



**May 2024 Council Work Session Meeting**  
**Wesleyville Borough, Erie County, Pennsylvania**  
*\*\*Draft Agenda\*\**

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**Public Meeting Information**

May 22th, 2024, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - \*Coming Soon\*

Archive of Recordings - \*Coming Soon\*

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- 1) **Call to Order** – By: Mrs. Julius, President
  - 2) **Invocation** - By: Mrs. Julius, President
  - 3) **Pledge of Allegiance** - By: Mrs. Julius, President
  - 4) **Roll Call:** (Present) (Not Present)
    - a) Council President, Regina Julius;
    - b) Council Vice President, Fred Petrini;
    - c) Council President Pro Tem, Paul Bills
    - d) Councilperson, Steve Alfieri;

- e) Councilperson, Jake Wilder;
- f) Councilperson, Sandy Morrow;
- g) Councilperson, Cassandra Kolesar;
- h) Mayor, E Paul Johnson;
- i) Tax Collector, Marlene Silbaugh
- j) Solicitor, Ed Betza
- k) Engineer, Mark Corey
- l) Police Chief, Robert Buzanowski
- m) Borough Manager/Secretary, Marcus Jacobs
- n) Public Works Supervisor, Joseph Ball

**5) Guest Presentation:**

- a) Recognizing Joe Scott from the PSAB Municipal Retirement Trust to give an overview of the Uniform and Non-Uniform Pension Plans.

**6) Citizens to address Council:**

**7) Approve Agenda:**

- a) A motion to approve of the agenda for tonight's meeting, May 8<sup>th</sup>, 2024.

**8) Approve Minutes:**

- a) A motion to approve the minutes from the May 8<sup>th</sup>, 2024 Council meeting.

**9) Old Business:**

- a) A motion to approve of the advertisement and public display of Ordinance 2024 – 008 - Amending Chapter 2, Part 4 of the Borough's Codified Ordinances to permit and regulate the non-commercial keeping of chickens in the Borough.

*i) This motion was initiated at the May 8<sup>th</sup> Council Meeting and the Council was tied 3-3.*

*YEAs: Mr. Wilder, Mrs. Kolesar, Mr. Alfieri. NAYs: Mrs. Julius, Mr. Petrini, Mrs. Morrow.*

- ii) *Councilmember Bills was not in attendance to participate in the vote and Mayor Johnson was not in attendance to break the tie.*
- iii) *Therefore, the Council moved to complete this motion at the May 22<sup>nd</sup> meeting wherein Mayor Johnson can choose to participate in this vote and break the tie yea or nay, or he can decline to break the tie and the motion would remain tied and it would therefore not pass.*

**10) New Business:**

- a) A motion to accept/deny the rent check of \$1 with the Wesleyville Area Museum of Armed Forces Small Boats. to automatically renew the lease for another year for the section of the North Street parking lot to be used to host the museum's collection.
- b) A motion to approve of moving forward with Burgess & Niple to prepare an application to the DCED Multimodal Grant for the reconstruction and upgrade of North Street from Bird Drive to Water Street with an estimated total cost of the engineering estimates being \$6,000 billed as a percent of the total services are incurred.
- c) A motion to approve of beginning the bid process for the milling and repaving of three Borough streets with the bid opening scheduled for the June 12<sup>th</sup> Council Meeting.
  - i) *Idlewood Dr., Gray Ave., and Willow St. from Fremont St. to Buffalo Rd.*
  - ii) View the attachment 2024 Pavement Management Plan. We should have over \$100,000 that could be put towards the roads.
- d) A motion to approve of beginning the bid process for the Borough intersection corner and catch basin upgrades with the bid opening scheduled for the June 12<sup>th</sup> Council Meeting.
  - i) *Included in the bid is;*
    - (1) *All four corners being upgraded to be ADA compliant at the intersection of Eastern Ave & Edison Ave.*
    - (2) *Two catchbasins are being replaced on the east side of the intersection of Eastern Ave & Edison Ave.*
    - (3) *Two corners being upgraded to be ADA compliant at the intersection of Eastern Avenue and Woodlawn Avenue.*

- e) A motion to accept the contract with Joseph McCormick Construction for the installation of a paved parking lot (\$10,800) and the addition of a sloped wedge at the edge of the pavilions (\$934.29) at Hinkler Park for a total cost of \$11,734.29.
- f) A motion to approve of the transfer of \$500,000 from the General Fund Checking Account ending in x4953 at Northwest Bank to the General Fund Reserve Account ending in x3112 at PLGIT where it earns a 5% interest rate.
  - i) *Current balance in the NWB account ending x4953 is \$1,091,655.10 as of 05-22-24. There is not a need for this much in the account at one time.*
  - ii) *This move is to leverage interest revenue that could be earned while this money is not needed for the next ~4-6months. PLGIT can make these transactions within 1 to 2 business days for the most part so if needed money can be moved from the Reserve account at PLGIT to the Checking at Northwest rather quickly.*
- g) A motion to approve of the disbursement of \$2,500 to the Wesleyville Volunteer Hose Company for the purpose of hosting the 2024 Wesleyville Community Days event.
  - i) *The 2024 Budget has line item 457.000 - Civil and Military Celebrations in the amount of \$500.*
- h) A motion to approve of the registration of Chief Buzanowski and Master Patrolman Garner to the Narcotics Investigations seminar for a total cost of \$1,210 including registration fee and hotel.
  - i) *This fits into the 2024 approved budget line item for training, Chief wanted approval because it is a higher cost item.*
- i) A motion to approve of the Borough providing a \$250 match as part of the \$500 total National Night Out grant.
- j) A motion to approve of the reimbursement of a one-night hotel stay for Mayor Johnson to attend the PSAB conference to receive his 25 Years of Service award with a total cost of \$178.71.
  - i) *Suggested line item: 401.460 - Mayor's Expense.*
- k) A motion to adopt Resolution 2024-009 a Resolution of the Borough of Wesleyville authorizing the submission of the STMP Phase 2 grant proposal to the Pennsylvania Department of Community and Economic Development's (DCED) Strategic Management Planning Program (STMP)

i) *Estimated grant size of \$50,000-\$60,000 with a 10% match being \$5,000-\$6,000.*

- l) A motion to approve of the signing of the hardship letter to be sent to DCED that would be requesting a reduction in the local match funds requirement to the level of 10% for the STMP Phase 2.
- m) A motion to approve of the advertisement and public display of Ordinance 2024 – 008 - Amending Chapter 2, Part 4 of the Borough’s Codified Ordinances to permit and regulate the non-commercial keeping of chickens in the Borough.

**11) Executive Session:**

a) Recessed:

- i) Borough Council recessed public session at \_\_\_\_\_ for an executive session regarding personal matters.

b) Reconvened:

- i) Borough Council reconvened the public session at\_\_\_\_\_.

**12) Borough Administration:**

a) Borough Manager – Marcus Jacobs

- i) Borough Hall usage, ensuring that the space has been reserved.

b) Police Department – Chief Buzanowski

c) Fire Department

d) Treasurer’s Report (*Council Meetings Only*) - Marcus Jacobs

**13) Borough Boards & Commissions**

a) Planning Commission – Mr. Wilder

- i) Next meeting is on June 19<sup>th</sup>, at 5pm at the Borough Hall.

b) Safety Committee – Mrs. Morrow

i) \*\*\*\*\*Next meeting is on June 19<sup>th</sup> at 1pm at the Borough Hall. (Juneteeth Holiday)

**14) Council - Committee Reports:**

- a) Public Works/Streets - Mr. Bills
- b) Sanitary and Storm Sewers - Mr. Wilder
- c) Public Safety - Mr. Alfieri
- d) Refuse and Recycling - Mrs. Kolesar
- e) Community Engagement - Mrs. Morrow

**15) Council – Members:**

- a) Councilmember – Mr. Alfieri
- b) Councilmember - Mr. Bills
- c) Councilmember – Mrs. Kolesar
- d) Councilmember – Mrs. Morrow
- e) Councilmember – Mr. Wilder

**16) Council - Officers:**

- a) Mayor – Mr. Johnson
- b) Council Vice President - Mr. Petrini
- c) Council President - Mrs. Julius

**17) Good of the Order:**

- a) Next Council Meeting is June 12th, 2024, 6PM in the Borough Hall.
- b) Next Work Session Meeting is on June 26th, 2024, 6PM, in the Borough Hall.

**18) Meeting Adjournment:**

- a) A motion to adjourn the meeting made by \_\_\_\_\_, seconded by \_\_\_\_\_, passed \_\_\_\_\_. Adjourned at

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

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Marcus A Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville