



May 2024 Council Meeting
Wesleyville Borough, Erie County, Pennsylvania
*****Approved Meeting Minutes*****

Public Meeting Information

May 8th, 2024, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - *Coming Soon*

Archive of Recordings - *Coming Soon*

- 1) **Call to Order** – By: Mrs. Julius, President 6:00 PM
- 2) **Invocation** - By: Mrs. Julius, President
- 3) **Pledge of Allegiance** - By: Mrs. Julius, President
- 4) **Roll Call:** (Present) (Not Present)
 - a) Council President, Regina Julius; (Present)
 - b) Council Vice President, Fred Petrini; (Present)
 - c) Council President Pro Tem, Paul Bills (Not Present)
 - d) Councilperson, Steve Alfieri; (Present) Arrived 6:11 Pm
 - e) Councilperson, Jake Wilder; (Present)

- f) Councilperson, Sandy Morrow; (Present)
- g) Councilperson, Cassandra Kolesar; (Present)
- h) Mayor, E Paul Johnson; (Not Present)
- i) Tax Collector, Marlene Silbaugh (Present)
- j) Solicitor, Ed Betza (Present)
- k) Engineer, Mark Corey (Not Present)
- l) Police Chief, Robert Buzanowski (Present)
- m) Borough Manager/Secretary, Marcus Jacobs (Present)
- n) Public Works Supervisor, Joseph Ball (Not Present)

5) Citizens to address Council:

- a) Letter from Skip Brigham.
- b) Craig Bernat- Addressed council about his neighbor at 3804 E 30th st. The yard is unkept and misc. cars.
- c) Brandon Hoover- Came back to get an update on the new no parking location at the end of Fremont. He brought in letters of support from neighbors and a signed petition stating that his cars do not impede on any traffic.

6) Approve Agenda:

- a) A motion to approve the agenda for tonight's meeting, May 8th, 2024 with the change to move executive session to beginning of meeting, made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.

7) Executive Session:

- a) Recessed:
 - i) Borough Council recessed public session at 6:15 PM for an executive session regarding personal matters.
- b) Reconvened:

i) Borough Council reconvened the public session at 6:356 PM.

c) Motion(s) as a result of the executive session:

i) A motion to appoint Lisa Huff to the position of Borough Tax Collector effective on July 1st, 2024 to complete the remainder of Tax Collector Marlene Silbaugh's term after Collector Silbaugh exercises her retirement on June 30th, 2024 made by Mr. Wilder and seconded by Mrs. Morrow. Mrs. Morrow had abstained from this roll call vote.

8) Approve Minutes:

a) A motion to approve the minutes from the April 24th, 2024 Council meeting made by Mr. Petrini and seconded by Mr. Wilder. Unanimous voice vote.

9) Old Business:

a) A motion to adopt Ordinance 2024-005 - Amending Chapter 21 – Streets and Sidewalks, Part 6 Street Cuts, Section 21-607 Cash Deposit or Bond, (1) of the borough's codified ordinances to revise the duration and amount of bonds made by Mrs. Morrow and seconded by Mr. Wilder. Unanimous voice vote.

i) Adjusted the bond requirements for the street cuts to be \$3,000 rather than only \$1,000 and extended the window for liability to 24 months rather than only 12 months.

ii) Advertised on 04/19/24 can be voted on by Council at the May 8th, 2024 Council Meeting.

b) A motion to adopt Ordinance 2024 - 006 - amending Chapter 15 – Motor Vehicles and Traffic, Part 4 General Parking Regulations of the Borough's Codified Ordinances to add additional locations where parking is prohibited at all times made by Mr. Wilder and seconded by Mrs. Morrow. Unanimous voice vote.

i) Advertised on 04/19/24 can be voted on by Council at the May 8th, 2024 Council Meeting.

10) New Business:

a) A motion to amend the 2024 General Fund and Liquid Fuels Fund Budget to add line item "439.000 - Highway Construction and Rebuilding Projects" made by Mr. Alfieri and seconded by Mrs. Kolesar. Unanimous voice vote.

i) Recommendation from Liquid Fuels Auditor because this is more in line with the State's chart of accounts.

- b) A motion to amend the 2024 General Fund Budget to add line item “438.100 - Pavement Preservation” made by Mr. Wilder and seconded by Mr. Alfieri. Unanimous voice vote.
- c) A motion to amend the 2024 General Fund Budget to move \$50,000 from the line item “438.300 - Street Resurfacing” to the newly created line item “438.100 - Pavement Preservation” made by Mr. Wilder and seconded by Mrs. Morrow. Unanimous voice vote.
- d) A motion to amend the 2024 General Fund Budget to move \$120,000 from the line item “438.300 - Street Resurfacing” to the newly created line item “439.000 - Highway Construction and Rebuilding Projects” made by Mr. Wilder and seconded by Mr. Petrini. Unanimous voice vote.
- e) A motion to amend the 2024 Liquid Fuels budget to move \$60,000 from the line item “438.300 - Street Resurfacing” to the newly created line item “439.000 - Highway Construction and Rebuilding Projects” made by Mr. Wilder and seconded by Mr. Petrini. Unanimous voice vote.
- f) A motion to amend the 2024 Liquid Fuels budget to remove \$16,000 from the line item “434.361 - Street Lighting” and add \$16,000 to the line item “439.000 - Highway Construction and Rebuilding Projects” made by Mr. Wilder and seconded by Mrs. Kolesar. Unanimous voice vote.
- g) A motion acknowledging the “Center Street - Phase 1” bid opening that occurred on April 29th, 2024 and recommending to the County of Erie the selection of Joseph McCormick Construction Company with the low bid of \$239,907.00 made by Mr. Wilder and seconded by Mr. Alfieri. Unanimous voice vote.
 - i) *Two bids were received; Lindy Paving at \$303,450, and the apparent low-bidder McCormick Construction at \$239,907.*
- h) A motion to approve of the Borough covering the remainder of the cost associated with the “Center Street - Phase 1” project in the amount of \$139,907 to be paid out of the money received from the County GAP funding program made by Mr. Alfieri and seconded by Mrs. Morrow. Unanimous voice vote.
- i) A motion to approve the signing of the cooperation agreement with the County of Erie for the Center Street Sidewalks/Curbs Replacement Project made by Mrs. Kolesar and seconded by Mr. Wilder. Unanimous voice vote.
- j) A motion to accept the bid from McCormick Construction for the “Center Street – Phase 2” project in the amount of \$58,059.50 and to authorize Manager Jacobs to be the Borough representative entering into a contract with them made by Mrs. Morrow and seconded by Mr. Wilder. Unanimous voice vote.

- i) *The bid opening was advertised by Engineer Corey and then the sealed bids were opened on Monday, April 29th at 11:30am.*
 - ii) *Two bids were received; Lindy Paving at \$97,192.00, and the apparent low-bidder McCormick Construction at \$58,059.50.*
- k) A motion to approve of getting an appraisal done for the parcel located next to Rep. Merski's office on Buffalo Road with a cost of \$750 to be paid from line item _____. Made by Mrs. Morrow and seconded by Mr. Wilder. Roll call vote: AYE; Mr. Alfieri, NAY; Mrs. Julius, Mrs. Kolesar, Mrs. Morrow, Mr. Petrini and Mr. Wilder. Nays have it motion dose not pass.
- i) Potential Line items: 430.310 - Professional Services, 404.000 - Legal Fees, or 489.000 - Misc Exp.
 - ii) Parcel ID: 27050152000101.
- l) A motion to approve of the sale of the old bucket truck, the old leaf machine, and the camera truck to be sold at the Greater Erie Auto Auction or scrap if titles are not located, made by Mr. Wilder and seconded by Mrs. Kolesar. Unanimous voice vote.
- m) A motion to approve of the signing of a letter to the Land Bank formally requesting that they seek to acquire several Borough properties made by Mrs. Kolesar and seconded by Mr. Wilder. Unanimous voice vote
- n) A motion to approve of the advertisement and public display of Ordinance 2024 – 008 - Amending Chapter 2, Part 4 of the Borough's Codified Ordinances to permit and regulate the non-commercial keeping of chickens in the Borough made by Mrs. Kolesar and seconded by Mr. Wilder. Discussion on this proposed ordinance. Mr. Petrini gave statistics on having chickens in a small area. Mrs. Kolesar also presented the council with statistics on having chickens. Mrs. Julius had spoken to her neighbors, and they do not want the Borough to have chickens. Mr. Jacobs asked if we needed to get a permit to have a chicken coop. This was brought up because a coop would have certain setbacks. Roll call vote AYE; Mrs. Kolesar, Mr. Wilder, and Mr. Alfieri. NAY; Mrs. Julius, Mrs. Morrow and Mr. Petrini. Tie vote, the mayor has to break this tie at the next meeting.
- o) Approval for the purchase of the Hinkler Park bathroom from CXT for a total of \$116,370 made by Mrs. Morrow and seconded by Mr. Wilder. Unanimous voice vote.

11) Borough Administration:

- a) Borough Manager – Marcus Jacobs

- i) View the April 2024 Manager's Report.- Wasn't able to get this made up in time.
 - ii) Recommendation - Sewer Lateral Ordinance, create an amendment to the ordinance such that there is a one-year exemption if the property has passed inspection in the last year. – Discussion on the timeline for a sewer lateral inspection and how long an inspection is good for.
 - iii) Bucket truck purchase- A bucket truck was purchased.
- b) Police Department – Chief Buzanowski
 - c) Fire Department
 - d) Treasurer's Report (*Council Meetings Only*) - Marcus Jacobs
 - i) A motion to acknowledge receipt of the April 2024 Depository Log made by Mr. Wilder and seconded by Mrs. Morrow. Unanimous voice vote.
 - ii) A motion to acknowledge receipt of the April Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds made by Mrs. Morrow and seconded by Mr. Alfieri
 - iii) A motion to acknowledge receipt of the April Check Details from the General, Sewer, and Garbage funds made by Mr. Alfieri and seconded by Mrs. Morrow. Unanimous voice vote.

12) Borough Boards & Commissions

- a) Planning Commission – Mr. Wilder
 - i) Cancelled meeting on May 15th, at 5pm at the Borough Hall.
 - ii) Training through EACOG on May 16th at 6pm with the topic “Best Practices for an Effective Planning Commission in PA”.
 - iii) Next meeting is on June 19th, at 5pm at the Borough Hall.
- b) Safety Committee – Mrs. Morrow
 - i) Next meeting is on May 15th at 1pm at the Borough Hall.

13) Council - Committee Reports:

- a) Public Works/Streets - Mr. Bills- not present

- b) Sanitary and Storm Sewers - Mr. Wilder- Brought up Pink slime to be used around manholes to prevent storm water.
- c) Public Safety - Mr. Alfieri- Nothing to report.
- d) Refuse and Recycling - Mrs. Kolesar- Nothing to report.
- e) Community Engagement - Mrs. Morrow-Community Garden had a meeting with Erie insurance about funding.

14) Council – Members:

- a) Councilmember – Mr. Alfieri- Nothing to report.
- b) Councilmember - Mr. Bills- Not Present.
- c) Councilmember – Mrs. Kolesar- Nothing to report.
- d) Councilmember – Mrs. Morrow – Nothing to report.
- e) Councilmember – Mr. Wilder – Addressed the letter from Skip about his trailer that he is no longer able to park in North Street parking lot. The parking rules were changed in February about no trailers. Will bring up changing rules at next meeting.

15) Council - Officers:

- a) Mayor – Mr. Johnson – Not Present.
- b) Council Vice President - Mr. Petrini - Nothing to report.
- c) Council President - Mrs. Julius – Mayor needs \$5000 more for WCD. Mark Corey donated \$2500 and is asking the borough to donate the remaining \$2500.

16) Good of the Order:

- a) Next Work Session Meeting is May 22nd, 2024, 6PM in the Borough Hall.
- b) Next Council Meeting is on June 12th 2024, 6PM, in the Borough Hall.

Mr. Alfieri made a motion that we wait for the Mayor to attend the May 22 meeting to break the tie on advertising the chicken ordinance and seconded by Mr. Wilder. Unanimous voice vote.

17) Meeting Adjournment:

- a) A motion to adjourn the meeting made by Mr. Alfieri, seconded by Mr. Petrini, passed unanimously.
Adjourned at 8:44 PM

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 22 day of May, 2024.

A handwritten signature in cursive script, reading "Marcus A. Jacobs", written over a horizontal line.

Marcus A Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville