



**May 2024 Council Meeting**  
**Wesleyville Borough, Erie County, Pennsylvania**  
*\*\*Draft Agenda\*\**

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**Public Meeting Information**

May 8th, 2024, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - \*Coming Soon\*

Archive of Recordings - \*Coming Soon\*

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- 1) **Call to Order** – By: Mrs. Julius, President
  - 2) **Invocation** - By: Mrs. Julius, President
  - 3) **Pledge of Allegiance** - By: Mrs. Julius, President
  - 4) **Roll Call:** (Present) (Not Present)
    - a) Council President, Regina Julius;
    - b) Council Vice President, Fred Petrini;
    - c) Council President Pro Tem, Paul Bills
    - d) Councilperson, Steve Alfieri;

- e) Councilperson, Jake Wilder;
- f) Councilperson, Sandy Morrow;
- g) Councilperson, Cassandra Kolesar;
- h) Mayor, E Paul Johnson;
- i) Tax Collector, Marlene Silbaugh
- j) Solicitor, Ed Betza
- k) Engineer, Mark Corey
- l) Police Chief, Robert Buzanowski
- m) Borough Manager/Secretary, Marcus Jacobs
- n) Public Works Supervisor, Joseph Ball

**5) Citizens to address Council:**

- a) Letter from Skip Brigham.

**6) Approve Agenda:**

- a) A motion to approve of the agenda for tonight's meeting, May 8<sup>th</sup>, 2024.

**7) Approve Minutes:**

- a) A motion to approve the minutes from the April 24<sup>th</sup>, 2024 Council meeting.

**8) Old Business:**

- a) A motion to adopt Ordinance 2024-005 - Amending Chapter 21 – Streets and Sidewalks, Part 6 Street Cuts, Section 21-607 Cash Deposit or Bond, (1) of the borough's codified ordinances to revise the duration and amount of bonds.
  - i) *Adjusted the bond requirements for the street cuts to be \$3,000 rather than only \$1,000 and extended the window for liability to 24 months rather than only 12 months.*
  - ii) *Advertised on 04/19/24 can be voted on by Council at the May 8<sup>th</sup>, 2024 Council Meeting.*

- b) A motion to adopt Ordinance 2024 - 006 - amending Chapter 15 – Motor Vehicles and Traffic, Part 4 General Parking Regulations of the Borough’s Codified Ordinances to add additional locations where parking is prohibited at all times.

*i) Advertised on 04/19/24 can be voted on by Council at the May 8<sup>th</sup>, 2024 Council Meeting.*

**9) New Business:**

- a) A motion to amend the 2024 General Fund and Liquid Fuels Fund Budget to add line item “439.000 - Highway Construction and Rebuilding Projects”.

*i) Recommendation from Liquid Fuels Auditor because this is more in line with the State’s chart of accounts.*

- b) A motion to amend the 2024 General Fund Budget to add line item “438.100 - Pavement Preservation”.

- c) A motion to amend the 2024 General Fund Budget to move \$50,000 from the line item “438.300 - Street Resurfacing” to the newly created line item “438.100 - Pavement Preservation”.

- d) A motion to amend the 2024 General Fund Budget to move \$120,000 from the line item “438.300 - Street Resurfacing” to the newly created line item “439.000 - Highway Construction and Rebuilding Projects”.

- e) A motion to amend the 2024 Liquid Fuels budget to move \$60,000 from the line item “438.300 - Street Resurfacing” to the newly created line item “439.000 - Highway Construction and Rebuilding Projects”.

- f) A motion to amend the 2024 Liquid Fuels budget to remove \$16,000 from the line item “434.361 - Street Lighting” and add \$16,000 to the line item “439.000 - Highway Construction and Rebuilding Projects”.

- g) A motion acknowledging the “Center Street - Phase 1” bid opening that occurred on April 29<sup>th</sup>, 2024 and recommending to the County of Erie the selection of Joseph McCormick Construction Company with the low bid of \$239,907.00.

*i) Two bids were received; Lindy Paving at \$303,450, and the apparent low-bidder McCormick Construction at \$239,907.*

- h) A motion to approve of the Borough covering the remainder of the cost associated with the “Center Street - Phase 1” project in the amount of \$139,907 to be paid out of the money received from the County GAP funding program.
- i) A motion to approve the signing of the cooperation agreement with the County of Erie for the Center Street Sidewalks/Curbs Replacement Project.
- j) A motion to accept the bid from McCormick Construction for the “Center Street – Phase 2” project in the amount of \$58,059.50 and to authorize Manager Jacobs to be the Borough representative entering into a contract with them.
  - i) *The bid opening was advertised by Engineer Corey and then the sealed bids were opened on Monday, April 29<sup>th</sup> at 11:30am.*
  - ii) *Two bids were received; Lindy Paving at \$97,192.00, and the apparent low-bidder McCormick Construction at \$58,059.50.*
- k) A motion to approve of getting an appraisal done for the parcel located next to Rep. Merski’s office on Buffalo Road with a cost of \$750 to be paid from line item \_\_\_\_\_.
  - i) Potential Line items: 430.310 - Professional Services, 404.000 - Legal Fees, or 489.000 - Misc Exp.
  - ii) Parcel ID: 27050152000101.
- l) A motion to approve of the sale of the old bucket truck, the old leaf machine, and the camera truck to be sold at the Greater Erie Auto Auction.
- m) A motion to approve of the signing of a letter to the Land Bank formally requesting that they seek to acquire several Borough properties.
- n) A motion to approve of the advertisement and public display of Ordinance 2024 – 008 - Amending Chapter 2, Part 4 of the Borough’s Codified Ordinances to permit and regulate the non-commercial keeping of chickens in the Borough.
- o) Approval for the purchase of the Hinkler Park bathroom from CXT for a total of \$116,370.

## 10) Executive Session:

### a) Recessed:

- i) Borough Council recessed public session at \_\_\_\_\_ for an executive session regarding personal matters.

### b) Reconvened:

- i) Borough Council reconvened the public session at\_\_\_\_\_.

### c) Anticipated motions as a result of the executive session:

- i) A motion to appoint \_\_\_\_\_ to the position of Borough Tax Collector effective on July 1<sup>st</sup>, 2024 to complete the remainder of Tax Collector Marlene Silbaugh's term after Collector Silbaugh exercises her retirement on June 30<sup>th</sup>, 2024.

## 11) Borough Administration:

### a) Borough Manager – Marcus Jacobs

- i) View the April 2024 Manager's Report.
- ii) Recommendation - Sewer Lateral Ordinance, create an amendment to the ordinance such that there is a one-year exemption if the property has passed inspection in the last year.
- iii) Bucket truck purchase.

### b) Police Department – Chief Buzanowski

### c) Fire Department

### d) Treasurer's Report (*Council Meetings Only*) - Marcus Jacobs

- i) A motion to acknowledge receipt of the April 2024 Depository Log.
- ii) A motion to acknowledge receipt of the April Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds.
- iii) A motion to acknowledge receipt of the April Check Details from the General, Sewer, and Garbage funds.

## **12) Borough Boards & Commissions**

### a) Planning Commission – Mr. Wilder

- i) Cancelled meeting on May 15<sup>th</sup>, at 5pm at the Borough Hall.
- ii) Training through EACOG on May 16th at 6pm with the topic “Best Practices for an Effective Planning Commission in PA”.
- iii) Next meeting is on June 19<sup>th</sup>, at 5pm at the Borough Hall.

### b) Safety Committee – Mrs. Morrow

- i) Next meeting is on May 15<sup>th</sup> at 1pm at the Borough Hall.

## **13) Council - Committee Reports:**

- a) Public Works/Streets - Mr. Bills
- b) Sanitary and Storm Sewers - Mr. Wilder
- c) Public Safety - Mr. Alfieri
- d) Refuse and Recycling - Mrs. Kolesar
- e) Community Engagement - Mrs. Morrow

## **14) Council – Members:**

- a) Councilmember – Mr. Alfieri
- b) Councilmember - Mr. Bills
- c) Councilmember – Mrs. Kolesar
- d) Councilmember – Mrs. Morrow
- e) Councilmember – Mr. Wilder

## **15) Council - Officers:**

- a) Mayor – Mr. Johnson

b) Council Vice President - Mr. Petrini

c) Council President - Mrs. Julius

**16) Good of the Order:**

a) Next Work Session Meeting is May 22nd, 2024, 6PM in the Borough Hall.

b) Next Council Meeting is on June 12th 2024, 6PM, in the Borough Hall.

**17) Meeting Adjournment:**

a) A motion to adjourn the meeting made by \_\_\_\_, seconded by \_\_\_\_, passed \_\_\_\_\_. Adjourned at

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

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Marcus A Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville