



March 2024 Council Meeting
Wesleyville Borough, Erie County, Pennsylvania
Draft Agenda

Public Meeting Information

March 13, 2024 at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - *Coming Soon*

Archive of Recordings - *Coming Soon*

- 1) **Call to Order** – By: Mrs. Julius, President
- 2) **Invocation** - By: Mrs. Julius, President
- 3) **Pledge of Allegiance** - By: Mrs. Julius, President
- 4) **Roll Call:**
 - a) Council President, Regina Julius;
 - b) Council Vice President, Fred Petrini;
 - c) Council President Pro Tem, Paul Bills
 - d) Councilperson, Steve Alfieri ;
 - e) Councilperson, Jake Wilder ;
 - f) Councilperson, Sandy Morrow ;

- g) Councilperson, Cassandra Kolesar;
- h) Mayor, E Paul Johnson;
- i) Tax Collector, Marlene Silbaugh
- j) Solicitor Ed Betza
- k) Engineer Mark Corey
- l) Police Chief Robert Buzanowski
- m) Borough Manager/Secretary Marcus Jacobs
- n) Public Works Supervisor, Joseph Ball

5) Citizens to address Council:

- a) Note: 5-minute time limit per signed-in citizen.*

6) Approve Agenda:

7) Approve Minutes:

- a) 2/28/2024 - Council Work Session Meeting.**

8) Old Business:

- a) (Tabled) Tobacco Use in Recreation Areas
- b) (Tabled) Street Cut Ordinance
- c) (Tabled) Amending Parking Prohibited at Certain times in Certain Locations Ordinance.

9) New Business:

- 1. A motion to adopt the 2024 Fee Schedule.

1.1. The adjustments made from the 2023 Fee Schedule was removing mention of the ability to dispose of tires, metal, and e-waste.

- 2. A motion to exempt the Gospel Hill Garden Club from Borough Hall rental & utility fees due to their continued service to the Borough.

3. A motion to approve the opening of a new bank account at the depository PLGIT titled “General Fund – Reserve”.
4. A motion to transfer the full balance of the account “General Fund – Reserve” at the Northwest Bank ending in x6204 to the new PLGIT account with the title “General Fund – Reserve”.

4.1. Balance as of the February 2024 statement is \$249,974.48.

5. A motion to approve the closing of the “General Fund – Reserve” bank account at Northwest Bank ending in x6204.
6. A motion to approve the opening of a new bank account at the depository PLGIT titled “General Fund – Grant Account”.
7. A motion to transfer the full balance of the account “General Fund – Grant Account” at the Northwest Bank ending in x5066 to the new PLGIT account with the title “General Fund – Grant Account”.

7.1. Balance as of the February 2024 statement is \$91,134.22

8. A motion to approve the closing of the “General Fund – Grant Account” bank account at Northwest Bank ending in x5066.
9. A motion to approve the opening of a new bank account at the depository PLGIT titled “General Fund – Kitchen Grant”.
10. A motion to transfer the full balance of the account “General Fund – Kitchen Grant” at the Northwest Bank ending in x7889 to the new PLGIT account with the title “General Fund – Kitchen Grant”.

10.1. Balance as of the February 2024 statement is \$23,111.98

11. A motion to approve the closing of the “General Fund – Kitchen Grant” bank account at Northwest Bank ending in x7889.
12. A motion to approve the opening of a new bank account at the depository PLGIT titled “Office Rental- Reserve”.
13. A motion to transfer the full balance of the account “Office Rental- Reserve” at the Northwest Bank ending in x5728 to the new PLGIT account with the title “Office Rental- Reserve”.

13.1. Balance as of the February 2024 statement is \$8,293.39.

14. A motion to approve the closing of the “Office Rental- Reserve” bank account at Northwest Bank ending in x5728.

15. A motion to approve the opening of a new bank account at the depository PLGIT titled “General Fund- ARP Funds”.

16. A motion to transfer the full balance of the account “General Fund- ARP Funds” at the Northwest Bank ending in x7137 to the new PLGIT account with the title “General Fund- ARP Funds”.

16.1. Balance as of the February 2024 statement is \$131,488.65.

17. A motion to approve the closing of the “General Funds- ARP Funds” bank account at Northwest Bank ending in x7137.

18. A motion to approve the opening of a new bank account at the depository PLGIT titled “Garbage Funds- Reserve”.

19. A motion to transfer the full balance of the account “Garbage Funds- Reserve” at the Northwest Bank ending in x5744 to the new PLGIT account with the title “Garbage Funds- Reserve”.

19.1. The balance as of the February 2024 statement is \$31,913.13.

20. A motion to approve the closing of the “Garbage Funds- Reserve” bank account at Northwest Bank ending in x5744.

21. A motion to transfer the full balance of the account “Sewer Funds- Reserve” at the Northwest Bank ending in x5736 to the new PLGIT account with the title “Sewer Funds- Reserve”.

21.1. The balance as of the February 2024 statement is \$56,537.78.

22. A motion to approve the closing of the “Sewer Funds- Reserve” bank account at Northwest Bank ending in x5736.

23. A motion to approve to form the “Conflict of Interest - Abstention Memorandum” to be used by Borough Council members when they abstain.

23.1. Councilperson Morrow and Manager Jacobs attended the NEMO training on March 1st and this was a recommended form.

24. A motion to implement the policy titled, “Public Comment Policy – Borough Council”.

25. A motion to accept the purchase of a Kubota Tractor for \$44,116.33 to come from ARPA funds.

25.1. *At the meeting on February 29th, the Council accepted a motion to purchase this tractor for no more than \$40,000. After receiving several quotes, the reliable Kubota seems like the best value.*

26. A motion to accept the Borough Flag design presented in document titled “BoroughFlag_Description”.

27. A motion to accept the amendment to the Articles of Agreement between the Wesleyville Borough and the Wesleyville Borough Police Department dated January 1st, 2021 which amends Article VI - 6.2 Officers Obligation to Pay into Pension.

27.1. Changing from 2.5% of their “Net Base Pay” to “Pretax Base Pay.”

27.2. This adjustment makes it easier to calculate payroll, making it more consistent and transparent for the Officers when viewing their paystubs.

27.3. This amendment was signed by a majority of the Police Department.

28. A motion to accept Edd Taylor to be a Part Time CDL driver to assist with Garbage Collection at a rate of \$17.50/hour.

29. A motion to purchase Wesleyville safety green T-Shirts for the Public Works department from Creative Imprints in the amount of \$307.60.

29.1. View document titled “Wesleyville Clothing Allowance 2024”.

10) **Executive Session:**

a) Recessed:

i) Borough Council recessed public session at ___PM for an executive session regarding personal matters.

b) Reconvened:

i) Borough Council reconvened the public session at ___PM.

11) **Treasures Report:**

a) Motion to acknowledge receipt of the February 2024 Treasurer’s Report.

b) Motion to acknowledge receipt of the February 2024 Check Detail.

12) **Chief of Police:**

- a) Solar Eclipse preparations

13) Borough Manager:

14) Council - Committee Reports:

- a) Public Works/Streets -Mr. Bills
- b) Sanitary and Storm Sewers - Mr. Wilder
- c) Public Safety - Mr. Alfieri
- d) Refuse and Recycling - Mrs. Kolesar
- e) Public Engagement - Mrs. Morrow

15) Council - Officers:

- a) Mayor – Mr. Johnson
- b) Council Vice President - Mr. Petrini
- c) Council President - Mrs. Julius

16) Good of the Order:

- a) Next Work Session Meeting is on March 27th , 2024, 6PM in the Borough Hall located at 3421 Buffalo Road.
- b) Next Council Meeting is on April 10th , 2024, 6:00PM, to be held at the Borough Hall.

17) Meeting Adjournment:

- a) A motion to adjourn the meeting made by _____, seconded by _____, passed _____. Adjourned at _____.

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the _____ day of _____, _____.

Mr. Marcus Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville