

**March 2025 Council Meeting**

**Wesleyville Borough, Erie County, Pennsylvania**

*\*\*Draft Agenda\*\**

**Public Meeting Information**

March 12th, 2025, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - \*Coming Soon\*

Archive of Recordings - \*Coming Soon\*

1. **Call to Order –** By: Mrs. Julius, President
2. **Invocation -** By: Mrs. Julius, President
3. **Pledge of Allegiance -** By: Mrs. Julius, President
4. **Roll Call:** (Present) (Not Present)
   1. Mayor, E Paul Johnson;
   2. Council President, Regina Julius;
   3. Council Vice President, Fred Petrini;
   4. Council President Pro Tem, Paul Bills
   5. Councilperson, Steve Alfieri;
   6. Councilperson, Jake Wilder;
   7. Councilperson, Sandy Morrow;
   8. Councilperson, Cassandra Kolesar;
   9. Tax Collector, Lisa Huff;
   10. Solicitor, Ed Betza;
   11. Engineer, Mark Corey;
   12. Police Chief, Robert Buzanowski;
   13. Borough Manager/Secretary, Marcus Jacobs;
   14. Public Works Supervisor, Joseph Ball
5. **Citizens to address Council:**
6. **Approve Agenda:** 
   1. A motion to approve of the agenda for tonight’s meeting, February 26th, 2025.
7. **Approve Minutes:**
   1. A motion to approve the minutes from the February 12th, 2025 Council Meeting.
8. **Top of Agenda – Reserved Time:**
9. **Borough Administration:**
   1. Borough Manager – Manager Jacobs
      1. Ethics Packet - Check the year dates
      2. Preparing list of road work and accompanying estimates. Ready to go to bid next meeting.
      3. The kitchen is so close to being completed.
   2. Police Department – Chief Buzanowski
      1. Explanation of proposed contract amendments
      2. Administrative context on the market for police officers and the outlook in the coming years.
   3. Fire Department – Board member, Jeffrey Simpson
   4. Treasurer’s Report *(Council Meetings Only) -* Manager Jacobs
      1. Audit is in progress as of this week, likely finished before the end of the month.
      2. A motion to acknowledge receipt of the January and February 2025 Depository Log and the Transfer Log
      3. A motion to acknowledge receipt of the January and February 2025 Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds
      4. A motion to acknowledge receipt of the January and February 2025 Check Details from the General, Sewer, and Garbage funds
   5. Engineer’s Report *(Council Meetings Only)*
   6. Solicitor’s Report *(Council Meetings Only)*
10. **Executive Session:** Anticipated
    1. Recessed:
       1. Borough Council recessed public session at for an executive session regarding personnel contract matters.
    2. Reconvened:
       1. Borough Council reconvened the public session at .
    3. Motions resulting from the Executive Session: None anticipated
11. **Old Business:**
    1. **Tabled** until further research is completed – Ordinance to increase the Tax Collector’s wages, would be effective January 2026 when the newly elected Tax Collector is sworn in.
       1. Current Salary - $7,542
       2. Potential percentages - (**5%** - $377.10, **10%** - $754.20, **15%** - $1,131.30, **20%** - $1,508.40)
12. **New Business:** 
    1. Motion to approve of the amendment to the Wesleyville Police Contract according to the letter written by the Wesleyville Police Association.
       1. *Remove the lowest class level, Class E, from the contract.*
       2. *Bump up two officers, a class D and a Class C by one class level to reflect the change to the Class structure.*
       3. *Review the tables with the approved budget and the suggested changes.*
    2. Motion to approve of the advertisement and public display of Ordinance 2025-003 – Borough Parking Adjustments on certain sections of Buffalo Road and South Street.
       1. *Requested by PW Supervisor Joe Ball.*
    3. Motion to approve of the advertisement and public display of Ordinance 2025-004 – Borough Dumpster Ordinance.
       1. *Researched by Planning Commission, initial structure brought before council for comments, changes made, sent to Solicitor Betza, draft written up ready for advertisement and passage.*
    4. Motion to adopt Resolution 2025-005 – A resolution approving of the submission of a grant application to the WalkWorks program for an active transportation plan.
       1. *$50,000 max for the grant, no match required. Still waiting on the exact number of the estimate from the County’s contracted Engineering firm.*
    5. Motion to approved of hiring John Wiercinski as a FT Public Works Laborer – CDL driver at an hourly rate of $20.
       1. *Previous employee was receiving $20.58. John is known and trusted by the crew, and he has had a CDL for a long while. 90-day probation without a step up in pay.*
    6. Motion to approve of hiring Josh Lawry as an As Needed-CDL Driver at a rate of $18.50.
       1. *Not regularly scheduled and only setting him up in the system for the purpose of redundancy and quick emergency response.*
       2. *Could be useful in the event of a snowstorm where we would either pay a bunch of overtime or we could call him in.*
    7. Motion to approve of moving forward with the Police Station side door project based on the quote from Plyler Entry Systems of $6,277.
    8. Who is interested in attending the PSAB conference?
       1. Motion to approve of purchasing tickets and reserve the rooms.
    9. (Tabled) Motion to approve of \_\_\_\_\_\_ as a possible alternate building inspector in the Borough.
13. **Borough Boards & Commissions**
    1. Planning Commission – Manager Jacobs
       1. Next meeting is on March 19th at 5pm at the Borough Hall.
    2. Safety Committee – Mrs. Morrow
       1. Next meeting is on March 19th at 1pm at the Borough Hall.
14. **Council - Committee Reports:** 
    1. Public Works/Streets - Mr. Petrini
    2. Sanitary and Storm Sewers - Mr. Wilder
    3. Public Safety - Mr. Alfieri
    4. Refuse and Recycling - Mrs. Kolesar
    5. Community Engagement - Mrs. Morrow
15. **Council – Members:**
    1. Councilmember – Mr. Alfieri
    2. Councilmember - Mr. Bills
    3. Councilmember – Mrs. Kolesar
    4. Councilmember – Mrs. Morrow
    5. Councilmember – Mr. Wilder
16. **Council - Officers:**
    1. Mayor – Mr. Johnson
    2. Council Vice President - Mr. Petrini
    3. Council President - Mrs. Julius
17. **Good of the Order:**
    1. Next Council Meeting is on March 12th, 2025, 6PM in the Borough Hall.
    2. Next Work Session is on March 26th, 2025, 6PM in the Borough Hall.
    3. Joint Municipal Meeting
18. **Meeting Adjournment:**
    1. A motion to adjourn the meeting made by\_\_\_, seconded by \_\_\_, passed \_\_\_\_\_. Adjourned at

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the \_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Marcus A Jacobs, Borough Manager/Secretary Official Raised Seal of the Borough of Wesleyville