



August 2024 Council Meeting
Wesleyville Borough, Erie County, Pennsylvania
Draft Agenda

Public Meeting Information

August 14th, 2024, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - *Coming Soon*

Archive of Recordings - *Coming Soon*

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- 1) **Call to Order** – By: Mrs. Julius, President
 - 2) **Invocation** - By: Mrs. Julius, President
 - 3) **Pledge of Allegiance** - By: Mrs. Julius, President
 - 4) **Roll Call:** (Present) (Not Present)
 - a) Council President, Regina Julius;
 - b) Council Vice President, Fred Petrini;
 - c) Council President Pro Tem, Paul Bills
 - d) Councilperson, Steve Alfieri;

- e) Councilperson, Jake Wilder;
- f) Councilperson, Sandy Morrow;
- g) Councilperson, Cassandra Kolesar;
- h) Mayor, E Paul Johnson;
- i) Tax Collector, Lisa Huff;
- j) Solicitor, Ed Betza;
- k) Engineer, Mark Corey;
- l) Police Chief, Robert Buzanowski;
- m) Borough Manager/Secretary, Marcus Jacobs;
- n) Public Works Supervisor, Joseph Ball

5) Top of Agenda – Reserved Time:

- a) *Nothing Reserved*

6) Citizens to address Council:

7) Approve Agenda:

- a) A motion to approve of the agenda for tonight’s meeting, August 14th, 2024.

8) Approve Minutes:

- a) A motion to approve the minutes from the July 24th, 2024, Work Session meeting.

9) Borough Administration:

- a) Borough Manager – Manager Jacobs

- i) *Managers' Report*

- ii) *Green Lights Go – Intersection replacement project*

(1) MPO – Unable to provide help with half of the match as originally planned. 10% of overall project cost, total MPO match would have been \$127,000. Now, the Borough's required portion is doubled, totaling \$254,000.

iii) Rezoning of 2 borough parcels from residential to commercial

(1) 2904 Shannon Rd - TriCounty Parcel Sorting Service

(2) 3419 Shannon Rd - Jackson Plumbing – Has been rezoned in the eyes of the County but our zoning map does not have it accurately categorized.

iv) Looking forward to giving the State of the Borough Address at the Council Work Session on August 28th at 6pm.

b) Police Department – Chief Buzanowski

i) Review of 2024 PD Capital Purchases budget

c) Fire Department – Member of the Board Jeffrey Simpson

d) Treasurer's Report (*Council Meetings Only*) - Manager Jacobs

i) Review of the 2023-2024 Interest Earnings Log.

ii) A motion to acknowledge receipt of the July 2024 Depository Log and the Transfer Log.

iii) A motion to acknowledge receipt of the July 2024 Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds.

iv) A motion to acknowledge receipt of the July 2024 Check Details from the General, Sewer, and Garbage funds.

v) A motion to approve the 2023 General Audit provided by Maloney, Reed, Scarpitti & Company, LLP.

(1) Next steps;

(a) QuickBooks adjustments will be made that were recommended.

(b) Audit advertised

(c) File DCED annual audit report.

e) Engineer's Report (*Council Meetings Only*)

f) Solicitor's Report (*Council Meetings Only*)

i) Emotional Support Animal – Clarification Letter

10) Old Business:

11) New Business:

- a) A motion to approve of Manager Jacobs signing the multi-municipal cooperation agreement with the City of Erie regarding the use of their Sewer Camera truck and crew at the agreed upon rates effective through December 31st, 2024.
- b) A motion to approve of ARP funds expenditures in the amount of \$23,078.79 (+-\$400) according to the “WLV ARP Funds – 2024 Remaining Balance” spreadsheet provided.
 - i) *Public Works misc. equipment expenditures*
 - ii) *Police Car 2025 Loan payment*
 - iii) *\$10,000 outfitting of new PD vehicles*
- c) A motion to approve the purchase of 2 Police cruisers and Police equipment with all necessary outfitting according to the provided 2024 WPD Capital Purchases plan and to authorize Manager Jacobs to sign on the Borough’s behalf.
 - i) *\$96,200 is being reimbursed by the CEAP grant received by the Borough.*
 - ii) *\$10,000 ARP funds to the outfitting of the PD vehicles.*
- d) A motion to approve of taking several Borough vehicles to the auto auction, namely the 2012 Chevy Tahoe, the Car 20 – 2015 Ford Interceptor, and 1997 International 4700 (Big Yellow Dump).
 - i) *Car 21 – 2018 Ford Interceptor will be retained by the Borough as a mixed-use vehicle, replacing the 2012 Tahoe function.*
 - ii) *The total tally of equipment to be sold off as of right now is the old leaf machine, the old sewer camera truck, and the old bucket truck.*
- e) A motion to adopt Resolution 2024-011 - A resolution lowering the required rate of contribution to the level of 2.5% for the Police pension.
- f) A motion to approve of the signing of the 2025 Minimum Municipal Obligations for the Employee and Police pension plans and to commit to incorporating these amounts into the 2025 budget.

g) A motion to approve the preliminary schedule of quarterly Joint Municipal Meetings with Lawrence Park Township.

i) *This same motion is on the Township Commission's agenda, if there are no conflicts/concerns, both municipal authorities would approve of this schedule tonight and then this will be put onto the calendar.*

h) (Tabled) - A motion to approve of the sale of miscellaneous Police vehicle equipment that is no longer of use to the Borough including light bar, rear seats, dividers, etc.

12) Executive Session: None Anticipated

a) Recessed:

i) Borough Council recessed public session at _____ for an executive session regarding...

b) Reconvened:

i) Borough Council reconvened the public session at _____.

c) Motions resulting from the Executive Session:

13) Borough Boards & Commissions

a) Planning Commission – Manager Jacobs

i) Next meeting is on August 21st, at 5pm at the Borough Hall.

b) Safety Committee – Mrs. Morrow

i) Next meeting is on August 21st at 1pm at the Borough Hall.

14) Council - Committee Reports:

a) Public Works/Streets - Mr. Bills

b) Sanitary and Storm Sewers - Mr. Wilder

c) Public Safety - Mr. Alfieri

d) Refuse and Recycling - Mrs. Kolesar

e) Community Engagement - Mrs. Morrow

15) Council – Members:

- a) Councilmember – Mr. Alfieri
- b) Councilmember - Mr. Bills
- c) Councilmember – Mrs. Kolesar
- d) Councilmember – Mrs. Morrow
- e) Councilmember – Mr. Wilder

16) Council - Officers:

- a) Mayor – Mr. Johnson
- b) Council Vice President - Mr. Petrini
- c) Council President - Mrs. Julius

17) Good of the Order:

- a) Next Work Session Meeting is on August 28th, 2024, 6PM, in the Borough Hall.
- b) Next Council Meeting is on September 11th, 2024, 6PM in the Borough Hall.
 - i) *State of the Borough Address*

18) Meeting Adjournment:

- a) A motion to adjourn the meeting made by ____, seconded by ____, passed _____. Adjourned at

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the _____ day of _____, _____.
