



July 2024 Work Session Meeting
Wesleyville Borough, Erie County, Pennsylvania

*****Approved Meeting Minutes*****

Public Meeting Information

July 24th, 2024, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - **Coming Soon**

Archive of Recordings - **Coming Soon**

- 1) **Call to Order** – By: Mr. Petrini, Vice President 6:00 PM
- 2) **Invocation** - By: Mr. Petrini, Vice President
- 3) **Pledge of Allegiance** – By: Mr. Petrini, Vice President
- 4) **Roll Call:** (Present) (Not Present)
 - a) Council President, Regina Julius; (Not Present)
 - b) Council Vice President, Fred Petrini; (Present)
 - c) Council President Pro Tem, Paul Bills (Not Present)
 - d) Councilperson, Steve Alfieri; (Not Present)

- e) Councilperson, Jake Wilder; (Present)
- f) Councilperson, Sandy Morrow; (Present)
- g) Councilperson, Cassandra Kolesar; (Present)
- h) Mayor, E Paul Johnson; (Not Present)
- i) Tax Collector, Lisa Huff
- j) Solicitor, Ed Betza
- k) Engineer, Mark Corey
- l) Police Chief, Robert Buzanowski
- m) Borough Manager/Secretary, Marcus Jacobs (Present)
- n) Public Works Supervisor, Joseph Ball

5) Top of Agenda – Reserved Time:

- a) Fire Department- Mrs. Morrow wanted it noted that the fire department is moving forward with the request. They did hand out key fobs.

- i) A motion to approve of the July 24th, 2024, Council Statement to the Wesleyville Fire Department made by Mrs. Kolesar and seconded by Mrs. Morrow. Mr. Jacobs then read the statement, and a roll-call vote was needed after discussion. AYE: Mrs. Morrow and Mr. Petrini. NAY: Mrs. Kolesar and Mr. Wilder. Tie on this motion and the mayor needs to break it at the next meeting.

- 6) Citizens to address Council:** Dave Turner: Came to speak to council about Center St and the end of his driveway. No communication, the end of his driveway is 3in tall and it's supposed to be 2in. Mr. Jacobs will call first thing in the morning to figure out what the next steps for this are.

7) Approve Agenda:

- a) A motion to approve of the agenda for tonight's meeting, July 24th, 2024, made by Mrs. Morrow and seconded by Mr. Wilder, unanimous voice vote.

8) Approve Minutes:

- a) A motion to approve the minutes from the July 10th, 2024, Council meeting made by Mrs. Morrow and seconded by Mrs. Kolesar. Unanimous voice vote.

9) Borough Administration:

- a) Borough Manager – Marcus Jacobs- will have the managers’ report next meeting. Brought to your attention that the garbage truck needed new lifts. This was done at the city garage. Did ride on the truck this week, everything is working great. Presented the interest log that we’ve earned so far this year. Project portfolio- roof needed to be added to this.

- i) *Managers' Report*

- (1) *Garbage truck needed new lifts, done at the City garage, cost \$12,000.*

- ii) *Interest Log*

- iii) *Project portfolio spreadsheet*

- b) Police Department – Chief Buzanowski
- c) Fire Department
- d) Treasurer’s Report (*Council Meetings Only*) - Marcus Jacobs

10) Old Business:

11) New Business:

- a) A motion to approve of signing a card commemorating former Collector Marlene Silbaugh for over 15 years of service as the Borough’s Tax Collector made by Mrs. Morrow and seconded by Mr. Wilder. Unanimous voice vote.
- b) A motion to approve signing of letter to the American Legion for their \$2,000 donation to the Wesleyville Police Department made by Mrs. Kolesar and seconded by Mrs. Morrow. Unanimous voice vote.
 - i) *The American Legion also donated \$2,000 to the Wesleyville Fire Dept., the FD will be sending a card as well.*
- c) A motion to approve of waiving the transient retail fee and any park rental fee for the Boy Scout organization to host one movie in the park event this summer made by Mrs. Morrow and seconded

by Mr. Wilder. Unanimous voice vote. Contact for this is Clarence Smith, free movie but recommend that people bring a canned good for donation. Tentative date of August 23rd and rain date of August 24th. Not sure which park yet.

i) They would like to fundraise by selling concessions.

12) Executive Session:

a) Recessed:

i) Borough Council recessed public session at 6:31 PM for an executive session regarding personnel matters.

b) Reconvened:

i) Borough Council reconvened the public session at 6:55Pm.

c) Motions resulting from the Executive Session

i) Motion to approve of paying former tax collector Marlene Silbaugh two pay periods worth of salary in recognition of her continued assistance to collector Huff and the Borough during this transition period, for a total of \$576.92 made by Mrs. Kolesar and seconded by Mr. Wilder. Unanimous voice vote.

ii) A motion to relieve Full-time public works employee Shawn Hess of his duties as the Assistant Supervisor of public works with a corresponding reduction in pay of \$0.75/hr made by Mrs. Kolesar and seconded by Mr. Wilder. Unanimous voice vote.

iii) A motion to appoint Full-time public works employee Donny McKee to the position of Assistant Supervisor of public works with a corresponding increase in pay of \$1.00/hr made by Mrs. Morrow and seconded by Mrs. Kolesar. Unanimous voice vote.

13) Borough Boards & Commissions

a) Planning Commission – Manager Jacobs- Eric Straton will be head of Planning Commission.

i) Next meeting is on August 21st at 5pm at the Borough Hall.

ii) I have asked the Planning Commission to begin drafting a Floodplain Ordinance to get us back into compliance with state standards.

b) Safety Committee – Mrs. Morrow- Nothing to report.

i) Next meeting is on August 21st at 1pm at the Borough Hall.

14) Council - Committee Reports:

a) Public Works/Streets - Mr. Bills- Not in attendance.

b) Sanitary and Storm Sewers - Mr. Wilder- Request of proposals for pink slime.

c) Public Safety - Mr. Alfieri- Not in attendance.

d) Refuse and Recycling - Mrs. Kolesar- Nothing to report.

e) Community Engagement - Mrs. Morrow- NNO August 6th, received \$250 from Country Fair for NNO. Still in need of volunteers.

15) Council – Members:

a) Councilmember – Mr. Alfieri- Not in attendance.

b) Councilmember - Mr. Bills- Not in attendance.

c) Councilmember – Mrs. Kolesar- Nothing to report.

d) Councilmember – Mrs. Morrow- Contacted landbank 3207 Buffalo Rd, no taxes paid. 2508 Station Rd will be up for tax sale in December. 2052 Water st- need more info. Eastern ave- owners have been contacted.

e) Councilmember – Mr. Wilder- Nothing to report.

16) Council - Officers:

a) Mayor – Mr. Johnson- Not in attendance.

b) Council Vice President - Mr. Petrini – Nothing to report.

c) Council President - Mrs. Julius – Not in attendance.

17) Good of the Order:

a) Next Council Meeting August 14th 2024, 6PM, in the Borough Hall.

b) Next Work Session Meeting is on August 28th, 2024, 6PM in the Borough Hall.

i) *State of the Borough Address anticipated*

18) Meeting Adjournment:

a) A motion to adjourn the meeting made by Mrs. Kolesar, seconded by Mr. Wilder, passed unanimously. Adjourned at 7:06 PM.

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 14th day of August, 2024.



Marcus A Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville

