



**August 2024 Council Meeting**  
**Wesleyville Borough, Erie County, Pennsylvania**

***\*\*Draft Meeting Minutes\*\****

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**Public Meeting Information**

August 14th, 2024, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - \*Coming Soon\*

Archive of Recordings - \*Coming Soon\*

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- 1) **Call to Order** – By: Mrs. Julius, President 6:00 PM
  - 2) **Invocation** - By: Mrs. Julius, President
  - 3) **Pledge of Allegiance** - By: Mrs. Julius, President
  - 4) **Roll Call:** (Present) (Not Present)
    - a) Council President, Regina Julius; (Present)
    - b) Council Vice President, Fred Petrini; (Present)
    - c) Council President Pro Tem, Paul Bills (Present)
    - d) Councilperson, Steve Alfieri; (Not Present)

- e) Councilperson, Jake Wilder; (Not Present)
- f) Councilperson, Sandy Morrow; (Present)
- g) Councilperson, Cassandra Kolesar; (Not Present)
- h) Mayor, E Paul Johnson; (Not Present)
- i) Tax Collector, Lisa Huff; (Not Present)
- j) Solicitor, Ed Betza; ( Present)
- k) Engineer, Mark Corey; (Not Present)
- l) Police Chief, Robert Buzanowski; (Not Present)
- m) Borough Manager/Secretary, Marcus Jacobs; (Present)
- n) Public Works Supervisor, Joseph Ball (Present)

**5) Top of Agenda – Reserved Time:**

- a) *Nothing Reserved*

**6) Citizens to address Council:** No one to address council

**7) Approve Agenda:**

- a) A motion to approve of the agenda for tonight’s meeting, August 14th, 2024, made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.

**8) Approve Minutes:**

- a) A motion to approve the minutes from the July 24th, 2024, Work Session meeting made by Mrs. Morrow and seconded by Mr. Bills. Unanimous voice vote.

**9) Borough Administration:**

- a) Borough Manager – Manager Jacobs

- i) *Managers' Report-* Copy of this report is available upon request.

- ii) *Green Lights Go – Intersection replacement project*

(1) MPO – Unable to provide help with half of the match as originally planned. 10% of overall project cost, total MPO match would have been \$127,000. Now, the Borough's required portion is doubled, totaling \$254,000.

Asked Betza about paying our elected officials. He said it would have to be adopted by ordinance but we'd have to wait as we can't pay themselves so when someone new is elected it could go into effect.

iii) Looking forward to giving the State of the Borough Address at the Council Work Session on August 28<sup>th</sup> at 6pm.

b) Police Department – Chief Buzanowski

i) Review of 2024 PD Capital Purchases budget- relates to the grant that to police department received. \$20,000 short to outfit the new vehicles. Manager Jacobs suggested using ARPA funds to cover the remaining balance after selling older vehicles which would be about \$10,000.

c) Fire Department – Member of the Board Jeffrey Simpson

i) Allied forces from Belle Valley have not stepped up to help. We've been working with them. Got squad fixed. Things are moving forward, taking in more applications. Looking forward to getting more people in. Want to get a committee together with 3 people from Fire dept and 3 from Borough. Suggested Mrs. Julius, Marcus, and Mr. Alfieri.

(1) Mrs. Morrow thanked the fire department for their help with National Night Out.

d) Treasurer's Report (*Council Meetings Only*) - Manager Jacobs

- i) Review of the 2023-2024 Interest Earnings Log.
- ii) A motion to acknowledge receipt of the July 2024 Depository Log and the Transfer Log made by Mr. Bills and seconded by Mr. Petrini. Unanimous voice vote.
- iii) A motion to acknowledge receipt of the July 2024 Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds made by Mr. Petrini and seconded by Mrs. Morrow. Unanimous voice vote.
- iv) A motion to acknowledge receipt of the July 2024 Check Details from the General, Sewer, and Garbage funds made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.

- v) A motion to acknowledge and advertise the 2023 General Audit provided by Maloney, Reed, Scarpitti & Company, LLP made by Mrs. Morrow and seconded by Mr. Bills. Unanimous voice vote.

*(1) Next steps;*

*(a) QuickBooks adjustments will be made that were recommended.*

*(b) Audit advertised*

*(c) File DCED annual audit report.*

- e) Engineer's Report (*Council Meetings Only*)- Suggested that due dates be put in this report.

- f) Solicitor's Report (*Council Meetings Only*)

- i) Emotional Support Animal – Clarification Letter

(1) There was some questions on having certain animals in the borough so Mr. Betza made a memo to the council. Right to farm act protects existing farms, which the Borough has none. The agricultural communities and rural environment statute protects farms and the operations of farms which doesn't apply to the Borough. ADA is federal and protects service animals. Service animals must provide a service and the only two animals approved are dogs and miniature horses. Emotional Support animals are not protected by ADA. The Borough could permit them on a case-by-case basis, but we don't have to allow it. Outside of approved animals for service animals there isn't a case where having a prohibited animal would be needed.

Manager Jacobs asked what is the process to go around having prohibited animals and Mr. Betza said to come before council to waive its ordinance. Mr. Betza suggested not to waive ordinance unless deemed needed.

## **10) Old Business:**

## **11) New Business:**

- a) A motion to approve of Manager Jacobs signing the multi-municipal cooperation agreement with the City of Erie regarding the use of their Sewer Camera truck and crew at the agreed upon rates effective through December 31<sup>st</sup>, 2024 made by Mr. Petrini and seconded by Mrs. Morrow.

Unanimous voice vote.

- b) A motion to approve of ARP funds expenditures in the amount of \$23,078.79 (+-\$400) according to the "WLV ARP Funds – 2024 Remaining Balance" spreadsheet provided made by Mr. Petrini and seconded by Mr. Bills. Unanimous voice vote.

*i) Public Works misc. equipment expenditures*



**12) Executive Session: *None Anticipated***

a) Recessed:

i) Borough Council recessed public session at \_\_\_\_\_ for an executive session regarding...

b) Reconvened:

i) Borough Council reconvened the public session at \_\_\_\_\_.

c) Motions resulting from the Executive Session:

**13) Borough Boards & Commissions**

a) Planning Commission – Manager Jacobs

i) Next meeting is on August 21<sup>st</sup> at 5pm at the Borough Hall.

b) Safety Committee – Mrs. Morrow

i) Next meeting is on August 21<sup>st</sup> at 1pm at the Borough Hall.

**14) Council - Committee Reports:**

a) Public Works/Streets - Mr. Bills- Nothing to report

b) Sanitary and Storm Sewers - Mr. Wilder – Not in attendance

c) Public Safety - Mr. Alfieri- Not in attendance

d) Refuse and Recycling - Mrs. Kolesar- Not in attendance

e) Community Engagement - Mrs. Morrow- Thanked Regina, Marcus, Dave, Tom, Debbie, Police including Lisa, fire department and public works for a successful National Night Out.

**15) Council – Members:**

a) Councilmember – Mr. Alfieri- Not in attendance

b) Councilmember - Mr. Bills-Nothing to report

c) Councilmember – Mrs. Kolesar- Not in attendance

d) Councilmember – Mrs. Morrow- Nothing to report

e) Councilmember – Mr. Wilder- Not in attendance

**16) Council - Officers:**

a) Mayor – Mr. Johnson -Not in attendance

b) Council Vice President - Mr. Petrini - Advertise two budget meetings for the months of October, November and December and if we don't need it we can cancel it. So we are not stuck trying to advertise if they are needed.

c) Council President - Mrs. Julius – National Night out had a boy scout table that had 3-5 Eagle scouts that need to earn their eagle scout badges. So any ideas for projects I have contact number so we can pass it on.

**17) Good of the Order:**

a) Next Work Session Meeting is on August 28th, 2024, 6PM, in the Borough Hall.

b) Next Council Meeting is on September 11th, 2024, 6PM in the Borough Hall.

*i) State of the Borough Address*

**18) Meeting Adjournment:**

a) A motion to adjourn the meeting made by Mr. Bills, seconded by Mr. Petrini, passed unanimously. Adjourned at 7:01PM.

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 28th day of August, 2024.



Marcus A Jacobs, Borough Manager/Secretary

Official Raise \_\_\_\_\_ Wesleyville



