

**December 2024 Council Meeting**

**Wesleyville Borough, Erie County, Pennsylvania**

*\*\*Meeting Minutes\*\**

**Public Meeting Information**

December 11th, 2024, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - \*Coming Soon\*

Archive of Recordings - \*Coming Soon\*

1. **Call to Order –** By: Mrs. Julius, President at 6:00 PM
2. **Invocation -** By: Mrs. Julius, President
3. **Pledge of Allegiance -** By: Mrs. Julius, President
4. **Roll Call:** (Present) (Not Present)
	1. Mayor, E Paul Johnson; (Present)
	2. Council President, Regina Julius (Present)
	3. Council Vice President, Fred Petrini; (Present)
	4. Council President Pro Tem, Paul Bills (Present)
	5. Councilperson, Steve Alfieri; (Not Present)
	6. Councilperson, Jake Wilder; (Present)
	7. Councilperson, Sandy Morrow; (Present)
	8. Councilperson, Cassandra Kolesar; (Present)
	9. Tax Collector, Lisa Huff; (Not Present)
	10. Solicitor, Ed Betza; (Present)
	11. Engineer, Mark Corey; (Not Present)
	12. Police Chief, Robert Buzanowski; (Present)
	13. Borough Manager/Secretary, Marcus Jacobs; (Present)
	14. Public Works Supervisor, Joseph Ball (Not Present)
5. **Citizens to address Council:**
6. **Approve Agenda:**
	1. A motion to approve of the agenda for tonight’s meeting, December 11th, 2024 made by Mr. Wilder and seconded by Mr. Bills. Unanimous voice vote.
7. **Approve Minutes:**
	1. A motion to approve the minutes from the November 13th, 2024, Council meeting made by Mr. Wilder and seconded by Mrs. Morrow. Unanimous voice vote.
	2. A motion to approve the minutes from the November 20th, 2024, Budget meeting made by Mr. Petrini and seconded by Mr. Bills. Unanimous voice vote.
8. **Top of Agenda – Reserved Time:**
	1. *Mayor – Proclamation for Jeffrey Hawryliw and K9 Ke$ha*
	2. *Mayor – Commendation Gift for Officer Chuck Buszek*
9. **Borough Administration:**
	1. Borough Manager – Manager Jacobs
		1. Manager’s Report- Highlights of what’s going on.
		2. 2025 Borough Calendar
			1. Decision on Borough Holidays. Approve President’s Day & Juneteenth. Remove Columbus Day.
	2. Police Department – Chief Buzanowski
		1. Was able to work with Darlene Alfieri in getting AED for the Borough from UPMC.
		2. We raised $2300 for the Achievement center for no shave November.
	3. Fire Department – Board member, Jeffrey Simpson
	4. Treasurer’s Report *(Council Meetings Only) -* Manager Jacobs
		1. A motion to acknowledge receipt of the November 2024 Depository Log and the Transfer Log made by Mrs. Kolesar and seconded by Mrs. Morrow. Unanimous voice vote.
		2. A motion to acknowledge receipt of the November 2024 Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds made by Mr. Bills and seconded by Mr. Wilder. Unanimous voice vote.
		3. A motion to acknowledge receipt of the November 2024 Check Details from the General, Sewer, and Garbage funds made by Mr. Bills and seconded by Mr. Wilder. Unanimous voice vote.
	5. Engineer’s Report *(Council Meetings Only)*
	6. Solicitor’s Report *(Council Meetings Only)*
10. **Executive Session:**Anticipated- Personal committee recommendations
	1. Recessed:
		1. Borough Council recessed public session at 6:22 PM for an executive session regarding personnel matters
	2. Reconvened:
		1. Borough Council reconvened the public session at 6:49 PM.
	3. Motions resulting from the Executive Session:
		1. Motion to approve of a two-week vacation duration for a PW employee Donald Mckee made by Mrs. Kolesar and seconded by Mr. Wilder. Unanimous voice vote.
		2. Motion to approve rolling over Vacation time and Personal time for PW employees, Borough Manager made by Mr. Wilder and seconded by Mrs. Kolesar. Unanimous voice vote.
		3. Motion to approve of wage increases, according to the raise table provided by Manager Jacobs made by Mr. Bills and seconded by Mrs. Morrow. Unanimous voice vote.
11. **Old Business:**
12. **New Business:**
	1. Motion to approve of the amendment to the Police Department contract about the establishment of a Lateral Hire provision to recognize service in another department when determining officer Class, does not recognize service in another department in terms of the Police Pension made by Mrs. Kolesar and seconded by Mr. Bills. Unanimous voice vote.
	2. Motion to adopt the 2025 budgets for the General, Sewer, Garbage, and Liquid Fuels Funds, as presented at the Nov 20 Budget Meeting and advertised in a paper of public circulation as requested made by Mrs. Kolesar and seconded by Mr. Petrini. Unanimous voice vote.
		1. All funds are balanced without a need for any increase.
	3. Motion to adopt Resolution 2024 -019 A RESOLUTION OF THE BOROUGH OF WESLEYVILLE FIXING THE REAL PROPERTY TAX RATES FOR 2025 made by Mr. Petrini and seconded by Mrs. Kolesar. Unanimous voice vote.
	4. Motion to approve of the addition of President’s Day and Juneteenth to the Borough Calendar and the Employee Handbook as holidays and to provide a paid day off to the eligible employees made by Mrs. Kolesar and seconded by Mr. Wilder. Unanimous voice vote.
	5. Motion to approve of the 2025 Borough Calendar as presented made by Mr. Bills and seconded by Mr. Wilder. Unanimous voice vote.
	6. Motion to adopt the Floodplain Ordinance 2024 – 014 drafted by the Planning Commission with an approved state consultant made by Mr. Petrini and seconded by Mr. Wilder. Unanimous voice vote.
	7. Motion to adopt Resolution 2024 – 015, Resolution to Join the National Flood Insurance Program made by Mr. Wilder and seconded by Mr. Bills. Unanimous voice vote.
	8. Motion to approve of submitting the application for inclusion to the National Flood Insurance Program made by Mr. Bills and seconded by Mrs. Kolesar. Unanimous voice vote.
	9. Motion to approve President Julius to sign the letter to PennDOT requesting a warrant study for the intersection of Station and Fremont made by Mr. Bills and seconded by Mrs. Kolesar. Unanimous voice vote. Motion fails all not in favor.
13. **Borough Boards & Commissions**
	1. Planning Commission – Manager Jacobs
		1. Next meeting is on December 18th, at 5pm at the Borough Hall.
	2. Safety Committee – Mrs. Morrow
		1. Next meeting is on December 18th at 1pm at the Borough Hall.
14. **Council - Committee Reports:**
	1. Public Works/Streets - Mr. Bills- Got calls about streets, good and bad, but he thought everything was handled great. We should write a letter thanking those who donated.
	2. Sanitary and Storm Sewers - Mr. Wilder – Nothing to report.
	3. Public Safety - Mr. Alfieri- Not present.
	4. Refuse and Recycling - Mrs. Kolesar – Nothing to report.
	5. Community Engagement - Mrs. Morrow – Moving along with Christmas party on December 20th. Santa will also be around the same day starting at 4 PM.
15. **Council – Members:**
	1. Councilmember – Mr. Alfieri – Not Present.
	2. Councilmember - Mr. Bills- Nothing to report.
	3. Councilmember – Mrs. Kolesar- Nothing to report.
	4. Councilmember – Mrs. Morrow- Nothing to report.
	5. Councilmember – Mr. Wilder- Nothing to report.
16. **Council - Officers:**
	1. Mayor – Mr. Johnson- Nothing to report.
	2. Council Vice President - Mr. Petrini  - Brought up people shoveling sidewalks, code enforcement needs to ticket if they do not have their sidewalks clear..
	3. Council President - Mrs. Julius – Bathroom at Hinkler park is going to postponed because of weather until January. Meet with Kawanis club about Morrison Park project.
17. **Good of the Order:**
	1. Next Budget Meeting is on December 18th ,2024 6PM in the Borough Hall. – Cancelled.
	2. Next Council Meeting is on January 8th ,2024 6PM in the Borough Hall.
18. **Meeting Adjournment:**
	1. A motion to adjourn the meeting made by Mr. Bills, seconded by Mr. Petrini, passed unanimously. Adjourned at 7:35 PM.

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the \_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_.

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Marcus A Jacobs, Borough Manager/Secretary Official Raised Seal of the Borough of Wesleyville