



**June 2024 Council Meeting**  
**Wesleyville Borough, Erie County, Pennsylvania**

***\*\*Approved Meeting Minutes\*\****

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**Public Meeting Information**

June 12th, 2024, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - \*Coming Soon\*

Archive of Recordings - \*Coming Soon\*

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- 1) **Call to Order** – By: Mrs. Julius, President
  - 2) **Invocation** - By: Mrs. Julius, President
  - 3) **Pledge of Allegiance** - By: Mrs. Julius, President
  - 4) **Roll Call:** (Present) (Not Present)
    - a) Council President, Regina Julius; (Present)
    - b) Council Vice President, Fred Petrini; (Present)
    - c) Council President Pro Tem, Paul Bills (Present)
    - d) Councilperson, Steve Alfieri; (Present) 6:02 PM

- e) Councilperson, Jake Wilder; (Present)
- f) Councilperson, Sandy Morrow; (Present)
- g) Councilperson, Cassandra Kolesar; (Present)
- h) Mayor, E Paul Johnson; (Present)
- i) Tax Collector, Marlene Silbaugh (Not Present)
- j) Solicitor, Ed Betza (Present)
- k) Engineer, Mark Corey (Not Present)
- l) Police Chief, Robert Buzanowski (Present)
- m) Borough Manager/Secretary, Marcus Jacobs (Present)
- n) Public Works Supervisor, Joseph Ball (Not Present)

**5) Guest Presentation:** *None Planned*

**6) Citizens to address Council:** Sheryl Kyle- Asked questions on the updated chicken ordinance. Wanted to know if the updated one needs to be advertised.

**7) Approve Agenda:**

- a) A motion to approve of the agenda for tonight's meeting, June 12<sup>th</sup>, 2024 made by Mr. Wilder and seconded by Mr. Bills. Unanimous voice vote.

**8) Approve Minutes:**

- a) A motion to approve the minutes from the May 22<sup>nd</sup>, 2024 Council meeting made by Mr. Alfieri and seconded by Mr. Wilder. Unanimous voice vote.

**9) Borough Administration:**

- a) Borough Manager – Marcus Jacobs- Gave updates on many things going on within the Borough.
  - i) North Street Parking in front of the mailbox.
- b) Police Department – Chief Buzanowski-

- i) Brought up starting the process to promote someone to Sargent within the Wesleyville Police department.
  - ii) Wanted to see if we could get help with WCD by asking surrounding municipalities PD for extra police presence.
- c) Fire Department
- d) Treasurer's Report (*Council Meetings Only*) - Marcus Jacobs
- i) A motion to acknowledge receipt of the April 2024 Depository Log made by Mr. Wilder and seconded by Mrs. Morrow. Unanimous voice vote.
  - ii) A motion to acknowledge receipt of the April Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds made by Mr. Wilder and seconded by Mr. Bills. Unanimous voice vote.
  - iii) A motion to acknowledge receipt of the April Check Details from the General, Sewer, and Garbage funds made by Mr. Bills and seconded by Mrs. Kolesar. Unanimous voice vote.

#### **10) Old Business:**

- a) A motion to approve of the adoption of Ordinance 2024 – 008 - Amending Chapter 2, Part 4 of the Borough's Codified Ordinances to permit and regulate the non-commercial keeping of chickens in the Borough made by Mrs. Kolesar and seconded by Mr. Wilder. Roll Call vote: AYE; Mr. Alfieri, Mr. Bills, Mrs. Kolesar, Mr. Wilder. NAY; Mrs. Julius, Mrs. Morrow, Mr. Petrini. The Ayes have it the motion. Mayor Johnson then presented a letter to veto this ordinance.
  - i) Marcus went over the few changes of this ordinance and gave a shout out to Mr. Stanton from the planning commission for the help with the updates.
  - ii) *This was advertised 05.26.24 in the newspaper.*

#### **11) New Business:**

- a) A motion to appoint David Wilson to the position of Civil Service Commissioner made by Mr. Bills and seconded by Mrs. Morrow. Unanimous voice vote.
  - i) Before the vote Mrs. Morrow asked if anyone knew him as he wasn't present at the meeting to meet him. Mayor said he knows him.

- b) A motion to approve of beginning process for the appointment of a Sergeant within the Wesleyville Police Department and to instruct the Civil Service Commission to head that process made by Mrs. Morrow and seconded by Mr. Bills. Unanimous voice vote.
- i) *This position would establish a chain of command within the department which is currently lacking.*
  - ii) *This position is already outlined within the CBA, and it would provide would an additional \_\_\_\_\_ in salary to the selected individual.*
  - iii) *Currently, when the Chief is out, he designates an Officer in Charge, and that officer is then paid at the Chief's rate. With a Sergeant the Sergeant would automatically become the Officer in Command and no additional compensation would be necessary.*
- c) A motion to approve of Chief Buzanowski working with neighboring police department(s) (LPPD and/or NEPD) to get additional Police coverage on June 15<sup>th</sup> for the Wesleyville Community Day event in Memorial Park to come from professional services under the Police budget, made by Mrs. Morrow and seconded by Mr. Wilder. Roll Call vote AYE: Mrs. Julius, Mr. Bills, Mrs. Kolesar, Mrs. Morrow, Mr. Petrini. NAY: Mr. Alfieri, Mr. Wilder. AYES have the vote, motion carries.
- i) Professional Services of the 2024 Budget – 410.310
  - ii) 2 offices est. \$440, 3 officers est. \$700.
  - iii) Mr. Wilder asked if this could come out of the money we previously voted on to donate to WCD.
- d) A motion to approve of opening the bids for the milling and repaving of three Borough streets with the bid opening scheduled for the June 12<sup>th</sup> Council Meeting made by Mr. Alfieri and seconded by Mrs. Kolesar. Unanimous voice vote.
- i) *Idlewood Dr., Gray Ave., and Willow St. from Fremont St. to Buffalo Rd.*
  - ii) View the attachment 2024 Pavement Management Plan. We should have over \$100,000 that could be put towards the roads.
- e) A motion to approve of opening the bids for the Borough intersection corner and catch basin upgrades with the bid opening scheduled for the June 12<sup>th</sup> Council Meeting made by Mr. Bills and seconded by Mr. Wilder. Unanimous voice vote.

*i) Included in the bid is;*

*(1) All four corners being upgraded to be ADA compliant at the intersection of Eastern Ave & Edison Ave.*

*(2) Two catchbasins are being replaced on the east side of the intersection of Eastern Ave & Edison Ave.*

*(3) Two corners being upgraded to be ADA compliant at the intersection of Eastern Avenue and Woodlawn Avenue.*

f) A motion to accept the bid from McCormick construction for the milling and repaving of three Borough streets in the total amount of \$104,100.16 and to authorize Manager Jacobs to be the Borough representative entering into a contract with them made by Mr. Petrini and seconded by Mr. Alfieri. Unanimous voice vote.

g) A motion to accept the bid from Lindy Paving for the Borough intersection corner and catch basin upgrades in the total amount of \$49,500.00 and to authorize Manager Jacobs to be the Borough representative entering into a contract with them made by Mr. Petrini and seconded by Mr. Alfieri. Unanimous voice vote.

h) A motion to approve of the 2025 Borough Fee Schedule taking effect in January 2025. -TABLED

*i) Highlight briefly the changes made.*

i) A motion to approve of the purchase of 2 cabinets for a total of \$300 to be used in storage room for historical items made by Mr. Alfieri and seconded by Mr. Petrini. Unanimous voice vote.

j) A motion to approve of the purchase of a wireless, handheld credit card processor with a built-in receipt printer for no more than \$750.00 made by Mr. Wilder and seconded by Mr. Bills. Unanimous voice vote.

*i) Currently we are using an iPad and a little wireless brick and at times one or the other dies. Also, at times connecting to the printer to print a receipt is slow or doesn't work at all.*

k) A motion to approve the purchase of LED Lighting Replacement of the Office Building at 3921 Buffalo Road, Rep. Merski's Office, for no more than \$3,900.00 made by Mr. Alfieri and seconded by Mr. Wilder. Unanimous voice vote.

*i) There is \$8,371.28 in the PLGIT – Office Rental – Reserve x3125.*

**12) Executive Session:** No need for executive session.

**13) Borough Boards & Commissions**

a) Planning Commission – Mr. Wilder- Nothing to report

i) Next meeting is on June 19<sup>th</sup>, at 5pm at the Borough Hall.

b) Safety Committee – Mrs. Morrow- nothing to report

i) \*\*\*\*\*Next meeting is on June 19<sup>th</sup> at 1pm at the Borough Hall. (Juneteeth Holiday)

**14) Council - Committee Reports:**

a) Public Works/Streets - Mr. Bills- nothing to report

b) Sanitary and Storm Sewers - Mr. Wilder – nothing to report

c) Public Safety - Mr. Alfieri – Asked if the newly voted in members of WHC got keys to access equipment. Mrs. Julius said not yet.

d) Refuse and Recycling - Mrs. Kolesar – nothing to report

e) Community Engagement - Mrs. Morrow – Wesleyville Borough will have a table at WCD. Working on NNO, all three surrounding churches are going to be helping. Still need volunteers August 6<sup>th</sup>, 6-9PM.

**15) Council – Members:**

a) Councilmember – Mr. Alfieri- Asked about the streets being paved and timeline. Mr. Jacobs said timeline is end of August. Mr. Alfieri said to please give the public updates as it gets closer.

b) Councilmember - Mr. Bills- Asked about the skills games locations and if they are causing any problems.

c) Councilmember – Mrs. Kolesar- nothing to report.

d) Councilmember – Mrs. Morrow- nothing to report.

e) Councilmember – Mr. Wilder- Asked if we will be receiving an itemized statement from WCD.

**16) Council - Officers:**

- a) Mayor – Mr. Johnson- The community garden committee met with the people doing the mural and it will be done by October 24<sup>th</sup>. WCD is going good with close to 40 vendors.
- b) Council Vice President - Mr. Petrini
- c) Council President - Mrs. Julius

**17) Good of the Order:**

- a) Employee & Council Picnic, Sunday June 23<sup>rd</sup>.
- b) Next Work Session Meeting is on June 26<sup>th</sup> 2024, 6PM, in the Borough Hall.
- c) Next Council Meeting is July 10<sup>th</sup>, 2024, 6PM in the Borough Hall.

**18) Meeting Adjournment:**

- a) A motion to adjourn the meeting made by Mr. Wilder , seconded by Mr. Petrini, passed unanimously.  
Adjourned at 8:14 PM.

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 26<sup>th</sup> day of JUNE, 2024.



Marcus A Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville



