump truck, sewer and garbage portion. Questioned the charge for \$170.00 for wipers, that is what the PWGS allocated the charge too. No further discussion, unanimous voice vote, motion carries.
 - b. Unreconciled reports and bank balance – Explained that on the General Fund report that 1354.05 General Municipal Pension State Aid, \$90,563.99 should not be entered in the General Fund, was deposited into PLIGT State Road account.
 - c. Reported that on the Bank balance print out that the ARP account has been opened but not available online as of yet. Once the online account is opened the ARP funds of \$163,126.97 will be moved into that account which will reduce the amount of the General Fund account.

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- d. Reported that Mr. Petrini and I had met with the consultant from the STMP program. They have recommended to create separate companies for Sewer, Garbage and Liquid Fuels. Terri Kunkle provided a letter of intent request to have the Peer-to-Peer program to assist in creating those companies at no cost to the Borough. Motion made by Mrs. Julius, seconded by Mr. Pitonyak to approve Letter of Intent for DCED assistance. No further discussion, unanimous voice vote, motion carries.
 - e. Presented quote from Vector Security for camera system for the Recycling Center, Hinkler Park and Memorial Park. Currently the Recycling Center and Hinkler Park have cameras that does not always pick up movement and has the added expense of batteries. Mr. Petrini asked if the quote was an annual fee, just the installation. The Borough would have to provide additional equipment. Will verify if there is a maintenance fee. Discussion regarding the necessity of the cameras. Mrs. Lijewski asked why ETG was not contacted for a quote, will contact for a quote.
 - f. Mr. Petrini asked if there has been information for the HVAC. Have not received any quotes to date.
13. **PWGS:** Activity report presented. If any questions, contact Mr. Gross.
14. **Sewer/Zoning/Permit:** Activity report. If any questions, contact Mr. Dyne.
15. **Wesleyville Hose Company –** Activity report
16. **Borough Council Department Chairs:**
- a. Mr. Petrini – As Paul Johnson stated, presented the MPO request for the intersection of Buffalo Road and Station and presented to the MPO meeting today. MPO has had a number of requests received, at next meeting it will be decided if the Borough is eligible to be awarded for the study, will have a cost associated with the study.
 - b. Mrs. Lijewski – Working on finding grants for different things. Want to see if the businesses are interested in the front of buildings. Discussion regarding BIU inspection
 - i. Wesleyville Community Day – wants June 18, 2022. To be placed on the Borough Calendar.
 - c. Mrs. Julius – Parking lot is completed for Memorial Park including the ADA parking. Have not heard about the playground equipment.
 - i. Bathroom at Hinkler Park – Representative from CSX bathrooms is supposed to come to the Hinkler Park to see if they are able to have access to the area.
 - ii. Has left a few calls to Mr. Skellie regarding the funding for PA Sea Grant and has not heard back as of yet.
 - d. Motion made by Mrs. Julius, seconded by Mr. Pitonyak to advertise for the Public Works Supervisor position. No discussion, unanimous voice vote, motion carries.
 - i. Darlene Alfieri asked if any of the playground equipment is wheelchair accessible or just the park. Mrs. Julius explained that just the park is wheelchair accessible but due to the cost of the ADA swing. With next grant for Morrison Park will request for an ADA swing and see if the swing can be switched out to Memorial Park swings.
 - e. Mr. Silbaugh – nothing to report with Sewers. Went to Memorial Park with Mrs. Julius and looked at the parking lot and was amazed how good the parking lot looks.
 - f. Mr. Pitonyak – nothing to report with Garbage/Recycling. Is tendering his resignation as President of Planning Commission. Would like to stay on the commission.
 - i. Motion made by Mrs. Julius, seconded by Mr. Petrini to accept Justine Stewart on the Planning Commission, no further discussion, unanimous voice vote, motion carries.
17. **Borough Officers:**
- a. Mayor – Mr. Bills – Body Cameras motion was tabled from last meeting. Description of costs associated with quote. Explained the difference of the \$38,967.00 quote and the \$7,552.00 quote and service plans amount. Motion made by Mrs. Lijewski, seconded by Mrs. Julius, Mrs. Lijewski asked if there is a set up and installation cost and with the 10 GB of storage, if all of storage is not used, can it be a prorated cost. Mr. Betza stated that the quote exceeds the bidding threshold and will have to go out for bid, will have to contact another company. Revised motion to go out for bid. No further discussion, unanimous voice vote, motion carries.
 - i. Mr. Petrini asked Mayor Bills if he knew how many hours the Code Enforcement Officer works per week on Code Enforcement, Mayor Bills will find out that information. Mr. Petrini asked if it a set number of hours. Mayor Bills that would depend on the situation of the week and can get an average. Mr. Petrini asked if it exceeds the 40 hours

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per week, and can he explain why the Chief receives \$5,000 per year for Code Enforcement Officer, Mayor Bills stated that Council approved for the Chief to received, Mr. Petrini stated that Council could then eliminate that. Did not understand why the Chief would receive the \$5,000 when he did not go out and do the Code Enforcement job.

- b. Council President – Mr. Lombardozzi
 - i. Asked if Iroquois Spirit week banner, it has not been put up as of yet. Spirit week starts 9/13/2021
 - ii. Has discussed the need for a generator and will be forming a committee to look into a possibility of installation of solar panels with a battery back up system. The Fire Department has a 2nd floor that could house that. Mrs. Lijewski stated that she is Public Improvement.
 - c. Steve Samec addressed Council that at last months meeting it was approved to purchase a new Police Department Vehicle and was there any discussion about the Tahoe. The Fire Department would like to ask to have that vehicle donated to them for a QRS vehicle. Will discuss at a later date after the new vehicle is received.
 - d. Another question that Steve Samec had was that the Fire Department has received a FEMA grant for a power lift stretcher but have to match funds. The Mayor proposed \$10,000 out of ARP funds that would help cover the remaining balance. Have \$40,000 for the stretcher and it is \$50,000. Darlene Alfieri stated that benefit of the power lift stretcher is that if she would have to come pick up anyone in this room you are probably going to have to wait an additional 5 minutes while she screams for manpower because she would not be able to lift an individual. Mr. Bills stated that he would still like to see the \$10,000 go to the Fire Department. Mr. Petrini stated that the County has money to assist the Fire Department, which Steve Samec and Darlene Alfieri stated that they can't wait for the County, have 30 days to spend the FEMA money, of which 5 days have passed. Motion made by Mrs. Lijewski, seconded by Mr. Pitonyak to give Wesleyville Hose Company \$10,000 from the ARP funds for the purchase of the stretcher that is being purchased with the FEMA grant. Mr. Pitonyak asked if it was possible to be refunded the money from the County when it is allocated. Mr. Betza did not believe that it was possible. No further discussion, unanimous voice vote, motion carries.
 - e. Council Vice President – Mrs. Julius
18. **Good of the Order:**
- a. Next Work Session Council Meeting: Wednesday, September 22, 2021, 6:00pm
 - b. Next Regular Council Meeting: Wednesday, June 9, 2021 6:00pm
19. **Meeting Adjournment: 7:26pm**

Lina Roseberry

9-22-2021