



March 2024 Council Meeting
Wesleyville Borough, Erie County, Pennsylvania
Approved Meeting Minutes

Public Meeting Information

March 13, 2024, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - *Coming Soon*

Archive of Recordings - *Coming Soon*

- 1) **Call to Order** – By: Mrs. Julius, President 6:00 PM
- 2) **Invocation** - By: Mrs. Julius, President
- 3) **Pledge of Allegiance** - By: Mrs. Julius, President
- 4) **Roll Call:**
 - a) Council President, Regina Julius; Present
 - b) Council Vice President, Fred Petrini; Present
 - c) Council President Pro Tem, Paul Bills; Not Present
 - d) Councilperson, Steve Alfieri; Present
 - e) Councilperson, Jake Wilder; Not Present
 - f) Councilperson, Sandy Morrow; Present

- g) Councilperson, Cassandra Kolesar; Not Present
- h) Mayor, E Paul Johnson; Not Present
- i) Tax Collector, Marlene Silbaugh
- j) Solicitor Ed Betza; Present
- k) Engineer Mark Corey
- l) Police Chief Robert Buzanowski; Present
- m) Borough Manager/Secretary Marcus Jacobs; Present
- n) Public Works Supervisor, Joseph Ball; Present

5) Citizens to address Council:

a) Note: 5-minute time limit per signed-in citizen.

- 6) Approve Agenda:** Motion to approve agenda made by Mr. Alfieri and seconded by Mr. Petrini.
Unanimous voice vote.

7) Approve Minutes:

- a)** 2/28/2024 - Council Work Session Meeting. Motion to approve 2/28/2024 Meeting Minutes made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.

8) Old Business:

- a) (Tabled) Tobacco Use in Recreation Areas
- b) (Tabled) Street Cut Ordinance
- c) (Tabled) Amending Parking Prohibited at Certain times in Certain Locations Ordinance.

9) New Business:

1. A motion to adopt the 2024 Fee Schedule. - Tabled until June. Everyone got a copy to look over to see if any fees need to be adjusted.

1.1. The adjustments made from the 2023 Fee Schedule was removing mention of the ability to dispose of tires, metal, and e-waste.

2. A motion to exempt the Gospel Hill Garden Club from Borough Hall rental & utility fees due to their continued service to the Borough made by Mr. Petrini and seconded by Mrs. Morrow. Unanimous voice vote. The discussion was that the garden club maintains all our gardens around the Borough Hall, Duskas Park and Wesleyville cemetery.

3. A motion to approve the opening of a new bank account at the depository PLGIT titled "General Fund – Reserve" was made by Mrs. Morrow and seconded by Mr. Alfieri. Unanimous voice vote.

Discussion on all these transactions was that the Borough will get a higher interest rate from PLGIT rather than Northwest Bank. We will continue to have three checking accounts at Northwest Bank. Mr. Petrini also asked if there were fees to transfer over which there are not. Mr. Petrini also asked if this would mess up purchases such as for the kitchen. Mr. Jacobs said that it won't disrupt purchases.

4. A motion to transfer the full balance of the account "General Fund – Reserve" at the Northwest Bank ending in x6204 to the new PLGIT account with the title "General Fund – Reserve" made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.

4.1. Balance as of the February 2024 statement is \$249,974.48.

5. A motion to approve the closing of the "General Fund – Reserve" bank account at Northwest Bank ending in x6204 made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.

6. A motion to approve the opening of a new bank account at the depository PLGIT titled "General Fund – Grant Account" made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.

7. A motion to transfer the full balance of the account "General Fund – Grant Account" at the Northwest Bank ending in x5066 to the new PLGIT account with the title "General Fund – Grant Account" made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.

7.1. Balance as of the February 2024 statement is \$91,134.22

8. A motion to approve the closing of the "General Fund – Grant Account" bank account at Northwest Bank ending in x5066 made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.

9. A motion to approve the opening of a new bank account at the depository PLGIT titled "General Fund – Kitchen Grant" was made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.

10. A motion to transfer the full balance of the account “General Fund – Kitchen Grant” at the Northwest Bank ending in x7889 to the new PLGIT account with the title “General Fund – Kitchen Grant” made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.

10.1. Balance as of the February 2024 statement is \$23,111.98

11. A motion to approve the closing of the “General Fund – Kitchen Grant” bank account at Northwest Bank ending in x7889 made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.

12. A motion to approve the opening of a new bank account at the depository PLGIT titled “Office Rental- Reserve” made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.

13. A motion to transfer the full balance of the account “Office Rental- Reserve” at the Northwest Bank ending in x5728 to the new PLGIT account with the title “Office Rental- Reserve” made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.

13.1. Balance as of the February 2024 statement is \$8,293.39.

14. A motion to approve the closing of the “Office Rental- Reserve” bank account at Northwest Bank ending in x5728 made by Mrs. Morrow seconded by Mr. Petrini. Unanimous voice vote.

15. A motion to approve the opening of a new bank account at the depository PLGIT titled “General Fund- ARP Funds” made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.

16. A motion to transfer the full balance of the account “General Fund- ARP Funds” at the Northwest Bank ending in x7137 to the new PLGIT account with the title “General Fund- ARP Funds” made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.

16.1. Balance as of the February 2024 statement is \$131,488.65.

17. A motion to approve the closing of the “General Funds- ARP Funds” bank account at Northwest Bank ending in x7137 made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.

18. A motion to approve the opening of a new bank account at the depository PLGIT titled “Garbage Funds- Reserve” made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.

19. A motion to transfer the full balance of the account “Garbage Funds- Reserve” at the Northwest Bank ending in x5744 to the new PLGIT account with the title “Garbage Funds- Reserve” made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.

19.1. The balance as of the February 2024 statement is \$31,913.13.

20. A motion to approve the closing of the “Garbage Funds- Reserve” bank account at Northwest Bank ending in x5744 made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.

21. A motion to transfer the full balance of the account “Sewer Funds- Reserve” at the Northwest Bank ending in x5736 to the new PLGIT account with the title “Sewer Funds- Reserve” made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.

21.1. The balance as of the February 2024 statement is \$56,537.78.

22. A motion to approve the closing of the “Sewer Funds- Reserve” bank account at Northwest Bank ending in x5736 made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.

23. A motion to approve to form the “Conflict of Interest - Abstention Memorandum” to be used by Borough Council members when they abstain, made by Mr. Alfieri and seconded by Mrs. Morrow. Unanimous voice vote.

23.1. Councilperson Morrow and Manager Jacobs attended the NEMO training on March 1st and this was a recommended form.

24. A motion to implement the policy titled, “Public Comment Policy – Borough Council” with changes made by Mr. Petrini and seconded by Mr. Alfieri. Unanimous voice vote.

24.1. Mrs. Morrow and Mr. Petrini didn’t approve of only taxpayers/residents able to speak. Changes were that anyone who attends a meeting can speak during “citizens to address council” portion of the meeting.

25. A motion to accept the purchase of a Kubota Tractor for \$44,116.33 to come from ARPA funds. Motion made by Mr. Alfieri and seconded by Mrs. Morrow. The council then had a discussion since Kubota is not Costars, we can’t just purchase it without going out to bid. So, Mr. Ball will need to go out to bid for this equipment or find something with similar specifications on Costars. This is TABLED and the motion was withdrawn by Mr. Alfieri.

25.1. At the meeting on February 29th, the Council accepted a motion to purchase this tractor for no more than \$40,000. After receiving several quotes, the reliable Kubota seems like the best value.

26. A motion to accept the Borough Flag design presented in document titled “BoroughFlag_Description” made by Mr. Alfieri and seconded by Mrs. Morrow. Roll call vote AYE: Mrs. Julius, Mr. Alfieri, Mrs. Morrow. NAY: Mr. Petrini. Ayes have it motion carries.

27. A motion to accept the amendment to the Articles of Agreement between the Wesleyville Borough and the Wesleyville Borough Police Department dated January 1st, 2021, which amends Article VI - 6.2 Officers Obligation to Pay into Pension made by Mr. Petrini and seconded by Mrs. Morrow. Unanimous voice vote.

27.1. Changing from 2.5% of their “Net Base Pay” to “Pretax Base Pay.

27.2. This adjustment makes it easier to calculate payroll, making it more consistent and transparent for the Officers when viewing their paystubs.

27.3. This amendment was signed by a majority of the Police Department.

28. A motion to accept Edd Taylor to be a Part Time CDL driver to assist with Garbage Collection at a rate of \$17.50/hour made by Mrs. Morrow and seconded by Mr. Alfieri. Unanimous voice vote.

29. A motion to purchase Wesleyville safety green T-Shirts for the Public Works department from Creative Imprints in the amount of \$307.60 made by Mrs. Morrow and seconded by Mr. Petrini. Discussion: Mrs. Morrow asked if this was going to come out of clothing allowance? Mr. Jacobs said that was up to the council but there is \$350.00 in the budget for this. Unanimous voice vote.

29.1. View document titled “Wesleyville Clothing Allowance 2024”.

10) Executive Session:

a) Recessed:

i) Borough Council recessed public session at 7:10 PM for an executive session regarding personal matters.

b) Reconvened:

i) Borough Council reconvened the public session at 7:36 PM.

11) Treasures Report:

a) Motion to acknowledge receipt of the February 2024 Treasurer’s Report made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.

b) Motion to acknowledge receipt of the February 2024 Check Detail made by Mr. Petrini and seconded by Mr. Alfieri. Unanimous voice vote.

12) Chief of Police:

- a) Solar Eclipse preparations: Just wanted to inform the council that they will have extra officers that day.
- b) The Chief also brought to the council's attention that they have an active vehicle that is almost 7 years with 130,000 miles on it and it should be replaced soon. He is working with Merski's office to find grants to help fund a new vehicle.

13) **Borough Manager:** Nothing to report.

14) Council - Committee Reports:

- a) Public Works/Streets -Mr. Bills- Nothing to report.
- b) Sanitary and Storm Sewers - Mr. Wilder- Not present.
- c) Public Safety - Mr. Alfieri – Nothing to report.
- d) Refuse and Recycling - Mrs. Kolesar- Not present.
- e) Public Engagement - Mrs. Morrow -Reminded everyone about the eclipse event and Lulu's graphics has Wesleyville t shirts to purchase.

15) Council - Officers:

- a) Mayor – Mr. Johnson- Not present.
- b) Council Vice President - Mr. Petrini – Nothing to report.
- c) Council President - Mrs. Julius – Nothing to report.

16) Good of the Order:

- a) Next Work Session Meeting is on March 27th, 2024, 6PM in the Borough Hall located at 3421 Buffalo Road.
- b) Next Council Meeting is on April 10th, 2024, 6:00PM, to be held at the Borough Hall.

17) Meeting Adjournment:

- a) A motion to adjourn the meeting made by Mr. Alfieri, seconded by Mr. Petrini, Unanimous voice vote. Adjourned at 8:00 PM.

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 27 day of March, 2024.

Marcus A. Jacobs

Mr. Marcus Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville

