

COUNCIL MEETING WESLEYVILLE BOROUGH

Borough Hall, 3421 Buffalo Road, Erie, PA 16510

February 8, 2023 at 6:00PM

Approved Minutes

1. **Call to Order:** 6:00 PM Mrs. Julius, President
2. **Invocation:** Mrs. Julius, President
3. **Pledge of Allegiance:** Mrs. Julius, President
4. **Roll Call:**
 - a. **Present:** Mrs. Julius, President; Mr. Petrini, Vice President; Councilors: Mr. Alfieri, Mrs. Morrow, Mr. Pitonyak, Mr. Wilder; Mr. Betza, Solicitor; Mr. Ball, PWGS Supervisor; Mrs. Horanic, Secretary/Treasurer; Chief Buzanowski, Police Department.
 - b. **Not in attendance:** Mr. Johnson, Mayor; Mr. Silbaugh, council member.
5. **Citizens to address Council: No citizens to address council**
6. **Approve Agenda:** Motion made by Mr. Alfieri, seconded by Mr. Pitonyak to approve the February 8, 2023 agenda, unanimous voice vote, motion carries.
7. **Approve Meeting Minutes:** Motion made by Mr. Pitonyak, seconded by Mrs. Morrow to approve the January 25, 2023 Minutes, unanimous voice vote, motion carries.
8. **Old Business:**
 - a. Woodlawn Storm Water Project: Three consecutive days with the weather at 34 degrees or higher is needed for the concrete to set then the project will be completed. Just waiting on the weather
 - b. Charter Spectrum Franchise Renewal Project: **Tabled**
 - c. Resolution/Traffic Signal Maintenance Agreement- Green Light Go: This is already completed. This was needed to be completed before they could submit the grant.
9. **New Business:**
 - a. **Police Business:**
 - i. The police department is looking into getting a K-9 unit. The police department is trying to do it to where it wouldn't cost the borough anything. Currently have a company that will pay for the dogs training. Also, possibly a vehicle as well. Pet plus stated that they would donate food. Have a vet that will donate their services as well for whatever the dog would need. Wanted to see what the council would think if we wanted to proceed with this. Mr. Petrini asked if Chief Buzanowski saw any need for the dog. Chief Buzanowski stated that no other department in the surrounding area has a K-9 unit. The K-9 unit will be trained for drugs mostly. The K-9 unit will help out in the surrounding areas when needed, including the schools. Chief Buzanowski spoke with the DA office that whom ever would get that position the DA office would cover over time for whenever the K-9 unit is called out. Liability for the K-9 unit will be looked into. Mr. Betza stated that he doesn't see it costing much more, but this is something that we could look into. Mrs. Morrow asked what the day to day would be for the K-9 unit. Chief Buzanowski stated that the handler would continue to work his scheduled shift as normal with the K-9 unit and when the K-9 unit is needed they would be called in. Mrs. Julius asked if a motion was needed to further the K-9 unit. Mr. Betza stated that one isn't needed. Chief stated that they already have a company that gave them \$25,000.00 to pay for the dog and training and Medical

for five years. The council agrees that the police department should proceed with the K-9 unit.

- ii. Code: Everything has been going well. Have a couple places where the owners have been out of town. The police department have been cleaning up everything. The only issue they are having is that the owners are not reachable.

b. Holiday Banners

- i. Mr. Dyne has set up an account with Northwest Bank for the Hometown Hero Banners. Mrs. Julius stated that it was her understanding from Mr. Dyne that Mayor Johnson had just put the veterans serving banners on the request for the telephone poles, Mrs. Julius emailed the gentleman and asked if we could put holiday banners on as well, so when we take down the veterans banners we could put up holiday banners. The gentleman stated that he didn't see a problem the only thing he needed was the size of the banners and the make. Mrs. Julius informed him that we would be buying the banners from the same place as the Hometown Hero banners and he was okay with this. The only poles that need to be taking care of now is the spectrum poles. Mr. Wilder is working on this spectrum poles at the moment. Mr. Petrini has suggested to Mayor Johnson that there should not be any money withdrawn from the Hometown Hero account until we have all the contracts signed from the utility companies in case the money needs to be returned. We currently do not have any signed contracts. Mrs. Horanic asked who will be paying to put the brackets up. Mrs. Julius has informed everyone that Mr. Johnson has a volunteer that will install the brackets and the legion is providing the brackets for Buffalo Road.

c. Non-Profit use of hall

- i. Our new policy states that everyone has to pay for the hall. Motion made by Mr. Wilder, seconded by Mrs. Morrow to allow non-profit to use the hall at no cost. After discussion the motion was amended. Motion made by Mr. Wilder, seconded by Mrs. Morrow to allow the four regular non-profits: the Girl Scouts, The Boy Scouts, Little League, and the Garden Club, to use the borough hall at no cost and the 501(c)(3) to come before the council to request the fee waived. Roll call vote: Mr. Wilder: Aye, Mrs. Morrow: Aye, Mrs. Julius: Aye, Mr. Alfieri: Aye, Mr. Petrini: Aye, Mr. Pitonyak: Nay. The Ayes have it, motion carries.

d. Roberts Rule of Order

- i. Mr. Wilder brought up the concern about Mrs. Morrow being appointed the chair for the personnel committee. Mrs. Julius stated that she spoke with Mr. Betza about this and Mr. Betza informed Mrs. Julius that she has every right to appoint who she wants as chairman. Mr. Wilder is upset that this was just jumped over himself and Mr. Pitonyak because Mr. Wilder, Mr. Pitonyak, and Mr. Silbaugh have worked very hard to get the front office to where it's at today. Mrs. Julius stated that she appointed Mrs. Morrow as chair in the personnel committee because Mrs. Morrow has experience in personnel through her previous positions and Mrs. Julius has asked the personnel committee a number of times to get a few things done and they have not been done.

10. Executive Session: 6:44 PM Personnel Matters

11. Reconvene: 7:03 PM

12. Treasurer's Report:

- a. Motion made by Mr. Pitonyak, seconded by Mr. Wilder to approve the January 2023 transfers, unanimous voice vote, motion carries.
- b. Mr. Petrini had a few questions about the following checks: Check number 7967 for Mobilcom in the amount of \$917.67. This purchase is for the police cameras and gun locks. This was all donation money. Check number 7974 for Tritech Software in the amount of \$1,815.16. This purchase was for RMS system for the police department. This is an annual fee. Check number 7975 for Localiq in the amount of \$989.08. This purchase was for our advertising for the December 14th and 28th meeting. Check number 7985 for Erie Area Council of Governments in the amount of \$656.00. This purchase was for the 2023 Membership. Check number 7992 for E.C.A.M.A in the amount of \$50.00. This purchase was for the 2023 Membership for Erie County Association of Municipal Administrators.

13. Borough Manager

- a. Status of Grant Applications: There are no updates. Once the office has been notified the council will be notified. Mr. Petrini would like to keep this on the agenda for every meeting so the council will know what is going on with all Grants.

14. Borough Council Department Chairs:

- a. Mr. Alfieri- Every year the OFC does a grant for the Fire Departments and EMS departments. Every year the Wesleyville Volunteer Fire Department and EMS Department put in for it. This year Wesleyville Volunteer Fire Department was awarded \$11,861.25 and the EMS Department was awarded \$10,000.00. The EMS side are purchasing a LUCAS machine which is an automatic CPR machine. The cost is about \$25,000.00. Takes about six months to a year to receive. Currently have the battery charger. The Wesleyville Volunteer Department is purchasing two sets of gear. Two fire fighters have measured for the gear. Will take about one year to come in. Also, getting a battery operation chainsaw.
- b. Mr. Pitonyak – Nothing to report.
- c. Mr. Silbaugh – Not in attendance
- d. Mr. Wilder- Wants to know if we have a banned on gas powered bicycles. Chief Buzanowski informed Mr. Wilder that gas powered bikes are not allowed on the sidewalks or streets. Mrs. Julius asked Mr. Wilder if he was doing National Night Out this year. Mr. Wilder will get back on this matter
- e. Mrs. Morrow- Tuesday March 7th is when they are going to have the stockholders meeting, interview for the Buffalo/Station Road Study. They would like for us to set up a Zoom meeting which would mean that we would need to have a Zoom membership. The Borough currently does not have a Zoom membership account. Mrs. Morrow suggested we do a conference call. Mrs. Horanic informed her that we do have a conference phone with our new phone system. Mrs. Morrow asked if we could setup the conference call for the meeting. Mrs. Horanic informed her that she hasn't used the new conference phone yet but there are instructions on how to setup the conference. Mrs. Morrow suggested that at this March 7th meeting that Mr. Dyne and Mr. Ball shall attend. The meeting is from 10am to 11 am. Mrs. Morrow attended a Department of Transportation webinar today, February 8, 2023, about three billion dollars they have for roads. We have to be registered with grants.gov in order to participate. Mrs. Morrow stated this is something Mr. Dyne would have to look into. The match is a 10% match. Mrs. Morrow stated it seems like someone in the office should be responsible for knowing how to work the technology, this would be up to Mr. Dyne on who it should

be. Mr. Alfieri suggested to reach out to the shareholders and ask them to help with setting up the meeting as they do this on a regular.

- f. Mr. Alfieri would like to know what is going on with the phones for the Fire Department.

15. Borough Officers:

- a. Mayor – Mr. Johnson: Not in attendance
 - i. Wesleyville Community Day
 - ii. Buffalo Road Revitalization
- b. Council President Mrs. Julius-. Nothing to report.
- c. Council Vice President Mr. Petrini-. Sent an email to everyone about Mr. Corey setting up a meeting, Mr. Petrini has not received a reply back at the moment. Mrs. Julius stated that she believes that Mr. Corey will be attending the February 22nd meeting. Mr. Petrini would like for everything to be date stamped that they receive for the council meetings.

16. Good of the Order:

- a. Next Work Session Meeting February 22, 2023 6:00PM, to be held at the Borough Hall.
- b. Next Council Meeting March 8, 2023 6:00PM, to be held at the Borough Hall.

Meeting Adjournment: 7:40 PM Motion made by Mr. Pitonyak, seconded by Mr. Wilder to adjourn meeting, unanimous voice vote, motion carries