



October 2024 Council/Budget Meeting
Wesleyville Borough, Erie County, Pennsylvania
Draft Agenda

Public Meeting Information

October 16th, 2024, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - *Coming Soon*

Archive of Recordings - *Coming Soon*

- 1) **Call to Order** – By: Mrs. Julius, President
- 2) **Invocation** - By: Mrs. Julius, President
- 3) **Pledge of Allegiance** - By: Mrs. Julius, President
- 4) **Roll Call:** (Present) (Not Present)
 - a) Council President, Regina Julius;
 - b) Council Vice President, Fred Petrini;
 - c) Council President Pro Tem, Paul Bills
 - d) Councilperson, Steve Alfieri;

- e) Councilperson, Jake Wilder;
- f) Councilperson, Sandy Morrow;
- g) Councilperson, Cassandra Kolesar;
- h) Mayor, E Paul Johnson;
- i) Tax Collector, Lisa Huff;
- j) Solicitor, Ed Betza;
- k) Engineer, Mark Corey;
- l) Police Chief, Robert Buzanowski;
- m) Borough Manager/Secretary, Marcus Jacobs;
- n) Public Works Supervisor, Joseph Ball

5) Citizens to address Council:

6) Approve Agenda:

- a) A motion to approve of the agenda for tonight's meeting, October 16th, 2024.

7) Approve Minutes:

- a) A motion to approve the minutes from the September 25th, 2024, Work Session meeting.
- b) A motion to approve the minutes from the October 2nd, 2024, Budget meeting.

8) Top of Agenda – Reserved Time: *Nothing Anticipated*

9) Borough Administration:

- a) Borough Manager – Manager Jacobs
 - i) Manager's Report*
- b) Police Department – Chief Buzanowski
- c) Fire Department – Board member, Jeffrey Simpson

- d) Treasurer's Report (*Council Meetings Only*) - Manager Jacobs
 - i) A motion to acknowledge receipt of the September 2024 Depository Log and the Transfer Log.
 - ii) A motion to acknowledge receipt of the September 2024 Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds.
 - iii) A motion to acknowledge receipt of the September 2024 Check Details from the General, Sewer, and Garbage funds.
- e) Engineer's Report (*Council Meetings Only*)
- f) Solicitor's Report (*Council Meetings Only*)

10) Old Business:

- a) Motion to approve of the amendment to the Employee Handbook relating to the Sick, Personal, and Vacation.
 - i) *Personal change*
 - (1) *No notice needed for the day.*
 - (2) *Two or more days requires 48 hours*
 - ii) *Sick change:*
 - (1) *Available to someone after completion of 90 days of probation.*
 - iii) *Vacation change:*
 - (1) *48 hour notice to use.*

11) New Business:

- a) Motion to approve of Resolution 2024-013 - RESOLUTION OF THE BOROUGH OF WESLEYVILLE AUTHORIZING THE SUBMISSION OF THE WATER STREET CORRIDOR PHASE ONE PROJECT APPLICATION TO THE PENNDOT MULTIMODAL TRANSPORTATION FUND PROGRAM.
 - i) *Amount in the range of \$1-1.2 million.*
- b) Motion to approve of moving forward with the lowest bidder, McLallen Construction, for the Hinkler Park Bathroom Utilities Construction Project in the amount of \$109,214.
 - i) *Sealed bids were opened October 8th at 11am, 2 bids received.*
 - ii) *This was approved to bid at the Council meeting September 11, 2024, advertised in the paper September 22, 2024, and the sealed bids were opened October 8, 2024.*

- iii) The Sewer and the Water utility portions of the project could justifiably be pulled from the Sewer Fund, totaling \$55,750.*
- c) Motion to approve the easement within Hinkler Park from Parcel No. 27-050-155.0-001.00 to Parcel No. 50-002-041.0-013.00, from a parcel on the west half of Hinkler and another parcel on the east half.
- d) Motion to approve of submitting a CDBG application to Erie County for the Water Street Phase 1 Pathway from Dollar Tree to Bell Street.
- i) \$100,000 grant ask with another \$45,000 listed as “Local Match”. This is an informal match.*
- e) Motion to approve of the 2025 Insurance Renewals listed below:
- i) Hospitalization Insurance – UPMC Gold HRA PPO (same plan as 2024) with an estimated monthly premium of \$13,958.67. (slight increase from 2024)
- ii) Vision – VBA (same plan as 2024) - same monthly premium as 2024.
- iii) Dental – Truassure (same plan as 2024) - same monthly premium as 2024.
- iv) HRA Provider (Deductible Coverage) - same plan and costs as 2024
- f) Motion to approve of using ARP Funds to purchase a 5ft tractor-pulled landscaping rake for \$799.99.
- i) This was previously approved to buy a landscaping rake from ARP funds a couple months ago through Amazon for \$430, but we ordered it twice and returned it twice because it wouldn't end up coming or at least not all the pieces.*
- g) Motion to approve of taking on the electric meter charges for the electric lights that are proposed to be added along Buffalo Road at the Wesleyville Community Garden.
- h) Motion to approve of providing the three Oral Examiners, who conducted the Oral Exam portion of the Sargeant exam for the Police Department, with a gift card as compensation for their time at \$50/person for a total of \$150 coming from the line item 419.000 - Other Public Safety.
- i) Budget Items:
- i) Review of Proposed 2025 Budgets for all funds
- ii) Sewer Rate Increase Likely

j) 2025 Budget

12) Executive Session: *None Anticipated*

a) Recessed:

i) Borough Council recessed public session at _____ for an executive session regarding...

b) Reconvened:

i) Borough Council reconvened the public session at _____.

c) Motions resulting from the Executive Session:

13) Borough Boards & Commissions

a) Planning Commission – Manager Jacobs

i) Next meeting is on November 20th at 5pm at the Borough Hall.

b) Safety Committee – Mrs. Morrow

i) Next meeting is on November 20th at 1pm at the Borough Hall.

14) Council - Committee Reports:

a) Public Works/Streets - Mr. Bills

b) Sanitary and Storm Sewers - Mr. Wilder

c) Public Safety - Mr. Alfieri

d) Refuse and Recycling - Mrs. Kolesar

e) Community Engagement - Mrs. Morrow

15) Council – Members:

a) Councilmember – Mr. Alfieri

b) Councilmember - Mr. Bills

c) Councilmember – Mrs. Kolesar

d) Councilmember – Mrs. Morrow

e) Councilmember – Mr. Wilder

16) Council - Officers:

a) Mayor – Mr. Johnson

b) Council Vice President - Mr. Petrini

c) Council President - Mrs. Julius

17) Good of the Order:

a) Next Work Session Meeting is on October 23th, 2024, 6PM in the Borough Hall.

b) Next Budget Meeting is on October 30th, 2024, 6PM in the Borough Hall.

c) Next Council Meeting is on November 13th, 2024 6Pm in the Borough Hall.

18) Meeting Adjournment:

a) A motion to adjourn the meeting made by ____, seconded by ____, passed _____. Adjourned at

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the _____ day of _____, _____.

Marcus A Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville