



June 2024 Council Meeting
Wesleyville Borough, Erie County, Pennsylvania
Draft Agenda

Public Meeting Information

June 12th, 2024, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - *Coming Soon*

Archive of Recordings - *Coming Soon*

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- 1) **Call to Order** – By: Mrs. Julius, President
 - 2) **Invocation** - By: Mrs. Julius, President
 - 3) **Pledge of Allegiance** - By: Mrs. Julius, President
 - 4) **Roll Call:** (Present) (Not Present)
 - a) Council President, Regina Julius;
 - b) Council Vice President, Fred Petrini;
 - c) Council President Pro Tem, Paul Bills
 - d) Councilperson, Steve Alfieri;

- e) Councilperson, Jake Wilder;
- f) Councilperson, Sandy Morrow;
- g) Councilperson, Cassandra Kolesar;
- h) Mayor, E Paul Johnson;
- i) Tax Collector, Marlene Silbaugh
- j) Solicitor, Ed Betza
- k) Engineer, Mark Corey
- l) Police Chief, Robert Buzanowski
- m) Borough Manager/Secretary, Marcus Jacobs
- n) Public Works Supervisor, Joseph Ball

5) Guest Presentation: *None Planned*

6) Citizens to address Council:

7) Approve Agenda:

- a) A motion to approve of the agenda for tonight's meeting, June 12th, 2024.

8) Approve Minutes:

- a) A motion to approve the minutes from the May 22nd, 2024 Council meeting.

9) Borough Administration:

- a) Borough Manager – Marcus Jacobs
 - i) North Street Parking in front of the mailbox.
- b) Police Department – Chief Buzanowski
- c) Fire Department
- d) Treasurer's Report (*Council Meetings Only*) - Marcus Jacobs

- i) A motion to acknowledge receipt of the April 2024 Depository Log.
- ii) A motion to acknowledge receipt of the April Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds.
- iii) A motion to acknowledge receipt of the April Check Details from the General, Sewer, and Garbage funds.

10) Old Business:

- a) A motion to approve of the adoption of Ordinance 2024 – 008 - Amending Chapter 2, Part 4 of the Borough’s Codified Ordinances to permit and regulate the non-commercial keeping of chickens in the Borough.
 - i) *This was advertised 05.26.24 in the newspaper.*

11) New Business:

- a) A motion to appoint David Wilson to the position of Civil Service Commissioner.
- b) A motion to approve of beginning process for the appointment of a Sergeant within the Wesleyville Police Department and to instruct the Civil Service Commission to head that process.
 - i) *This position would establish a chain of command within the department which is currently lacking.*
 - ii) *This position is already outlined within the CBA, and it would provide would an additional ____ in salary to the selected individual.*
 - iii) *Currently, when the Chief is out, he designates an Officer in Charge, and that officer is then paid at the Chief’s rate. With a Sergeant the Sergeant would automatically become the Officer in Command and no additional compensation would be necessary.*
- c) A motion to approve of Chief Buzanowski working with neighboring police department(s) (LPPD and/or NEPD) to get additional Police coverage on June 15th for the Wesleyville Community Day event in Memorial Park.
 - i) Professional Services of the 2024 Budget – 410.310
 - ii) 2 offices est. \$440, 3 officers est. \$700.

- d) A motion to approve of opening the bids for the milling and repaving of three Borough streets with the bid opening scheduled for the June 12th Council Meeting.
- i) *Idlewood Dr., Gray Ave., and Willow St. from Fremont St. to Buffalo Rd.*
 - ii) View the attachment 2024 Pavement Management Plan. We should have over \$100,000 that could be put towards the roads.
- e) A motion to approve of opening the bids for the Borough intersection corner and catch basin upgrades with the bid opening scheduled for the June 12th Council Meeting.
- i) *Included in the bid is;*
 - (1) *All four corners being upgraded to be ADA compliant at the intersection of Eastern Ave & Edison Ave.*
 - (2) *Two catchbasins are being replaced on the east side of the intersection of Eastern Ave & Edison Ave.*
 - (3) *Two corners being upgraded to be ADA compliant at the intersection of Eastern Avenue and Woodlawn Avenue.*
- f) A motion to accept the bid from _____ for the milling and repaving of three Borough streets in the total amount of _____ and to authorize Manager Jacobs to be the Borough representative entering into a contract with them.
- g) A motion to accept the bid from _____ for the Borough intersection corner and catch basin upgrades in the total amount of _____ and to authorize Manager Jacobs to be the Borough representative entering into a contract with them.
- h) A motion to approve of the 2025 Borough Fee Schedule taking effect in January 2025.
- i) *Highlight briefly the changes made.*
- i) A motion to approve of the purchase of 2 cabinets for a total of \$300 to be used in storage room for historical items.
- j) A motion to approve of the purchase of a wireless, handheld credit card processor with a built-in receipt printer for \$749 from our credit card processing vendor, Clover.

i) *Currently we are using an iPad and a little wireless brick and at times one or the other dies.*

Also, at times connecting to the printer to print a receipt is slow or doesn't work at all.

k) A motion to approve of accepting the quote from ____ for the LED Lighting Replacement of the Office Building at 3921 Buffalo Road, Rep. Merski's Office, in the total amount of ____.

i) **There is \$8,371.28 in the PLGIT – Office Rental – Reserve x3125.**

12) Executive Session:

a) Recessed:

i) Borough Council recessed public session at _____ for an executive session regarding personal matters.

b) Reconvened:

i) Borough Council reconvened the public session at _____.

13) Borough Boards & Commissions

a) Planning Commission – Mr. Wilder

i) Next meeting is on June 19th, at 5pm at the Borough Hall.

b) Safety Committee – Mrs. Morrow

i) *****Next meeting is on June 19th at 1pm at the Borough Hall. (Juneteeth Holiday)

14) Council - Committee Reports:

a) Public Works/Streets - Mr. Bills

b) Sanitary and Storm Sewers - Mr. Wilder

c) Public Safety - Mr. Alfieri

d) Refuse and Recycling - Mrs. Kolesar

e) Community Engagement - Mrs. Morrow

15) Council – Members:

- a) Councilmember – Mr. Alfieri
- b) Councilmember - Mr. Bills
- c) Councilmember – Mrs. Kolesar
- d) Councilmember – Mrs. Morrow
- e) Councilmember – Mr. Wilder

16) Council - Officers:

- a) Mayor – Mr. Johnson
- b) Council Vice President - Mr. Petrini
- c) Council President - Mrs. Julius

17) Good of the Order:

- a) Employee & Council Picnic, Sunday June 23rd.
- b) Next Work Session Meeting is on June 26th 2024, 6PM, in the Borough Hall.
- c) Next Council Meeting is July 10th, 2024, 6PM in the Borough Hall.

18) Meeting Adjournment:

- a) A motion to adjourn the meeting made by _____, seconded by _____, passed _____. Adjourned at

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the _____ day of _____, _____.

Marcus A Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville