



**September 2024 Council Meeting**  
**Wesleyville Borough, Erie County, Pennsylvania**  
*\*\*Draft Agenda\*\**

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**Public Meeting Information**

September 11th, 2024, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - \*Coming Soon\*

Archive of Recordings - \*Coming Soon\*

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- 1) **Call to Order** – By: Mrs. Julius, President
- 2) **Invocation** - By: Mrs. Julius, President
- 3) **Pledge of Allegiance** - By: Mrs. Julius, President
- 4) **Roll Call:** (Present) (Not Present)
  - a) Council President, Regina Julius;
  - b) Council Vice President, Fred Petrini;
  - c) Council President Pro Tem, Paul Bills
  - d) Councilperson, Steve Alfieri;

- e) Councilperson, Jake Wilder;
- f) Councilperson, Sandy Morrow;
- g) Councilperson, Cassandra Kolesar;
- h) Mayor, E Paul Johnson;
- i) Tax Collector, Lisa Huff;
- j) Solicitor, Ed Betza;
- k) Engineer, Mark Corey;
- l) Police Chief, Robert Buzanowski;
- m) Borough Manager/Secretary, Marcus Jacobs;
- n) Public Works Supervisor, Joseph Ball

**5) Top of Agenda – Reserved Time:**

- a) *Nothing Reserved*

**6) Citizens to address Council:**

**7) Approve Agenda:**

- a) A motion to approve of the agenda for tonight’s meeting, September 11th, 2024.

**8) Approve Minutes:**

- a) A motion to approve the minutes from the August 28th, 2024, Work Session meeting.

**9) Borough Administration:**

- a) Borough Manager – Manager Jacobs

- i) *Managers' Report*

- b) Police Department – Chief Buzanowski

- c) Fire Department – Member of the Board Jeffrey Simpson

d) Treasurer's Report (*Council Meetings Only*) - Manager Jacobs

- i) A motion to acknowledge receipt of the August 2024 Depository Log and the Transfer Log.
- ii) A motion to acknowledge receipt of the August 2024 Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds.
- iii) A motion to acknowledge receipt of the August 2024 Check Details from the General, Sewer, and Garbage funds.

e) Engineer's Report (*Council Meetings Only*)

f) Solicitor's Report (*Council Meetings Only*)

- i) *Title search needed for the easement of parcels in Hinkler Park*
- ii) *Letter needed for the process of Police Department purchasing decommissioned firearms and transferring ownership.*

**10) Old Business:**

- a) (Tabled) - A motion to approve of the sale of miscellaneous Police vehicle equipment that is no longer of use to the Borough including light bar, rear seats, dividers, etc.

**11) New Business:**

- a) Revisiting the motion to approve the preliminary schedule of quarterly Joint Municipal Meetings with Lawrence Park Township.
  - i) *This motion passed Borough Council at the August Council Meeting; same motion is on the Township Commission's agenda. Assuming their meeting tonight passes, we will add to the calendar and advertise.*
  - ii) *A 4<sup>th</sup> Quarter joint meeting may not take place. Quarterly meetings in 2025 appear to work.*
- b) A motion to approve of Manager Jacobs completing the Letter of Intent to DCED to engage a peer consultant and begin the Police Regionalization Study jointly with the Lawrence Park Township.
- c) A motion to approve moving forward with vendor SuitKote for the 2024 Seal Coating and Crack Filling Phase 2 plan with a total cost of \$25,533.41 for Seal Coating and at most \$12,600 for Crack Filling, totaling \$38,133.41.

i) *Line item 438.100 - Pavement Preservation has about \$5,000 remaining and this project would send the line item overbudget so we would dip into last year's ending balance to complete. 2023 Audit shows excess of \$283,965.*

ii) *Trying a smaller diameter stone that would provide a smoother road surface, may be preferred by our residents.*

iii) *Wesleyville.gov/sealcoat has a video presentation to our residents explaining our reasoning.*

d) Motion to approve of the purchase of Even/Odd sign replacements from Econosigns in the amount of \$2,841.60.

i) *Line Item 433.300 - Street Signs. Overbudget currently, \$3,381 out of a budget of \$3,000. However, about \$1,105 came from ARP. So, the current expense from Gen Fund is closer to \$2,200 which means that there is about \$800 left that could be spent.*

ii) *Line item 433.300 Street Signs. \$800 from General Fund, remaining \$2,041.60 from ARP.*

iii) *Buying these not only replaces old, dilapidated signs but also because we combined the signs the PW crew will no longer need to manually flip the signs twice a year.*

e) Motion to approve of accepting the quotes from ETG Communications and Eric Walter Tree & Stump for the Memorial Park Camera Project in the amounts of \$12,185.20 (ETG) and \$5,700 (EWTS), totaling \$17,885.20.

i) *Covered by;*

*(1) 430.310 - Professional Services - \$4,300*

*(2) 430.380 - Rental – Street Equip - \$800*

*(3) 454.361 - Parks Utilities - \$1,000*

*(4) 410.310 - Professional Services - \$1,000*

*(5) 410.311 - Medical Services - \$1,000*

*(6) Donation - Dusckas Funeral Home - \$500*

*(7) The remaining balance of \$9,285.20.20 from ARP put under 430.700 - Capital Purchases, unless other community donations come in.*

- ii) Letters have been sent to several prominent donors in the area seeking help.*
- f) Motion to approve of creating a water line easement between several Borough owned parcels in Hinkler Park to connect the new bathroom up to the connection point on Fremont St.
  - i) Solicitor Betza, Engineer Corey has asked that you please complete a title search on the parcel of Hinkler Park to figure out the easement that Penelec or subsidiary has down there.*
- g) Motion to approve of going out to bid for the Hinkler Park Bathroom Utilities Project with the bid packet provided by Engineer Mark Corey with an opening date of October 7<sup>th</sup> or 8<sup>th</sup> and Council approval scheduled for October 9<sup>th</sup>.
- h) Motion to approve of moving forward with the Borough Hall concrete sidewalk replacement project to be completed for no more than the \$11,140 quoted by Amendola Construction & Maintenance.
  - i) I have only received one quote as of now, soliciting at least one more.*
- i) Motion to approve the submission of a \$100,000 CDBG application to Erie County for the improvement of various ADA ramps around the Borough and to authorize a local match of \$25,000.
- j) Motion to approve of moving forward with the Borough Hall Front and Hall Door Replacement project for no more than the quote received by Plyler Entry Systems of \$11,566.
  - i) 2 quotes received, one from Plyler Entry Systems and the other by Builders' Hardware, going to try to get one more.*
  - ii) This will empty out the remainder of ARP funds ~\$5,000, with the remainder drawing from the 2023 ending balance.*
- k) Motion to approve the revised 2025 MMO for the Non-uniform Pension plan.
  - i) It was approved at the August Council Meeting, but I forgot to include 1 employee in the estimated wages, so the calculation needed to be revised.*

**12) Executive Session: None Anticipated**

a) Recessed:

*i) Borough Council recessed public session at \_\_\_\_\_ for an executive session regarding...*

b) Reconvened:

i) Borough Council reconvened the public session at \_\_\_\_\_.

c) Motions resulting from the Executive Session:

### **13) Borough Boards & Commissions**

a) Planning Commission – Manager Jacobs

i) Next meeting is on September 18<sup>th</sup> at 5pm at the Borough Hall.

b) Safety Committee – Mrs. Morrow

i) Next meeting is on September 18<sup>th</sup> at 1pm at the Borough Hall.

### **14) Council - Committee Reports:**

a) Public Works/Streets - Mr. Bills

b) Sanitary and Storm Sewers - Mr. Wilder

c) Public Safety - Mr. Alfieri

d) Refuse and Recycling - Mrs. Kolesar

e) Community Engagement - Mrs. Morrow

### **15) Council – Members:**

a) Councilmember – Mr. Alfieri

b) Councilmember - Mr. Bills

c) Councilmember – Mrs. Kolesar

d) Councilmember – Mrs. Morrow

e) Councilmember – Mr. Wilder

### **16) Council - Officers:**

a) Mayor – Mr. Johnson

b) Council Vice President - Mr. Petrini

c) Council President - Mrs. Julius

**17) Good of the Order:**

a) Next Work Session Meeting is on September 25th 2024, 6PM, in the Borough Hall.

b) Next Budget Meeting October 2<sup>nd</sup>, 2024 6PM, in the Borough Hall.

c) Next Council Meeting is on October 9<sup>th</sup>, 2024, 6PM in the Borough Hall.

**18) Meeting Adjournment:**

a) A motion to adjourn the meeting made by \_\_\_\_, seconded by \_\_\_\_, passed \_\_\_\_\_. Adjourned at

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

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Marcus A Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville