



April 2024 Council Meeting
Wesleyville Borough, Erie County, Pennsylvania

*****Approved Meeting Minutes*****

Public Meeting Information

April 10th, 2024, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - *Coming Soon*

Archive of Recordings - *Coming Soon*

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- 1) **Call to Order** – By: Mrs. Julius, President
 - 2) **Invocation** - By: Mrs. Julius, President
 - 3) **Pledge of Allegiance** - By: Mrs. Julius, President
 - 4) **Roll Call:** (Present) (Not Present)
 - a) Council President, Regina Julius; (Present)
 - b) Council Vice President, Fred Petrini; (Present)
 - c) Council President Pro Tem, Paul Bills (Not Present)
 - d) Councilperson, Steve Alfieri; (Present)
 - e) Councilperson, Jake Wilder; (Present)

- f) Councilperson, Sandy Morrow; (Present)
- g) Councilperson, Cassandra Kolesar; (Present)
- h) Mayor, E Paul Johnson; (Present)
- i) Tax Collector, Marlene Silbaugh
- j) Solicitor, Ed Betza (Present)
- k) Engineer, Mark Corey
- l) Police Chief, Robert Buzanowski (Present)
- m) Borough Manager/Secretary, Marcus Jacobs (Present)
- n) Public Works Supervisor, Joseph Ball

5) Citizens to address Council:

- a) Brandon Hoover 3631 Fremont St- He came to address the council with questions about no parking at the end of Fremont, near the exit of Hinkler Park. He was told by the police that he couldn't park his work van at the end of Fremont and was told that Wesleyville is going to be changing that area to no parking. He just came to question when that was going into effect. The Chief said that there are multiple complaints about parking there and it would be best for it to be a no parking zone.

- 6) Approve Agenda:** Motion to approve the 4-10-2024 agenda made by Mr. Wilder and seconded by Mr. Petrini. Unanimous voice vote.

7) Approve Minutes:

- a) A motion to approve the minutes from the March 27th, 2024, Council Work Session meeting made by Mr. Petrini and seconded by Mrs. Morrow. Unanimous voice vote.

8) Old Business:

- a) A motion to approve the advertisement and public display of Ordinance 2024-005 - Amending Chapter 21 – Streets and Sidewalks, Part 6 Street Cuts, Section 21-607 Cash Deposit or Bond, (1) of the borough's codified ordinances to revise the duration and amount of bonds made by Mr. Petrini and seconded by Mr. Wilder. Unanimous voice vote.

- i) Adjusted the bond requirements for the street cuts to be \$3,000 rather than only \$1,000 and extended the window for liability to 24 months rather than only 12 months.*
 - ii) Will be advertised within a few days and then slated to be voted on by Council at the April 24th, 2024, Council Work Session.*
- b) A motion to approve the advertisement and public display of Ordinance 2024 - 006 - amending Chapter 15 – Motor Vehicles and Traffic, Part 4 General Parking Regulations of the Borough’s Codified Ordinances to add additional locations where parking is prohibited at all times made by Mr. Petrini and seconded by Mr. Wilder. Unanimous voice vote.
- c) (Tabled) Tabacco Use in Recreation Areas

9) New Business:

- a) A motion to accept the bid from McCormick Construction for the “2024 Eastern Avenue Resurfacing Project” in the amount of \$105,838.50 and to authorize Manager Jacobs to be the Borough representative entering into a contract with them made by Mr. Alfieri and seconded by Mr. Petrini. Unanimous voice vote.
 - i) The bid opening was advertised by Engineer Corey and then the sealed bids were opened on Tuesday, April 9th at 10am.*
 - ii) Two bids were received: Lindy Paving at \$132,839.75, and the apparent low-bidder McCormick Construction at \$105,838.50.*
- b) A motion to approve of the opening of sealed bids for the Public Works tractor made by Mrs. Morrow and seconded by Mr. Wilder. Unanimous voice vote.
 - i) The bid opening was advertised by the Borough Office and then the sealed bids were to be opened at the public meeting on Wednesday, April 10th, 6PM.*
- c) A motion to accept a bid from Kubota in the amount of \$44,116.33 (ARPA Funds) for the Public Works Tractor made by Mr. Alfieri and seconded by Mrs. Morrow. Roll Call Vote requested by Mr. Wilder. AYE: Mrs. Julius, Mr. Alfieri, Mrs. Kolesar, Mrs. Morrow, and Mr. Petrini. NAY: Mr. Wilder. AYES have it, motion carries.
- d) A motion to approve of the opening of sealed bids for the Public Works Bucket Truck made by Mrs. Morrow and seconded by Mr. Wilder. Unanimous voice vote.

- i) The bid opening was advertised by the Borough Office and then the sealed bids were to be opened at the public meeting on Wednesday, April 10th, 6PM.*
- e) A motion to accept bid from _____ in the amount of _____ for the Public Works Bucket Truck... or not accept any currently. The council decided to not accept any currently as they want Joe Ball to go and inspect each vehicle as they are used, and then decide which would be best to proceed with. A motion for Joe Ball inspects the available vehicles and then to authorize Manager Jacobs and to decide on the best bucket truck purchase not to exceed \$37,000 made by Mrs. Morrow and seconded by Mr. Alfieri. Unanimous voice vote.
- f) A motion to accept the bid with Suit-Kote for the “2024 Asphalt Seal Coat Project” at a price of \$1.809/SY for a quantity of 18,024 Square Yards for a total cost of \$32,605.42 and to authorize Manager Jacobs to be the Borough representative entering into a contract with them made by Mr. Wilder and seconded by Mr. Petrini. Unanimous voice vote.
- i) This was a joint bid put out for seal coat services with a total of 20 municipalities, including Wesleyville. This joint arrangement has occurred for at least the last 10 years, several years of which the Borough has participated.*
- ii) The streets to be seal coated in Wesleyville, according to the recommendations of Engineer Corey, include Union Ave. from Buffalo Rd. to Euclid Blvd., Woodlawn Ave. from Bird Dr. to Station Rd., and Willow St. From Woodlawn Ave. to Fremont St.*
- iii) Some crack sealing must be completed PRIOR to the seal coating beginning in June.*
- g) A motion to appoint Manager Jacobs to the position of Borough Secretary was made by Mr. Alfieri and seconded by Mr. Wilder. Unanimous voice vote.
- i) This was done hastily at the end of last year, redoing it now wouldn't hurt.*
- h) A motion to approve the bulk payment and closing out of the Northwest Bank Loan ending in x7028 that was for the 2023 F-550 Dump Truck for the total remaining principal balance, interest for the month so far, and fees of \$80,038.81 made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.
- i) Reimbursement money was received from the PA DEP for this.*
- i) A motion to approve the bulk payment and closing out of the Northwest Bank Loan ending in x7648 that was for the Leaf Machine for a total remaining principal balance, interest for the month so far,

and fees of \$92,268.07 made by Mrs. Morrow and seconded by Mrs. Kolesar. Unanimous voice vote.

i) Reimbursement money was received from the PA DEP for this.

j) A motion to approve of the purchase of 700 gallons of crack sealant at \$18/gallon for a total of \$12,600 from Suit-Kote to be put down on the roads that will be seal coated and to put on other miscellaneous Borough roads made by Mr. Alfieri and seconded by Mr. Petrini. Unanimous voice vote.

i) This price was provided to the Borough as part of a joint bid process with the EACOG. The price includes labor to lay it down.

ii) This crack sealant is necessary to be done before the full seal coat is laid down.

k) (Tabled) A motion to approve moving the streetlight, located on the alleyway off Eastern Avenue between North Street and Buffalo Road, from Terry Etzel's Penelec account to the Borough's account.

i) This service was added by Terry Etzel and has been included under his account since then. The dedicated meter number is 0800254549 0005015647.

ii) This alleyway is not technically Borough-owned property, but it is right by the Borough's North Street parking lot in an area where patrons might walk around the block to Buffalo Road.

l) A motion to approve of the moving of funds from the "Sewer - Checking" account at Northwest Bank ending in x4961 to the Sewer - Reserve account at PLGIT ending in a x3038 in the amount of \$400,000 made Mrs. Kolesar and seconded by Mr. Petrini. Unanimous voice vote.

i) Access to this much in the Checking Account is not necessary. PLGIT provides a MUCH better interest rate and allows unlimited transfers throughout the month within one business day if needed.

ii) Balance as of 04/10/24 was \$636,569.42.

m) A motion to approve of the moving of funds from the "Garbage - Checking" account at Northwest Bank ending in x4979 to the "Garbage - Reserve" account at PLGIT ending in a x3070 in the amount of \$100,000 made by Mrs. Kolesar and seconded by Mr. Wilder. Unanimous voice vote.

- i) *Access to this much in the Checking Account is not necessary. PLGIT provides a MUCH better interest rate and allows unlimited transfers throughout the month within one business day if needed.*
 - ii) *Balance as of 04/10/24 was \$285,487.38.*
- n) A motion to approve the purchasing of 40 cubic yards of mulch from Ace Supply on Iroquois Ave at a price of \$40/CY for \$1,600 made by Mrs. Morrow and seconded by Mr. Wilder. Unanimous voice vote.

10) Executive Session:

- a) Recessed:
 - i) The Borough Council recessed public session at 7:06PM for an executive session regarding ongoing insurance claims as well as sensitive personnel matters.
- b) Reconvened:
 - i) Borough Council reconvened the public session at 7:26PM.

11) Borough Administration:

- a) Borough Manager – Marcus Jacobs
 - i) Discussion needed around the Chapter 14 - Trailer Park Ordinance- Betza suggested that we talk to the Mobile home park owner to discuss the Boroughs concerns. Chief of Police said that our code enforcement officer did talk with the owner already and that he'd talk with him again about cleaning up the park.
- b) Police Department – Chief Buzanowski- Nothing to report.
- c) Fire Department- Not in attendance.
- d) Treasurer's Report - Marcus Jacobs (*Council Meetings Only*)
 - i) A motion to acknowledge receipt of the Profit & Loss Report for the General, Sewer, Garbage, and Liquid Fuels funds made by Mrs. Kolesar and seconded by Mr. Wilder. Unanimous voice vote.
 - ii) A motion to acknowledge receipt of the Check Details from the General, Sewer, and Garbage funds made by Mrs. Morrow and seconded by Mrs. Kolesar. Unanimous voice vote.

12) Borough Boards & Commissions

- a) Planning Commission – Mr. Wilder- Nothing to report.
 - i) Next meeting is on April 17th, at 5pm at the Borough Hall.
- b) Safety Committee – Mrs. Morrow- Nothing to report.
 - i) Next meeting is on April 17th at 1pm at the Borough Hall.

13) Council - Committee Reports:

- a) Public Works/Streets - Mr. Bills- Not in attendance.
- b) Sanitary and Storm Sewers - Mr. Wilder- Nothing to report.
- c) Public Safety - Mr. Alfieri- Nothing to report.
- d) Refuse and Recycling - Mrs. Kolesar – Nothing to report.
- e) Community Engagement - Mrs. Morrow
 - i) Review the attachment “2024 Community Events”, decide on dates and provide input as a Council.

14) Council – Members:

- a) Councilmember – Mr. Alfieri- Nothing to report.
- b) Councilmember - Mr. Bills- Not in attendance.
- c) Councilmember – Mrs. Kolesar – Nothing to report.
- d) Councilmember – Mrs. Morrow- Nothing to report.
- e) Councilmember – Mr. Wilder- Nothing to report.

15) Council - Officers:

- a) Mayor – Mr. Johnson
 - i) Community garden setup Saturday the 13th starting at 9am. The garden committee got a quote for electric which was about \$9,000. Would cost the borough \$4,500. Going to look at

a ECGRA grant for the fund. Also working with the school superintendent to get a \$14,000 grant for a mural.

- ii) April 15th 6 Pm is the next WCD meeting. Most all planning is done, just looking for one more band.
- iii) Hometown hero banners we got 108 new applications. The Legion bought 60 for all their previous commanders.
- iv) Talked about the house located at 2407 Eastern Ave and how it looked like a junk yard. Discussion on what can be done. Not much can be done as all vehicles are up to date on registration.

b) Council Vice President - Mr. Petrini

- i) Asked about surveys for the last block between Fremont and Edison Ave. Wants to go out for bid to get the remaining block finished.
- ii) Motion to use Engineering funds to put together a plan and go out to bid for Center Street between Fremont Avenue and Edison Avenue made by Mr. Petrini and seconded by Mrs. Morrow. Unanimous voice vote.
- iii) Asked about the house located at 2508 Station Rd and what we can do about it. The Chief of Police said they are trying to figure out who owns it to proceed with anything.

c) Council President - Mrs. Julius

- i) Thank you to Councilmember Morrow for her efforts in organizing the Total Eclipse of the Park event, went very successfully and the weather turned out well.
- ii) Thank you to Borough Clerk Foley for her work on the Morrison Park improvement grant.

16) Good of the Order:

- a) Next Work Session Meeting is April 24th, 2024, 6PM in the Borough Hall.
- b) Next Council Meeting is on May 8th, 2024, 6PM, in the Borough Hall.

17) Meeting Adjournment:

- a) A motion to adjourn the meeting made by Mr. Alfieri, seconded by Mr. Petrini. Unanimous voice vote. Adjourned at 8:27pm.

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 24 day of April, 2024.

Marcus A Jacobs

Marcus A Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville



