



**March 2025 Council Meeting**  
**Wesleyville Borough, Erie County, Pennsylvania**  
***\*\*Approved Meeting Minutes\*\****

---

**Public Meeting Information**

March 12<sup>th</sup>, 2025, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - \*Coming Soon\*

Archive of Recordings - \*Coming Soon\*

---

- 1) **Call to Order** – By: Mrs. Julius, President
- 2) **Invocation** - By: Mrs. Julius, President
- 3) **Pledge of Allegiance** - By: Mrs. Julius, President
- 4) **Roll Call:** (Present) (Not Present)
  - a. Mayor, E Paul Johnson; Not Present
  - b. Council President, Regina Julius; Present
  - c. Council Vice President, Fred Petrini; Present
  - d. Council President Pro Tem, Paul Bills Present

- e. Councilperson, Steve Alfieri; Present
- f. Councilperson, Jake Wilder; Present
- g. Councilperson, Sandy Morrow; Present
- h. Councilperson, Cassandra Kolesar; Present
- i. Tax Collector, Lisa Huff; Not Present
- j. Solicitor, Ed Betza; Present
- k. Engineer, Mark Corey; Not Present
- l. Police Chief, Robert Buzanowski; Present
- m. Borough Manager/Secretary, Marcus Jacobs; Present
- n. Public Works Supervisor, Joseph Ball Not Present

**5) Citizens to address Council:**

**6) Approve Agenda:**

- a. A motion to approve of the agenda for tonight's meeting, February 26th, 2025, made by Mr. Wilder, seconded by Mr. Petrini, passed unanimously.

**7) Approve Minutes:**

- a. A motion to approve the minutes from the February 12th, 2025 Council Meeting, made by Mr. Bills, seconded by Mr. Petrini, passed unanimously.

**8) Top of Agenda – Reserved Time:**

**9) Borough Administration:**

- a. Borough Manager – Manager Jacobs
  - i) Ethics Packet - Check the year dates
  - ii) Preparing list of road work and accompanying estimates. Ready to go to bid next meeting.
  - iii) The kitchen is so close to being completed.

b. Police Department – Chief Buzanowski

i) Explanation of proposed contract amendments

ii) Administrative context on the market for police officers and the outlook in the coming years.

c. Fire Department – Board member, Jeffrey Simpson

d. Treasurer’s Report (*Council Meetings Only*) - Manager Jacobs

i) Audit is in progress as of this week, likely finished before the end of the month.

ii) A motion to acknowledge receipt of the January and February 2025 Depository Log and the Transfer Log, made by Mrs. Kolesar, seconded by Mrs. Morrow, passed unanimously.

iii) A motion to acknowledge receipt of the January and February 2025 Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds, made by Mrs. Kolesar, seconded by Mr. Petrini, passed unanimously.

iv) A motion to acknowledge receipt of the January and February 2025 Check Details from the General, Sewer, and Garbage funds, made by Mr. Bills, seconded by Mr. Wilder, passed unanimously.

e. Engineer’s Report (*Council Meetings Only*)

f. Solicitor’s Report (*Council Meetings Only*)

**10) Executive Session: Anticipated**

a. Recessed:

i) Borough Council recessed public session at 6:32pm for an executive session regarding personnel contract matters.

b. Reconvened:

i) Borough Council reconvened the public session at 7:03pm.

c. Motions resulting from the Executive Session: None anticipated

**11) Old Business:**

a. **Tabled** until further research is completed – Ordinance to increase the Tax Collector’s wages, would be effective January 2026 when the newly elected Tax Collector is sworn in.

- i) Current Salary - \$7,542
- ii) Potential percentages - (5% - \$377.10, 10% - \$754.20, 15% - \$1,131.30, 20% - \$1,508.40)

12) **New Business:**

- a. Motion to approve the amendment to the Wesleyville Police Contract according to the letter written by the Wesleyville Police Association, made by Mr. Bills, seconded by Mrs. Kolesar, passed unanimously.
  - i) *Remove the lowest class level, Class E, from the contract.*
  - ii) *Bump up two officers, a class D and a Class C by one class level to reflect the change to the Class structure.*
  - iii) *Review the tables with the approved budget and the suggested changes.*
- b. Motion to approve of the advertisement and public display of Ordinance 2025-003 – Borough Parking Adjustments on certain sections of Buffalo Road and South Street, made by Mrs. Kolesar, seconded by Mr. Bills, passed unanimously.
  - i) *Requested by PW Supervisor Joe Ball.*
- c. (Tabled) Motion to approve of the advertisement and public display of Ordinance 2025-004 – Borough Dumpster Ordinance.
  - i) *Researched by Planning Commission, initial structure brought before council for comments, changes made, sent to Solicitor Betza, draft written up ready for advertisement and passage.*
- d. Motion to adopt Resolution 2025-005 – A resolution approving the submission of a grant application to the WalkWorks program for an active transportation plan, made by Mrs. Kolesar, seconded by Mrs. Morrow, passed unanimously.
  - i) *\$50,000 max for the grant, no match required. Still waiting on the exact number of the estimate from the County's contracted Engineering firm.*
- e. Motion to approved of hiring John Wiercinski as a FT Public Works Laborer – CDL driver at an hourly rate of \$20, made by Mrs. Kolesar, seconded by Mr. Wilder, passed unanimously.
  - i) *Previous employee was receiving \$20.58. John is known and trusted by the crew, and he has had a CDL for a long while. 90-day probation without a step up in pay.*

- f. Motion to approve of hiring Josh Lawry as an As Needed-CDL Driver at a rate of \$18.50, made by Mr. Bills, seconded by Mrs. Morrow, passed unanimously.
  - i) *Not regularly scheduled and only setting him up in the system for the purpose of redundancy and quick emergency response.*
  - ii) *Could be useful in the event of a snowstorm where we would either pay a bunch of overtime or we could call him in.*
- g. Motion to approve of moving forward with the Police Station side door project based on the quote from Plyler Entry Systems of \$6,277, made by Mrs. Kolesar, seconded by Mr. Wilder, passed unanimously.
- h. Who is interested in attending the PSAB conference? Mrs. Julius and Mrs. Morrow. No motion necessary, already budgeted.
- i. (Tabled) Motion to approve of \_\_\_\_\_ as a possible alternate building inspector in the Borough.

### **13) Borough Boards & Commissions**

- a. Planning Commission – Manager Jacobs
  - i) Next meeting is on March 19<sup>th</sup> at 5pm at the Borough Hall.
- b. Safety Committee – Mrs. Morrow
  - i) Next meeting is on March 19<sup>th</sup> at 1pm at the Borough Hall.

### **14) Council - Committee Reports:**

- a. Public Works/Streets - Mr. Petrini
- b. Sanitary and Storm Sewers - Mr. Wilder
- c. Public Safety - Mr. Alfieri
- d. Refuse and Recycling - Mrs. Kolesar
- e. Community Engagement - Mrs. Morrow

### **15) Council – Members:**

- a. Councilmember – Mr. Alfieri

- b. Councilmember - Mr. Bills
- c. Councilmember – Mrs. Kolesar
- d. Councilmember – Mrs. Morrow
- e. Councilmember – Mr. Wilder

**16) Council - Officers:**

- a. Mayor – Mr. Johnson
- b. Council Vice President - Mr. Petrini
- c. Council President - Mrs. Julius - Fundraiser to support upgrades at the Robert C. Morrison Park set for May 21, 2025, 1pm – 4pm at the JPT Event Center. Event and Notification have been added to Savvy Citizen.

**17) Good of the Order:**

- a. Next Work Session is on March 26<sup>th</sup>, 2025, 6PM in the Borough Hall.
- b. Next Council Meeting is on April 9<sup>th</sup>, 2025, 6PM in the Borough Hall.
- c. Joint Municipal Meeting is on April 7<sup>th</sup>, 2025, 6PM in the Borough Hall

**18) Meeting Adjournment:**

- a. A motion to adjourn the meeting made by Mr. Bills, seconded by Mrs. Kolesar, passed unanimously. Adjourned at 7:30pm

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 9th day of April, 2025.

  
\_\_\_\_\_

Marcus A Jacobs, Borough Manager/Secretary

Official Record of Wesleyville

