

WORK SESSION MEETING WESLEYVILLE BOROUGH

Borough Hall, 3421 Buffalo Road, Erie, PA 16510

April 26, 2023 at 6:00PM

Approved Minutes

1. **Call to Order:** 6:00 PM, Mrs. Julius, President
2. **Invocation:** Mrs. Julius, President
3. **Pledge of Allegiance:** Mrs. Julius, President
4. **Roll Call:**
 - a. **Present:** Mrs. Julius, President; Mr. Petrini, Vice President; Councilors: Mr. Alfieri, Mrs. Morrow, Mr. Pitonyak, Mr. Wilder; Mrs. Horanic, Secretary/Treasurer
 - b. **Not in attendance:** Mr. Johnson, Mayor; Mr. Silbaugh, Council Member
5. **Citizens to address Council:**
 - a. Denny Fiscus- Gospel Hill Garden Club: Fence at Dusckas Park. Mr. Fiscus has gone to Home Depot and priced the following: 5- 4X8 sections, 6 post, quikrete (concrete Mix), and the caps to go on the top would total \$727.72. Mr. Fiscus spoke with Grand Rental on Buffalo Road about renting a power auger, this will be \$52/day. Mr. Fiscus stated he checked with the American Legion about some volunteers. Mr. Petrini informed Mr. Fiscus that he has spoke with Ms. Nancy Dusckas and she has agreed to cover the all the cost and materials. All Ms. Dusckas asks is Mr. Fiscus provides a writing statement from the adjoining neighbor giving permission to install the fence.
 - i. Motion made by Mr. Wilder, seconded by Mr. Petrini to wave all permit fees for the installation of the fence at Dusckas park for the Gospel Hill Garden Club, unanimous voice vote, motion carries.
6. Byan Fife- Was just stopping by to introduce himself as he is running for District Judge in Harborcreek, Wesleyville, and Lawerance Park. Provide some information on his background.
7. **Approve Agenda:** Motion made by Mr. Pitonyak, seconded by Mr. Wilder to approve April 26, 2023 agenda, unanimous voice vote, motion carries.
8. **Approve Meeting Minutes:** Motion made by Mr. Pitonyak, seconded by Mrs. Morrow to approve the April 12, 2023 Meeting Minutes, unanimous voice vote, motion carries.
9. **Old Business:**
 - a. State Ethics Form- Forms re due by May 1st. Please have the forms in.
 - b. Buffalo and Station Rd Study: The study event will be done in early May. There will be three more meetings. The first meeting will be just be the steering committee, which is made up of representative from Wesleyville, PennDot, MPO and WRA. This will be in late May. If there are not any conflicts on the calendar Mrs. Morrow is trying for May 24th at 10 AM. This will be a virtual meeting. Mrs. Morrow will have it set up at the borough hall for someone whom might not have access at their home so they are still able to attend the meeting. The second meeting is scheduled for June 28th at 10 AM. This will be a virtual meeting. Mrs Morrow again will have a set up at the borough hall. The last meeting would be July 26th at 10 AM. This one is a public meeting WRA would come in and present their findings and alternatives that were brought up at the stakeholders meeting to the community of Wesleyville.
10. **New Business:**
 - a. 2023 Asphalt Seal Coating Project

- i. Motion made by Mr. Petrini, seconded by Mr. Wilder to accept the 2023 Asphalt seal coating Project contract with Suit-Kote Corporation total bid of \$44,132.00. Further discussion, Mr. Petrini wanted to know the price of McCormic milling, totaling \$48,394.00. Mr. Alfieri informed the council the total of both bids at \$92,526.00. Liquid Fuel money the borough budgeted \$66,400.00 for street repair. The General fund the borough budgeted \$134,000.00, unanimous voice vote, motion carries.
 - b. Hazard Mitigation Plan- Municipal Adoption Process
 - i. In order for the borough to receive funding from the state and federal hazard mitigation programs Wesleyville would need to adopt the Hazard Mitigation Plan. This would be something to discuss with our solicitor at our next meeting.
 - c. Act 247 Review- SALDO
 - i. Received in the mail. This was just an FYI.
 - d. Hyder Syed- came into the borough to request for reduction/suspension of garbage/refuse charge.
- 11. **Executive Session:** convened at 6:38 p.m. regarding personnel matters.
- 12. **Reconvene:** 7:38 p.m. Following the reconvening of the work session meeting, Mr. Pitonyak motioned to in regards to the police with their accrued vacation over the past couple of years starting from this day forward that the police will have until May 1, 2024 to use their accrued vacation and also from today moving forward we will go back to their contract in regards to their future vacation, Mr. Petrini seconded. Unanimous voice vote, motion carries.
- 13. Motion made by Mrs. Morrow, seconded by Mr. Pitonyak that the personnel committee will speak with Mr. Hess about his request and as long as there is a complete understanding about what he will be paid and the ramification of it, we will approve his request, unanimous voice vote, motion carries.
- 14. Motion made by Mr. Wilder, seconded by Mr. Pitonyak to leave it up to the discretion of the borough manager to send Mrs. Horanic to the PSAB conference June 4-7, further discussion, since the borough manager is unable to make that decision maybe we should leave it up to Mrs. Horanic to decide if she wants to go. Also, Mrs. Horanic will look to see if there is money in the budget. Amend motion to leave it up to the discretion of the borough Secretary/Treasurer to send Mrs. Horanic to the PSAB conference June 4-7, unanimous voice vote, motion carries.
- 15. **Borough Manager**
- 16. **Borough Council Department Chairs:**
 - a. Mr. Alfieri- Nothing to report
 - b. Mr. Pitonyak – Nothing to report
 - c. Mr. Silbaugh – Not in attendance
 - d. Mr. Wilder-
 - i. Planning Commission: motion made by Mr. Pitonyak, seconded by Mr. Wilder to accept Marcus Jacobs to join the planning commission.
 - e. Mrs. Morrow- Personnel community met and discussed about updating the employee manual. This would need to take place before January before the Organizational meeting in 2024. Indeed has one that you can get. Also, the community talked about job descriptions. The idea was to give everyone who works for the borough their job description and have them look over and tell us if there are things, they do that are not on the job description. Spoke with representative Bob Merski and he informed that they are doing a study from Buffalo Road all the way to East Lake Road along Water Street

to put in a walkway and one or two footbridges. Also, a couple bus stops. The money will come from the Transportation bus.

17. Borough Officers:

- a. Mayor – Mr. Johnson: not in attendance
 - i. Hometown Hero Banners
 - ii. Wesleyville Community Day
 - iii. Buffalo Road Revitalization
- b. Council President Mrs. Julius- Mrs. Morrow had let us know that Mr. Merski is still trying to get us money for the roof of the borough building. Mark Corey is working on getting us estimates for the roof. Emergency Generator project is looking to cost about \$75,000.00 Mr. Merski was looking into seeing if he can find us money for this project. Street reconstruction: Center Street is looking at an estimate of \$350,000.00 from Buffalo Road to Freemont. We are looking at a \$250,000.00 ARP Grant that the county was giving out money to help out smaller communities like ours. Mr. Davis had added another 2 million to GAP funding for smaller communities. 1 million of this is going to for the broadband, the other million is going out to communities to help with projects that have already been done or ones that we are planning on doing. We have \$250,000.00 that we are asking for to be reimbursed for the sewer line that we out in Center Street. State application in to fund Center Street North of Buffalo Road. The College Heights project we will be using Liquid Fuels money. Willioo Street is going to cost about \$50,000.00 to \$60,000.00 to get this done.
 - i. Motion made by Mr. Pitonyak, seconded by Mr. Wilder to have Mr. Petrini and Mrs. Julius sign for the loan for the truck in place of Mr. Dyne, unanimous voice vote, motion carries.
 - ii. Motion made by Mr. Pitonyak, seconded by Mr. Wilder to renew the Savvy Citizen another year in the amount of \$1,329.00
- c. Council Vice President Mr. Petrini- Nothing to report

18. Good of the Order:

- a. Next Council Meeting May 10, 2023 6:00PM, to be held at the Borough Hall.
- b. Next Work Session Meeting May 24, 2023 6:00PM, to be held at the Borough Hall.

Meeting Adjournment: 8:08 PM