



February 2024 Council Meeting
Wesleyville Borough, Erie County, Pennsylvania

Approved Meeting Minutes

Public Meeting Information

February 28, 2024, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - *Coming Soon*

Archive of Recordings - *Coming Soon*

- 1) **Call to Order** – By: Mrs. Julius, President
- 2) **Invocation** - By: Mrs. Julius, President
- 3) **Pledge of Allegiance** - By: Mrs. Julius, President
- 4) **Roll Call:** (Present) or (Not Present)
 1. Mayor, E Paul Johnson; (Not Present)
 2. Council President, Regina Julius; (Present)
 3. Council Vice President, Fred Petrini; (Present)
 4. Council President Pro Tem, Paul Bills; (Present)
 5. Councilperson, Steve Alfieri; (Present) Arrived at 6:35 PM
 6. Councilperson, Jake Wilder; (Not Present)
 7. Councilperson, Sandy Morrow; (Present)
 8. Councilperson, Cassandra Kolesar; (Present)

9. Solicitor Ed Betza; (Not Present)
10. Engineer Mark Corey; (Not Present)
11. Borough Manager/Secretary Marcus Jacobs; (Present)
12. Police Chief Robert Buzanowski; (Not Present)
13. Public Works Supervisor Joseph Ball; (Not Present)
14. Tax Collector, Marlene Silbaugh; (Present)

5) **Citizens to address Council:** *5-minute time limit per signed-in citizen.*

a) Marlene Silbaugh- Tax Collector attended the meeting to tell the council she is submitting her notice of retirement. Her last day will be June 30th, 2024. She submitted early so we can have time to find someone. Our ordinance currently says that the tax collector works from home, and she suggests that we change that to accommodate any potential candidates. The new tax collector would need to state July 1, 2024, and Marlene can help with the transition.

6) **Approve Agenda:** Motion made by Mr. Petrini, seconded by Mrs. Morrow, Unanimous voice vote.

7) **Approve Minutes:**

a) 2/14/2024 - Council Meeting. Several adjustments mentioned by Mr. Petrini to include further details of the Council's intent on several motions. Motion made by Mr. Petrini, seconded by Mr. Bills, Unanimous voice vote.

8) **WRA Presentation:**

a) Chris Lucia from WRA gave a final presentation on the intersection study at Buffalo and Station. He gave us three different options to help improve this intersection. All of which are not currently funded, and we would need to find funding. Presented options on no build, improvement 1, improvement 2 and improvement 3.

i) No build would consist of us leaving the intersection as is.\

ii) Improvement 1, the Borough would reduce the eastbound approach to a single shared through/turn lane by adding pavement markings and prohibiting northbound right turn on red movements. We would also need to relocate stop bars to accommodate trucks.

iii) Improvement 2 would consist of converting the marked-out area of Improvement 1 on the eastbound approach into a permanent, channelizing curb extension. This would also have the RTOR restrictions and moved

stopped bars. In addition to this we would also improve the traffic signals, mast arms and crosswalks.

- iv) Improvement 3 would consist of completely reconstructing the southwest corner of the intersection to accommodate trucks. We would reconstruct the curb on the southwest corner.

It was discussed that we could consider lower cost alternatives while we figure out what to do long term. Maybe put barrels or cones out to try to eliminate the turning lane. (If we do this, we need to let PENN DOT know)

Mr. Alfieri arrived at 6:35Pm

9) Old Business:

- a) (Tabled) Tobacco Use in Recreation Areas
- b) (Tabled) Ordinance 2024-00? - Revisions to the Borough's Street Cut ordinance
- c) (Tabled) Ordinance 2024 – 00? amending Code 15-403, Parking Prohibited at Certain times in Certain Locations

10) New Business:

1. A motion to adopt Ordinance 2024-002: Garbage Fee Increase 2nd Quarter 2024. Motion made by Mr. Bills, seconded by Mrs. Morrow, Mr. Petrini discussed how the wording in section ___ could be misleading. The wording will be adjusted to reflect the Council's intentions that multiple-family dwelling would be charged the standard \$62/quarter/unit. Unanimous voice vote.
2. A motion to amend the 2024 Garbage Enterprise Fund budget to reflect an increase in the revenue line item "364.300 - Refuse Collection Charges" and a subsequent increase in the expense line item "430.112 – Wage Public Works" in the amount of \$26,640.00. Motion made by Mr. Bills, seconded by Mrs. Kolesar, Unanimous voice vote.
3. A motion to approve scheduling Marcus Jacobs and Taylor Foley to attend the PSAB Annual Conference from June 2 through June 5. Motion made by Mr. Bills, seconded by Mrs. Morrow, Unanimous voice vote.

3.1.Note: The budget for the trip is outlined in the packet material titled "2024 Annual Conference Expenses". Total estimated cost of \$2,212.88.

3.2. *For Marcus and Taylor, the cost will come out of the line item 405.460 - Training.*

4. Motion to appoint Joseph Ball the Emergency Management Coordinator/Administrator (EMC/EMA) for the Wesleyville Borough. Motion made by Mr. Petrini, seconded by Mr. Bills, Unanimous voice vote.

4.1. *Coordinator/Administrator is specified in this way because we do not know the most current standard terminology.*

5. Motion to waive the transient retail permit fee for vendors that attend the "Total Eclipse of the Park" event in Memorial Park on April 8th for the total solar eclipse Motion made by Mrs. Morrow, seconded by Mr. Bills, Unanimous voice vote.

5.1. This event has no expense to the Borough, this is simply the Borough inviting people, residents and guests visiting from out of town, to view the spectacle at the park. Glasses will not be provided; food and drinks cannot be guaranteed. Vendors might have these items, but attendees should expect to bring the items that they need. Recommendations, lawn chairs, blankets, viewing glasses.

6. Motion to purchase 24 street signs according to the list provided by Joe Ball for no more than \$1,100.00. Motion made by Mr. Alfieri, seconded by Mr. Bills, Unanimous voice vote.

7. Motion to sign and deliver the Wesleyville Borough's comments to Harborcreek about their ongoing Harborcreek's comprehensive plan. Motion made by Mr. Petrini, seconded by Mrs. Morrow, Unanimous voice vote.

8. A motion to pay invoice #11673 from Vogt Finishes for a total of \$2,209 for the additional work completed on the Borough Hall. Motion made by Mr. Bills, seconded by Mrs. Kolesar, Unanimous voice vote.

8.1. The original quote did not incorporate the topcoat costs.

9. A motion to approve the purchase of a bucket truck for the Public Works department for no more than \$50,000, with the funds sourced from the ARP Funds. Motion made by Mr. Petrini, seconded by Mr. Bills, Unanimous voice vote.

9.1. *Current ARP balance is \$131,483.39 as of 02/27/24.*

10. A motion to approve the purchase of a tractor for the Public Works department for no more than \$40,000, with the funds sourced from the ARP Funds. Motion made by Mr. Bills, seconded by Mrs. Kolesar, Unanimous voice vote.

10.1. Current ARP balance is \$131,483.39 as of 02/27/24.

11. A motion to approve the purchase of several pedestrian signs to be placed on Market St. for a total cost of no more than \$200. Motion made by Mrs. Kolesar, seconded by Mr. Bills, Unanimous voice vote.

11.1. Requested by the Wesleyville Baptist Church, they are offering to pay half. This motion would approve of the purchase and then the subsequent billing of half the cost to the church.

11.2. To be completed to a standard that our Borough Engineer, Mark Corey approves.

12. A motion to approve the purchase of cameras for Memorial Park Phase 1 for no more than \$3,300.00 using ARPA funds. Motion made by Mrs. Kolesar, seconded by Mr. Bills, Unanimous voice vote.

12.1. Discussion: Our community partners will be contacted about this project and their participation will be assessed.

13. A motion to approve the purchase of cameras for Memorial Park Phase 2 for no more than \$1,500.00 using ARPA funds. Motion made by Mrs. Morrow, seconded by Mr. Alfieri, Unanimous voice vote.

13.1. Discussion: Our community partners will be contacted about this project and their participation will be assessed.

14. A motion to approve the purchase of cameras for Hinkler Park for no more than \$4,585.00 using ARPA funds. Motion made by Mrs. Kolesar, seconded by Mr. Bills, Unanimous voice vote.

14.1. Discussion: Our community partners will be contacted about this project and their participation will be assessed.

15. A motion to approve the purchase of cameras for the Recycling Center, located at the east end of Woodlawn Avenue, for no more than \$3,550.00 using APRA funds. Motion made by Mrs. Morrow, seconded by Mr. Petrini, Unanimous voice vote.

15.1. Discussion: Our community partners will be contacted about this project and their participation will be assessed.

11) Executive Session:

Mrs. Kolesar left at 7:45PM.

- a) Recessed:
 - i) Borough Council recessed public session at 7:45 PM for an executive session regarding ongoing legal proceeding updates.
- b) Reconvened:
 - i) Borough Council reconvened the public session at 8:10 PM.

12) Borough Manager:

- a) No report.

13) Council Committee Reports:

- a) Public Works/Streets - Mr. Bills
 - i) Nothing to report.
- b) Sanitary and Storm Sewers - Mr. Wilder
 - i) Not Present.
- c) Parks and Recreation – Mrs. Julius
 - i) Nothing to Report.
- d) Public Safety - Mr. Alfieri
 - i) Nothing to report.
- e) Refuse and Recycling - Mrs. Kolesar
 - i) Left early.
- f) Finance – Mr. Petrini
 - i) Nothing to report.
- g) Public Engagement - Mrs. Morrow
 - i) Talked about the Total Eclipse of the Park event happening. We will be having t-shirts to order on our website/Facebook page from Lulu's Graphics. People can bring their lawn chairs and enjoy the day. We will also be having a DJ free of charge at this event.
- h) Personnel – Mrs. Morrow, Mr. Petrini, Mrs. Julius
 - i) Nothing to report.

14) Borough Officers:

- a) Mayor – Mr. Johnson

- i) Not Present
- b) Council Vice President - Mr. Petrini
 - i) Nothing to report
- c) Council President - Mrs. Julius
 - i) Nothing to report

15) Good of the Order:

- a) Next Council Meeting is on March 13th, 2024, 6PM in the Borough Hall located at 3421 Buffalo Road.
 - i) At 5pm, before this meeting, the Borough's Police Department will be hosting a public event introducing the public to the new Full-time officer and to the new K-9 officer.
- b) Next Work Session Meeting is on March 27, 2024, 6:00PM, to be held at the Borough Hall.

16) Meeting Adjournment:

- a) A motion to adjourn the meeting made by Mr. Alfieri seconded by Mrs. Morrow, Unanimous voice vote. Adjourned at 8:16 PM.

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 13th day of March, 2024.



Mr. Marcus Jacobs, Borough Manager/Secretary



