

**APRIL 2025 Work Session Meeting**

**Wesleyville Borough, Erie County, Pennsylvania**

*\*\*Draft Agenda\*\**

**Public Meeting Information**

April 23rd, 2025, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - \*Coming Soon\*

Archive of Recordings - \*Coming Soon\*

1. **Call to Order –** By: Mrs. Julius, President
2. **Invocation -** By: Mrs. Julius, President
3. **Pledge of Allegiance -** By: Mrs. Julius, President
4. **Roll Call:** (Present) (Not Present)
   1. Mayor, E Paul Johnson;
   2. Council President, Regina Julius;
   3. Council Vice President, Fred Petrini;
   4. Council President Pro Tem, Paul Bills
   5. Councilperson, Steve Alfieri;
   6. Councilperson, Jake Wilder;
   7. Councilperson, Sandy Morrow;
   8. Councilperson, Cassandra Kolesar;
   9. Tax Collector, Lisa Huff;
   10. Solicitor, Ed Betza;
   11. Engineer, Mark Corey;
   12. Police Chief, Robert Buzanowski;
   13. Borough Manager/Secretary, Marcus Jacobs;
   14. Public Works Supervisor, Joseph Ball
5. **Citizens to address Council:**
6. **Approve Agenda:** 
   1. A motion to approve of the agenda for tonight’s meeting, April 23rd, 2025.
7. **Approve Minutes:**
   1. A motion to approve the minutes from the April 9th, 2025 Council Meeting.
8. **Top of Agenda – Reserved Time:**
9. **Borough Administration:**
   1. Borough Manager – Manager Jacobs
   2. Police Department – Chief Buzanowski
   3. Fire Department – Chief Wiercinski
      1. Completed a walkthrough of Willow Commons
   4. Treasurer’s Report *(Council Meetings Only) -* Manager Jacobs
   5. Engineer’s Report *(Council Meetings Only)*
   6. Solicitor’s Report *(Council Meetings Only)*
10. **Executive Session:** None Anticipated
    1. Recessed:
       1. Borough Council recessed public session at for an executive session regarding personnel contract matters.
    2. Reconvened:
       1. Borough Council reconvened the public session at .
    3. Motions resulting from the Executive Session: None Anticipated
11. **Old Business:**
    1. **Tabled** until further research is completed – Ordinance to increase the Tax Collector’s wages, would be effective January 2026 when the newly elected Tax Collector is sworn in.
       1. Current Salary - $7,542
       2. Potential percentages - (**5%** - $377.10, **10%** - $754.20, **15%** - $1,131.30, **20%** - $1,508.40)
12. **New Business:** 
    1. Motion to appoint \_\_\_\_ to the Joint Steering Committee to plan the possible Police Regionalization with \_\_\_\_\_ & \_\_\_\_ appointed as alternates.
       1. *1 community member slot still open with several alternates.*
       2. *4 voting members already selected, Chief Buzz, Mayor Johnson, Councilman Bills (Alt. President Julius), Manager Jacobs.*
    2. Motion to adopt Ordinance 2025-004 – Dumpster Ordinance.
       1. Advertised in Erie Times as of the 15th
    3. Motion to approve of signing the Borough Acknowledgment for \_\_\_\_ commemorating their 100th birthday.
       1. *Related to the Hills Market, an iconic local Borough Business that operated for decades.*
    4. Resolution 2025 – Submitting Application to Small Water and Sewer Program through PA State.
    5. Motion to authorize collecting liens at a simple interest rate of 10% effective immediately.
       1. *This is legally justified according to, Solicitor Betza, and considering it is simple interest only then*
    6. Motion to approve of spending up to $2,600 for landscaping around Merski’s Office.
       1. *Quote received from Dahlkamper Landscaping.*
13. **Borough Boards & Commissions**
    1. Planning Commission – Manager Jacobs
       1. Next meeting is on April 16th at 5pm at the Borough Hall.
    2. Safety Committee – Mrs. Morrow
       1. Next meeting is on April 16th at 1pm at the Borough Hall.
14. **Council - Committee Reports:** 
    1. Public Works/Streets - Mr. Petrini
    2. Sanitary and Storm Sewers - Mr. Wilder
    3. Public Safety - Mr. Alfieri
    4. Refuse and Recycling - Mrs. Kolesar
    5. Community Engagement - Mrs. Morrow
15. **Council – Members:**
    1. Councilmember – Mr. Alfieri
    2. Councilmember - Mr. Bills
    3. Councilmember – Mrs. Kolesar
    4. Councilmember – Mrs. Morrow
    5. Councilmember – Mr. Wilder
16. **Council - Officers:**
    1. Mayor – Mr. Johnson
    2. Council Vice President - Mr. Petrini
    3. Council President - Mrs. Julius
17. **Good of the Order:**
    1. Next Council Meeting is on May 14th, 2025, 6PM in the Borough Hall.
    2. Next Work Session is on April 23th, 2025, 6PM in the Borough Hall.
    3. Joint Municipal Meeting
18. **Meeting Adjournment:**
    1. A motion to adjourn the meeting made by\_\_\_, seconded by \_\_\_, passed \_\_\_\_\_. Adjourned at

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the \_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Marcus A Jacobs, Borough Manager/Secretary Official Raised Seal of the Borough of Wesleyville

Do you need a license

* No exchange of money, people other than their family unit. Invite status, open to the public even after buying tickets, anyone can come must have license.
* Private groups
* Baked goods do not regulate bake sales as long as they are shelf stable. Even if it's a public event.
* Encourage people to use the commercial kitchen as much as possible

Deliverables -

* **Kitchen Permitted Uses** - Guide for what can be cooked and how it can be used.
* **Guide for license acquisition** -
  + Register for a temporary license. No cost for the license. How long will it last? 14 days. Registered with the organization. Nonprofits are not required to have any extra education
* **Food handler's certification materials** – Relatively cheap. Cooking for crowds, videos.
* Safety guide

Tables

Lien calculations

* Not compounded 6 percent

Garbage Truck