



November 2024 Council Meeting
Wesleyville Borough, Erie County, Pennsylvania

*****Approved Meeting Minutes*****

Public Meeting Information

November 13th, 2024, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - **Coming Soon**

Archive of Recordings - **Coming Soon**

- 1) **Call to Order** – By: Mrs. Julius, President
- 2) **Invocation** - By: Mrs. Julius, President
- 3) **Pledge of Allegiance** - By: Mrs. Julius, President
- 4) **Roll Call:** (Present) (Not Present)
 - a. Mayor, E Paul Johnson;(Present)
 - b. Council President, Regina Julius; (Present)
 - c. Council Vice President, Fred Petrini; (Present)
 - d. Council President Pro Tem, Paul Bills (Present)

- e. Councilperson, Steve Alfieri; (Present)
- f. Councilperson, Jake Wilder; (Present)
- g. Councilperson, Sandy Morrow; (Present)
- h. Councilperson, Cassandra Kolesar; (Present)
- i. Tax Collector, Lisa Huff; (Not Present)
- j. Solicitor, Ed Betza; (Present)
- k. Engineer, Mark Corey; (Not Present)
- l. Police Chief, Robert Buzanowski; (Present)
- m. Borough Manager/Secretary, Marcus Jacobs; (Present)
- n. Public Works Supervisor, Joseph Ball (Not Present)

5) Citizens to address Council: None

6) Approve Agenda:

- a. A motion to approve the agenda for tonight's meeting, November 13th, 2024, made by Mr. Bills and seconded by Mrs. Morrow. Moving Executive session to top of agenda. Unanimous voice vote.

7) Approve Minutes:

- a. A motion to approve the minutes from the October 16th, 2024, Budget/Council meeting made by Mr. Petrini and seconded by Mrs. Morrow. Unanimous voice vote.

8) Executive Session: Anticipated- Personal committee recommendations

a. Recessed:

- i) Borough Council recessed public session at 6:04 PM for an executive session regarding...

b. Reconvened:

- i) Borough Council reconvened the public session at 6:20 PM

- c. Motions resulting from the Executive Session: None

9) **Top of Agenda – Reserved Time: *Nothing Anticipated***

- a. Ed Burick from the Civil service commission just wanted to tell Marcus thank you for all his help with the sergeant process.

10) **Borough Administration:**

- a. Borough Manager – Manager Jacobs

- i) Manager’s Report – Not ready, will have been sent to everyone’s email by Friday end of business day.
- ii) 2025 Borough Calendar – Review this time, approve next meeting

(1) Discussion around Borough Holidays. President’s Day, Juneteenth, and Columbus Day. Motion to approve Presidents Day and Juneteenth to handbook made by Mr. Wilder and seconded by Mrs. Kolesar. Ask employees what they would rather have. Two holidays – Presidents Day and Juneteenth or personal hours. Motion to table this until we talk to employees made by Mr. Alfieri and seconded by Mr. Wilder. Unanimous voice vote.

(2) WCD, NNO, and Halloween added to calendar.

- b. Police Department – Chief Buzanowski

- i) Mr. Petrini had questions about quality-of-life ticketing. He also asked how the K9 officer is doing.

- c. Fire Department – Board member, Jeffrey Simpson

- d. Treasurer’s Report (*Council Meetings Only*) - Manager Jacobs

- i) A motion to acknowledge receipt of the October 2024 Depository Log and the Transfer Log made by Mrs. Morrow and seconded by Mr. Alfieri. Unanimous voice vote.
- ii) A motion to acknowledge receipt of the October 2024 Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds made by Mrs. Morrow and seconded by Mr. Petrini. Unanimous voice vote.
- iii) A motion to acknowledge receipt of the October 2024 Check Details from the General, Sewer, and Garbage funds made by Mr. Wilder and seconded by Mrs. Kolesar. Unanimous voice vote.

- e. Engineer's Report (*Council Meetings Only*)
- f. Solicitor's Report (*Council Meetings Only*)

11) Old Business:

- a. Motion to approve of taking on the electric meter charges for the electric lights that are proposed to be added along Buffalo Road at the Wesleyville Community Garden. No motion was made. The church is getting a grant to cover installing an electric meter. Mayor wanted it noted that this will be seconded year not Holiday lights.

12) New Business:

- a. Motion to appoint Officer Hawryliw to the position of Sargeant for the Wesleyville Police Department according to the Civil Service Commission's eligible candidates list made by Mr. Wilder and seconded by Mrs. Kolesar. Unanimous voice vote.
- b. Motion to charge the Civil Service Commission with advertising and accepting applications to replace a Wesleyville Police Department officer leaving at the end of 2024 and to put together a ranked list of candidates to be chosen from made by Mr. Wilder and seconded by Mrs. Morrow. Unanimous voice vote.
 - i) *Overview of hire process*
 - ii) *Contract Amendment Considerations*
- c. Motion to approve of Manager Jacobs signing the 2025 Annual Vehicle Maintenance Agreement between Wesleyville Borough and the City of Erie made by Mr. Wilder and seconded by Mrs. Morrow. Unanimous voice vote.
- d. Motion to approve Resolution 2024 - 016 – For the submission of an application to the DCED DCED Administered Local Share Account program for the Acquisition of a Public Works Dump Truck to Replace Several Decades Old Vehicles made by Mrs. Kolesar and seconded by Mrs. Morrow. Unanimous voice vote.
- e. Motion to approve sending in the letter of interest for the Wesleyville Arts & Culture Renaissance Project to the PA Council of the Arts' Creative Communities Program made by Mr. Wilder and seconded by Mrs. Kolesar. Unanimous voice vote.

- i) *LOI Guidelines*

- f. Motion to approve of the disposal of the two old, dilapidated semi-trailers located at the Wesleyville Recycling Center made by Mr. Alfieri and seconded by Mr. Bills. Unanimous voice vote.
 - i) *Jerry from Dirt works is willing to take these trailers and transport them free of charge from the Borough.*
 - ii) *Quotes received for the towing and the scrap value of the trailer.*
- g. Motion to approve the adoption of the official Borough Route Map that was crafted by the Planning Commission made by Mr. Bills and seconded by Mrs. Morrow. Unanimous voice vote.
 - i) *Recommended to Council for adoption at the Commission's October 16th, 2024, Meeting.*
- h. Motion to approve the advertisement and public display of the Floodplain Ordinance 2024 – 014 drafted by the Planning Commission with an approved state consultant made by Mr. Petrini and seconded by Mr. Wilder. Unanimous voice vote.
 - i) *Recommended to Council for adoption at the Commission's October 16th, 2024, Meeting.*
- i. (Tabled until Floodplain Ordinance Passes, adopted at same meeting) Motion to adopt Resolution 2024 – 015, Resolution to Join the National Flood Insurance Program.
- j. (Tabled until Floodplain Ordinance Passes, adopted at same meeting) Motion to approve of submitting the application for inclusion to the National Flood Insurance Program.

13) Borough Boards & Commissions

- a. Planning Commission – Manager Jacobs
 - i) Next meeting is on November 20th at 5pm at the Borough Hall.
- b. Safety Committee – Mrs. Morrow
 - i) CPR class was completed on November 6th. Still in need of two AED machines. Looking for funding.
 - ii) Next meeting is on November 20th at 1pm at the Borough Hall.

14) Council - Committee Reports:

- a. Public Works/Streets - Mr. Bills- Nothing to report.

- b. Sanitary and Storm Sewers - Mr. Wilder -Nothing to report.
- c. Public Safety - Mr. Alfieri- Nothing to report.
- d. Refuse and Recycling - Mrs. Kolesar- Nothing to report.
- e. Community Engagement - Mrs. Morrow- Holiday celebration with Santa. Dates?

15) Council – Members:

- a. Councilmember – Mr. Alfieri- Asked about Euclid and paving over concrete as City of Erie did it on Bayfront. Marcus will look into this.
- b. Councilmember - Mr. Bills- Nothing to report.
- c. Councilmember – Mrs. Kolesar – Nothing to report.
- d. Councilmember – Mrs. Morrow- Nothing to report.
- e. Councilmember – Mr. Wilder -Nothing to report.

16) Council - Officers:

- a. Mayor – Mr. Johnson -Working on sidewalk list, Community Garden mural is almost done. School students are helping with it.
- b. Council Vice President - Mr. Petrini -Nothing to report.
- c. Council President - Mrs. Julius – We got the Morrison Park grant for \$60,000. The Morrison family is helping with a fundraiser to help with the match.

17) Good of the Order:

- a. Next Budget Meeting is on November 20th ,2024 6PM in the Borough Hall.
- b. Next Work Session Meeting is on November 27th ,2024 6PM in the Borough Hall.
- c. Next Budget Meeting is on December 4th , 2024, 6PM in the Borough Hall.

18) Meeting Adjournment:

- a. A motion to adjourn the meeting made by Mr. Bills, seconded by Mr. Wilder, passed unanimously. Adjourned at 7:37 PM.

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 11th day of December, 2024.

Marcus A Jacobs

Marcus A Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville



