

WORK SESSION MEETING WESLEYVILLE BOROUGH

Borough Hall, 3421 Buffalo Road, Erie, PA 16510

August 23, 2023, at 6:00PM

Approved Minutes

1. **Call to Order:** 6:00 PM, Mrs. Julius, President
2. **Invocation:** Mrs. Julius, President
3. **Pledge of Allegiance:** Mrs. Julius, President
4. **Roll Call:**
 - a. **Present:** Mrs. Julius, President; Mr. Petrini, Vice President; Councilors: Mrs. Morrow; Mrs. Horanic, Borough Secretary/Treasurer, Mr. Jacobs, Borough Manager.
 - b. **Not in attendance:** Mr. Johnson, Mayor; Mr. Alfieri, Council Member; Mr. Pitonyak, Council Member; Mr. Silbaugh, Council Member; Mr. Wilder, Council Member
5. **Not in Quorum, not able to hold the meeting. Meeting adjourned at 6:01 PM**
6. **Mrs. Julius: Let it be known that Mr. Alfieri has arrived at 6:02 PM. Meeting will reconvene.**
7. **Mr. Wilder arrived at 6:03 PM**
8. **Citizens to address Council: (5- minute time limit per signed-in citizen): No citizens to address council.**
9. **Approve Agenda:** Motion made by Mr. Alfieri, seconded by Mr. Petrini to approve the August 23, 2023, meeting minutes, further discussion, Mrs. Morrow to add STMP under old business (e.), no further discussion, unanimous voice vote, motion carries.
10. **Approve Meeting Minutes:** Motion made by Mrs. Morrow, seconded by Mr. Alfieri to approve August 9, 2023, meeting minutes, no further discussion, unanimous voice vote, motion carries.
11. **Old Business:**
 - a. Quality of Life Ordinance: TABLED
 - b. Fire/EMS Issue: TABLED
 - c. Status of new front loader: This will be delivered here shortly. Mrs. Morrow was wondering if we needed a decal for the front loader and if so, can we just go ahead and order the decal now. Mr. Jacobs will discuss with Mr. Ball
 - d. Status of outstanding grant applications: Report from Mr. Jacobs
 - i. CBDG this I something that Mark Corey put in for the ADA compliance sidewalks. This was only \$100,000.00. This got us some but not all.
 - ii. Hinkler Park Bathroom Mrs. Foley has met with Mark Corey about this, and they are moving forward.
 - iii. The Dump Truck: the installation of the radio is scheduled and the graphics. They are coming tomorrow to sign the paperwork.
 - iv. The front loader as we said is in progress.
 - v. The Kitchen Grant have not heard anything about the roof. In terms of new equipment, I did receive an updated quote from Restaurant Equippers, which was the original quote. I reached out to Curtze as well and talked with their rep. He has not gotten back to me yet. HRI Suppliers came out today and he did a walk through, he will be giving us a quote. He did say for \$300.00 they will come in measure the whole thing and do a CAD drawing and put together the plumbing and electrical plan. If we go with them, they will give us half back.

1. Motion made by Mr. Alfieri, seconded by Mr. Wilder to accept the CAD drawing in the amount of \$300.00 from HRI Suppliers, no further discussion, unanimous voice vote, motion carries.
- vi. Local Shares Account- \$1,000,000 grant no match. We can have multiple open simultaneously, so the status of the front loader is not relevant.
- vii. STMP Phase 2- If we get something in by the end of September or early October, they will have a decision made by the end of October. If you have any recommendations, get them in.
- viii. Green-Light-Go: We got this. Followed up with Emily from MPO they are good for the 10% so we will only have to pay 10% of the match. Right now, there is nothing on our part to do.
- ix. Bucket Truck: Mr. Petrini suggested getting an estimate from the garage that does our inspections as to what it would cost to bring this truck up to par. Also, look at Brendel for the body work. Mr. Jacobs stated that Mr. Ball said the transmission is going. Mr. Jacobs is looking at possibly buying a bucket trailer. This will cost about \$30,000.
- e. STMP Program: List of top STMP of what we should approach first.
 - i. Mrs. Julius top list: #1. Update the Boroughs comprehension plan. This would be something we would have to do later on. We have to finish the STMP program in 5 years. Lost my #2. #3 is a combination of update policy, procedures, manuals, and job descriptions. Prepare and adopt an employee manual. #4 update codification of ordinances. #5 digitizing borough records. There are the top five that were chosen.
 - ii. Mrs. Morrow: I had all of those and then a couple about streets. Like getting a service program. New computers. Update webpage.
 - iii. Mr. Jacobs: I was thinking of new computers. A complete management software for the public works department.

12. New Business:

- a. Sell the Old Leaf Machine and Camera Truck
 - i. Motion made by Mr. Wilder, seconded by Mr. Alfieri to take the old leaf machine to the auction, no further discussion, unanimous voice vote, motion carries.
 - ii. Mr. Petrini stated that the Camera Truck is still operational. Wants to know why we would get rid of something that still works. Need more information on the camera truck. TABLED
 - iii. Woodchipper- Mr. Ball reported he does not have the manpower to run the woodchipper. This is in good shape. Mr. Ball wants to sell it. Mr. Petrini stated that they can just have it connect it to the truck and have a cover over the truck so they can just throw the stuff right into the chipper instead of just loading it up into the truck. It will take the same number of men. Mrs. Julius stated that this was bought with a grant.
 - iv. Mr. Ball was reporting that we have several trailers if we want to save money, we could not have insurance on. When the trailer is connected to the vehicle than its under the vehicle insurance. When it's in storage it's in the building so it would be under the building insurance.
- b. Handicap Parking 2227 Eastern Ave

- i. Motion made by Mr. Wilder, seconded by Mrs. Morrow to replace handicap parking on Eastern Ave, further discussion, Mr. Wilder wanted to apologize to Mr. Owens on behalf of the Borough for the mistake that was made, no further discussion, unanimous voice vote, motion carries.
 - c. Alternative Electric supply options
 - i. Motion made by Mr. Alfieri, seconded by Mr. Wilder to go through APPI Energy for Constellation for 48 months, no further discussion, unanimous voice vote, motion carries.
 - 13. Executive Session:** convened at 6:53 PM regarding personnel matters.
 - 14. Reconvene:** 7:12 PM. Following the reconvening of the meeting, Mrs. Morrow motioned to hire Jarren Babo for full time public works at \$14.00 starting August 21, 2023, Mr. Wilder seconded, unanimous voice vote, motion carries.
 - 15. Borough Manager:** Mayor had come in and talked about Holiday banners. If this I something we want to do I can start working on this. We will use the same supplier as the Hometown Hero. No idea about price.
 - a. Mr. Alfieri stated we do not have any money toward this. Possible put something on the Facebook page looking for any local business that would be interested in sponsoring a Holiday banner to hang in Wesleyville?
 - b. Mr. Jacobs stated that last time the banners were \$52.00.
 - 16. Borough Council Department Chairs:**
 - a. Mr. Alfieri- Nothing to report.
 - b. Mr. Pitonyak – Not in attendance.
 - c. Mr. Silbaugh – Not in attendance.
 - d. Mr. Wilder- Nothing to report.
 - e. Mrs. Morrow- Nothing to report.
 - 17. Borough Officers:**
 - a. Mayor – Mr. Johnson- Not in attendance.
 - b. Council President Mrs. Julius-We start budget meetings in October. Please start working on your wish list and everything that is needed.
 - c. Council Vice President Mr. Petrini- Asked if Mr. Ball looked at the roof for a temp. patch. Mr. Jacobs stated he has not had a chance. Sign in front of the Borough Hall, has Bush come through with the parts yet? Mr. Jacobs stated he'll reach out to them and see what's going on. The empty lot where Bates was that was giving to the church, needs cleaned up, If Mr. Jacobs could get ahold of them and tell them to clean it up. Were the problems brought up to Mr. Ball that Justine brought to our attention at the August 9, 2023, meeting as far as the garbage cans? Mr. Jacobs stated that the Savvy citizen has all the trash and recycling dates now Mrs. Foley did this. Mr. Jacobs spoke with Pro Waste, and it would cost \$45 a can. I would have to ask Mr. Ball how many we would need.
 - 18. Good of the Order:**
 - a. Next Council Meeting March 8, 2023, 6:00PM, to be held at the Borough Hall.
 - b. Next Work Session Meeting March 22, 2023, 6:00PM, to be held at the Borough Hall.
- Meeting Adjournment:** Motion made by Mr. Alfieri, seconded by Mr. Wilder to adjourn the meeting at 7: 33 PM, no further discussion, unanimous voice vote, motion carries.