



**April 2024 Council Meeting**  
**Wesleyville Borough, Erie County, Pennsylvania**

***\*\*Draft Agenda\*\****

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**Public Meeting Information**

April 10th, 2024, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - *\*Coming Soon\**

Archive of Recordings - *\*Coming Soon\**

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- 1) **Call to Order** – By: Mrs. Julius, President
- 2) **Invocation** - By: Mrs. Julius, President
- 3) **Pledge of Allegiance** - By: Mrs. Julius, President
- 4) **Roll Call:** (Present) (Not Present)
  - a) Council President, Regina Julius;
  - b) Council Vice President, Fred Petrini;
  - c) Council President Pro Tem, Paul Bills
  - d) Councilperson, Steve Alfieri;

- e) Councilperson, Jake Wilder;
- f) Councilperson, Sandy Morrow;
- g) Councilperson, Cassandra Kolesar;
- h) Mayor, E Paul Johnson;
- i) Tax Collector, Marlene Silbaugh
- j) Solicitor Ed Betza
- k) Engineer Mark Corey
- l) Police Chief Robert Buzanowski
- m) Borough Manager/Secretary Marcus Jacobs
- n) Public Works Supervisor, Joseph Ball

**5) Citizens to address Council:**

- a) Note: 5-minute time limit per signed-in citizen.*

**6) Approve Agenda:**

**7) Approve Minutes:**

- a) A motion to approve the minutes from the March 27<sup>th</sup>, 2024 Council Work Session meeting as presented by the Borough Secretary.

**8) Old Business:**

- a) A motion to approve the advertisement and public display of Ordinance 2024-005 - Amending Chapter 21 – Streets and Sidewalks, Part 6 Street Cuts, Section 21-607 Cash Deposit or Bond, (1) of the borough's codified ordinances to revise the duration and amount of bonds.
  - i) Adjusted the bond requirements for the street cuts to be \$3,000 rather than only \$1,000 and extended the window for liability to 24 months rather than only 12 months.*
  - ii) Will be advertised within a few days and then slated to be voted on by Council at the April 24<sup>th</sup>, 2024 Council Work Session.*

- b) A motion to approve the advertisement and public display of Ordinance 2024 - 006 - amending Chapter 15 – Motor Vehicles and Traffic, Part 4 General Parking Regulations of the Borough’s Codified Ordinances to add additional locations where parking is prohibited at all times.
- c) (Tabled) Tabacco Use in Recreation Areas

**9) New Business:**

- a) A motion to accept the bid from McCormick Construction for the “2024 Eastern Avenue Resurfacing Project” in the amount of \$105,838.50 and to authorize Manager Jacobs to be the Borough representative entering into a contract with them.
  - i) *The bid opening was advertised by Engineer Corey and then the sealed bids were opened on Tuesday, April 9<sup>th</sup> at 10am.*
  - ii) *Two bids were received; Lindy Paving at \$132,839.75, and the apparent low-bidder McCormick Construction at \$105,838.50.*
- b) A motion to approve of the opening of sealed bids for the Public Works tractor.
  - i) *The bid opening was advertised by the Borough Office and then the sealed bids were to be opened at the public meeting on Wednesday, April 10<sup>th</sup>, 6PM.*
- c) A motion to accept bid from \_\_\_\_\_ in the amount of \_\_\_\_\_ for the Public Works Tractor... or not accept any currently.
- d) A motion to approve of the opening of sealed bids for the Public Works Bucket Truck.
  - i) *The bid opening was advertised by the Borough Office and then the sealed bids were to be opened at the public meeting on Wednesday, April 10<sup>th</sup>, 6PM.*
- e) A motion to accept bid from \_\_\_\_\_ in the amount of \_\_\_\_\_ for the Public Works Bucket Truck... or not accept any currently.
- f) A motion to accept the bid with Suit-Kote for the “2024 Asphalt Seal Coat Project” at a price of \$1.809/SY for a quantity of 18,024 Square Yards for a total cost of \$32,605.42 and to authorize Manager Jacobs to be the Borough representative entering into a contract with them.

- i) This was a joint bid put out for seal coat services with a total of 20 municipalities, including Wesleyville. This joint arrangement has occurred for at least the last 10 years, several years of which the Borough has participated.*
  - ii) The streets to be seal coated in Wesleyville, according to the recommendations of Engineer Corey, include Union Ave. from Buffalo Rd. to Euclid Blvd., Woodlawn Ave. from Bird Dr. to Station Rd., and Willow St. From Woodlawn Ave. to Fremont St..*
  - iii) Some crack sealing must be completed PRIOR to the seal coating beginning in June.*
  - iv) View the file named " \_\_\_\_\_ " to see the bid documents.*
- g) A motion to appoint Manager Jacobs to the position of Borough Secretary.*
  - i) This was done hastily at the end of last year; redoing it now wouldn't hurt.*
- h) A motion to approve the bulk payment and closing out of the Northwest Bank Loan ending in x7028 that was for the 2023 F-550 Dump Truck for the total remaining principal balance, interest for the month so far, and fees of \$80,038.81.*
  - i) Reimbursement money was received from the PA DEP for this.*
- i) A motion to approve the bulk payment and closing out of the Northwest Bank Loan ending in x7648 that was for the Leaf Machine for a total remaining principal balance, interest for the month so far, and fees of \$92,268.07.*
  - i) Reimbursement money was received from the PA DEP for this.*
- j) A motion to approve of the purchase of 700 gallons of crack sealant at \$18/gallon for a total of \$12,600 from Suit-Kote to be put down on the roads that will be seal coated and to put on other miscellaneous Borough roads.*
  - i) This price was provided to the Borough as part of a joint bid process with the EACOG. The price includes labor to lay it down.*
  - ii) This crack sealant is necessary to be done before the full seal coat is laid down.*
- k) A motion to approve moving the streetlight, located on the alleyway off Eastern Avenue between North Street and Buffalo Road, from Terry Etzel's Penelec account to the Borough's account.*

- i) This service was added by Terry Etzel and has been included under his account since then. The dedicated meter number is 0800254549 0005015647.*
  - ii) This alleyway is not technically Borough-owned property, but it is right by the Borough's North Street parking lot in an area where patrons might walk around the block to Buffalo Road.*
- l) A motion to approve of the moving of funds from the "Sewer - Checking" account at Northwest Bank ending in x4961 to the Sewer – Reserve account at PLGIT ending in a x3038 in the amount of \$400,000.
  - i) Access to this much in the Checking Account is not necessary. PLGIT provides a MUCH better interest rate and allows unlimited transfers throughout the month within one business day if needed.*
  - ii) Balance as of 04/10/24 was \$636,569.42.*
- m) A motion to approve of the moving of funds from the "Garbage - Checking" account at Northwest Bank ending in x4979 to the "Garbage – Reserve" account at PLGIT ending in a x3070 in the amount of \$100,000.
  - i) Access to this much in the Checking Account is not necessary. PLGIT provides a MUCH better interest rate and allows unlimited transfers throughout the month within one business day if needed.*
  - ii) Balance as of 04/10/24 was \$285,487.38.*
- n) A motion to approve the purchasing of 40 cubic yards of mulch from Ace Supply on Iroquois Ave at a price of \$40/CY for \$1,600.

**10) Executive Session:**

- a) Recessed:
  - i) Borough Council recessed public session at \_\_\_PM for an executive session regarding ongoing insurance claims as well as sensitive personnel matters.
- b) Reconvened:
  - i) Borough Council reconvened the public session at \_\_\_PM.

### **11) Borough Administration:**

- a) Borough Manager – Marcus Jacobs
  - i) Discussion needed around the Chapter 14 - Trailer Park Ordinance
- b) Police Department – Chief Buzanowski
- c) Fire Department
- d) Treasurer’s Report - Marcus Jacobs (*Council Meetings Only*)
  - i) A motion to acknowledge receipt of the Profit & Loss Report for the General, Sewer, Garbage, and Liquid Fuels funds.
  - ii) A motion to acknowledge receipt of the Check Details from the General, Sewer, and Garbage funds.

### **12) Borough Boards, Committees, and Commissions**

- a) Planning Commission – Mr. Wilder
  - i) Next meeting is on April 17<sup>th</sup>, at 5pm at the Borough Hall.
- b) Safety Committee – Mrs. Morrow
  - i) Next meeting is on April 17<sup>th</sup> at 1pm at the Borough Hall.

### **13) Council - Committee Reports:**

- a) Public Works/Streets - Mr. Bills
- b) Sanitary and Storm Sewers - Mr. Wilder
- c) Public Safety - Mr. Alfieri
- d) Refuse and Recycling - Mrs. Kolesar
- e) (Public) Community Engagement - Mrs. Morrow
  - i) Review the attachment “2024 Community Events”, decide on dates and provide input as a Council.

**14) Council – Members:**

- a) Councilmember – Mr. Alfieri
- b) Councilmember - Mr. Bills
- c) Councilmember – Mrs. Kolesar
- d) Councilmember – Mrs. Morrow
- e) Councilmember – Mr. Wilder

**15) Council - Officers:**

- a) Mayor – Mr. Johnson
- b) Council Vice President - Mr. Petrini
- c) Council President - Mrs. Julius

**16) Good of the Order:**

- a) Next Work Session Meeting is April 24<sup>th</sup>, 2024, 6PM in the Borough Hall.
- b) Next Council Meeting is on May 8<sup>th</sup>, 2024, 6PM, in the Borough Hall.

**17) Meeting Adjournment:**

- a) A motion to adjourn the meeting made by \_\_\_\_\_, seconded by \_\_\_\_\_, passed \_\_\_\_\_. Adjourned at \_\_\_\_\_.

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the \_\_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_  
Marcus A Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville

