

# COUNCIL MEETING WESLEYVILLE BOROUGH

Borough Hall, 3421 Buffalo Road, Erie, PA 16510

December 27th, 2023 at 6:00PM

\*\*Approved Meeting Minutes\*\*

- 1) **Call to Order:** 6:01PM Mrs. Julius, President
- 2) **Invocation:** Mrs. Julius, President
- 3) **Pledge of Allegiance:** Mrs. Julius, President
- 4) **Roll Call:** Present: Mrs. Julius; President, Mr. Petrini; Vice President, Council Members: Mr. Bills, Mrs. Morrow. Mr. Jacobs; Borough Manager,  
**Not Present:** Mr. Wilder, Mr. Pitonyak, Mr. Alfieri and Mr. Johnson; Mayor.
- 5) **Citizens to address Council: (5- minute time limit per signed-in citizen)**
  - a) Ed Rickrode: He was upset about the recent trash collection/ recycle pick up and the speeding along Buffalo Rd. Was told its hard to regulate speeding on Buffalo rd and Station Rd as they are state roads.
- 6) **Approve Agenda:** Motion to approve agenda made by Mr. Petrini and seconded by Mr. Bills. Unanimous voice vote.
- 7) **Approve Minutes:** Motion to approve Meeting Minutes for 11/15/2023 Meetind made by Mr. Petrini and seconded by Mrs. Morrow. Unanimous voice vote.
- 8) **Old Business:**
  - a) A motion to authorize the public advertisement and public display of Ordinance – 2023-011 - Quality of Life Ticketing Program made by Mr. Petrini and seconded by Mrs. Morrow. Unanimous voice vote.
    - i) *Note: Will need to be advertised for 7 days in public circulation newspaper. Therefore, the meeting on January 3<sup>rd</sup> would be too soon to vote on its adoption. Then, with the second meeting of January being cancelled, it is projected that this would be able to be adopted at the February 14<sup>th</sup> meeting.*
  - b) (Tabled) Street Cut Ordinance – Review
    - i) *No change since the Council Meeting on December 13<sup>th</sup>.*
  - c) (Tabled) Tobacco Use in Recreation Areas
    - i) *No change since the Council Meeting on December 13<sup>th</sup>.*

- d) (Tabled) Bond Increase – Mr. Jacobs
  - i) *Note: Found a better quote for \$500,000 bond, filling out the paperwork with USI. Anticipated ready to approve of an official quote by the reorganization meeting on January 3<sup>rd</sup>.*
- e) (Tabled) A motion to adopt Ordinance No. 12/13/2023, amending Code 15-403, Parking Prohibited at Certain times in Certain Locations, an amendment to add two locations where parking will now be prohibited.
  - i) 3600 Edison South side of street, between \_\_\_ and \_\_\_.
  - ii) West side of Center Street, North of 2024 Center St between \_\_\_ and \_\_\_.

9) **New Business:**

- a) A motion to adopt the 2024 Garbage Fund Budget as presented at the December 13<sup>th</sup> Council meeting and advertised thereafter for 10 days in the public circulation newspaper made by Mr. Petrini and seconded by Mrs. Morrow. Unanimous voice vote.
  - i) *Note: This budget does not include a fee increase.*
- b) A motion to adopt the 2024 Sewer Fund Budget as presented at the December 13<sup>th</sup> Council meeting and advertised thereafter for 10 days in the public circulation newspaper made by Mr. Petrini and seconded by Mrs. Morrow. Unanimous voice vote.
  - i) *Note: This budget does not include a fee increase.*
- c) A motion to adopt the 2024 Liquid Fuels Fund Budget as presented at the December 13<sup>th</sup> Council meeting and advertised thereafter for 10 days in the public circulation newspaper made by Mrs. Morrow and seconded by Mr. Bills. Unanimous voice vote.
  - i) *Note: This budget does not include a fee increase.*
- d) A motion to authorize the signature of the Defined Benefit Pension Plan Joinder Agreement for the Borough of Wesleyville Police Pension Plan by the Council President made by Mrs. Morrow and seconded by Mr. Bills. Unanimous voice vote.
  - i) *Note: This joinder reaffirms the connection between the Wesleyville Borough Uniformed Pension Plan and the PSAB Municipal Retirement Trust.*
  - ii) *For best practice, this should be done every 1 to 2 years. Has not been updated properly since 2019.*

- e) A motion to authorize the rolling over of remaining PTO and vacation time for the Police Clerk's, Lisa Wiczorek, from fiscal year 2023 to fiscal year 2024 made by Mr. Petrini and seconded by Mr. Bills. Unanimous voice vote.
  - i) *Note: Estimated to be about 1-2 days.*
- f) A motion to authorize the garbage service reimbursement for the owner of 3220 Shannon Road for three quarters of 2023 totaling \$168 made by Mrs. Morrow and seconded by Mr. Bills. Unanimous voice vote.
  - i) The owner informed the Borough in April that the property would be vacant for the period starting 4/21/23.
  - ii) Second quarter started on 4/21/23 so the reimbursement period is for three full quarters at \$56/quarter.
- g) A motion for the approval of the Wesleyville Borough Council Public Meetings List 2024 made by Mr. Bills and seconded by Mrs. Morrow. Unanimous voice vote.
  - i) Combining reorganization meeting and regular council meeting on 1/2/2024.
  - ii) Possibility of cancelling work session meeting on 1/24/2024 if no business needs addressed.
- h) A motion for the approval of the 2024 Wesleyville Borough Calendar made by Mr. Bills and seconded by Mrs. Morrow. Unanimous voice vote.
- i) A motion to accept Chris Loucks to fill the previously Borough Council-approved Part-Time Public Works position at \$15.00 an hour made by Mrs. Morrow and seconded by Mr. Bills. Unanimous voice vote.
- j) A motion to open another Part Time Public Works position to aid in trash collection. \$15/hour starting, \$16/hour if a candidate has a CDL made by Mrs. Morrow and seconded by Mr. Bills. Unanimous voice vote.
  - i) *Packet: Refer to the tables titled "2024 Wages w/Proposed Positions" and "Annual Totals – w/ Proposed PW Positions".*
  - ii) *Note: This position would be opened, a candidate hired, and then after the 90-day probationary period, both part-time positions would be reevaluated to determine our path forward for the remainder of the year. 90-days should cover us for now and provide time to line up longer term funding.*

*iii) Candidate already in mind, Erin Carothers, lives in Wesleyville near to the Borough Hall, has a CDL, and would be willing to work 2-3 days a week slinging trash and driving.*

k) (Tabled) A motion to adopt Resolution \_\_\_\_ – Appointing Berkenhiemer resolution.

i) Agenda item for January 3<sup>rd</sup> Meeting.

l) (Tabled) A motion to adopt Resolution \_\_\_\_ – Erie County Liquid Fuels Aid resolution.

i) Agenda item for January 3<sup>rd</sup> Meeting.

*ii) Note: We need to pass this resolution to receive our \$\_\_\_\_\_ in county liquid fuels distribution.*

**10) Executive Session:**

a) None anticipated.

**11) Reconvene:**

**12) Treasures Report:**

a) The report will be ready to be presented at the reorganization meeting on January 3<sup>rd</sup>, 2024.

**13) Borough Manager:**

a) Please spread the word about the Financial Administrator position that is now posted at Wesleyville.gov/financialadmin.

b) Please complete the State Ethics Commission's annual Statement of Financial Interest Form.

*i) Note: Provided in this meeting's packet. Failure to complete this statement, if identified, would result in a fine of \$600 and a public announcement, whether wrongdoing is identified or not.*

**14) Borough Council Department Chairs:**

a) Mr. Alfieri- Absent

b) Mr. Pitonyak – Absent

c) Mr. Bills – Nothing to report.

d) Mr. Wilder- Absent

e) Mrs. Morrow- The study for Buffalo Rd and Station rd intersection will be presented at the February 28<sup>th</sup> meeting. They will be inviting PennDOT to attend.

**15) Borough Officers:**

- a) Mayor – Mr. Johnson : Absent
- b) Council President Mrs. Julius-. Nothing to report.
- c) Council Vice President Mr. Petrini-. Nothing to report.

**16) Good of the Order:**

- a) Reorganization/Council Meeting on January 2<sup>nd</sup> 2024, 6:00PM, to be held at the Borough Hall.
- b) Work Session for January 24<sup>th</sup> is cancelled due to likely ongoing building repairs.
- c) Council Meeting on February 14<sup>th</sup>, 2024, 6:00PM, to be held at the Borough Hall.

**Meeting Adjournment:** 6:55PM Motion to adjourn the meeting made by Mr. Petrini and seconded by Mr. Bills.