



**March 2025 Work Session Meeting  
Wesleyville Borough, Erie County, Pennsylvania**

***\*\*Approved Meeting Minutes\*\****

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**Public Meeting Information**

March 26<sup>th</sup>, 2025, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - \*Coming Soon\*

Archive of Recordings - \*Coming Soon\*

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- 1) **Call to Order** – By: Mrs. Julius, President
- 2) **Invocation** - By: Mrs. Julius, President
- 3) **Pledge of Allegiance** - By: Mrs. Julius, President
- 4) **Roll Call:** (Present) (Not Present)
  - a. Mayor, E Paul Johnson; Present – left at 6:37pm
  - b. Council President, Regina Julius; Present
  - c. Council Vice President, Fred Petrini; Present
  - d. Council President Pro Tem, Paul Bills; Present – left at 6:05

- e. Councilperson, Steve Alfieri; Present
- f. Councilperson, Jake Wilder; Not Present
- g. Councilperson, Sandy Morrow; Present
- h. Councilperson, Cassandra Kolesar; Not Present
- i. Tax Collector, Lisa Huff; Not Present
- j. Solicitor, Ed Betza; Not Present
- k. Engineer, Mark Corey; Not Present
- l. Police Chief, Robert Buzanowski; Not Present
- m. Borough Manager/Secretary, Marcus Jacobs; Present
- n. Public Works Supervisor, Joseph Ball; Not Present

**5) Citizens to address Council:**

a. David Sayers (Wesley United Methodist Church) came asking about whether the Borough could contribute anything to fix the deterioration of the Church parking lot.

**6) Approve Agenda:**

- a. A motion to approve of the agenda for tonight's meeting, March 26th, 2025, made by Mr. Petrini, seconded by Mrs. Morrow, passed unanimously.

**7) Approve Minutes:**

- a. A motion to approve the minutes from the March 12th, 2025 Council Meeting . Minutes were not yet completed

**8) Top of Agenda – Reserved Time:**

**9) Borough Administration:**

- a. Borough Manager – Manager Jacobs

- i) Updates -

- (1) Kitchen is finished, waiting on inspection by Erie County Department of Health.

(2) Police side door is completed.

b. Police Department – Chief Buzanowski

i) *Update on Police Cruiser – waiting on insurance appraiser on damaged cruiser.*

c. Fire Department – Chief John Wiercinski

i) *Down to only 5 members.*

d. Treasurer’s Report (*Council Meetings Only*) - Manager Jacobs

i) Awaiting the audit to be sent our way.

e. Engineer’s Report (*Council Meetings Only*)

f. Solicitor’s Report (*Council Meetings Only*)

**10) Executive Session: Anticipated**

a. Recessed:

i) Borough Council recessed public session at \_\_\_\_\_ for an executive session regarding personnel contract matters.

b. Reconvened:

i) Borough Council reconvened the public session at \_\_\_\_\_.

c. Motions resulting from the Executive Session: None anticipated

**11) Old Business:**

a. **Tabled** until further research is completed – Ordinance to increase the Tax Collector’s wages, would be effective January 2026 when the newly elected Tax Collector is sworn in.

i) Current Salary - \$7,542

ii) Potential percentages - (5% - \$377.10, 10% - \$754.20, 15% - \$1,131.30, 20% - \$1,508.40)

**12) New Business:**

a. Motion to approve of going out to bid for the 2025 Street Resurfacing Projects, made by Mr. Alfieri, seconded by Mr. Bills, passed unanimously.

- i) Riverside Dr (Full, from Buffalo to Fremont), North Street (From Eastern to Wesley).*
  - ii) Trying some experimentation.*
- b. Motion to approve of Resolution 2025 – 006 - Authorizing the sale of surplus personal property with an estimated fair market value of less than \$2,000, made by Mr. Bills, seconded by Mr. Alfieri, passed unanimously.
- c. Motion to approve of drawing on the reserve account in the amount of \$40,000 to add cover additional expenses under the 2025 Operating Budget under the Pavement Preservation line item 1438100, made by Mr. Bills, seconded by Mrs. Morrow, passed unanimously.
  - i) Reserve Acct. - \$330,821.58*
  - ii) Adds ~20,000 yards of seal coating coverage.*
  - iii) Used to expand the initially planned 2025 Seal Coating project to include more roads to be preserved.*
- d. Motion to approve advertising and interviewing for the Code Official position according to the 2025 Budget. (\$15/hr for 15/hrs/wk), made by Mr. Alfieri, seconded by Mr. Petrini, passed unanimously.
  - i) The Code Enforcement Officer position is maintained at the Police Department and this Code Official position would work in partnership with the Code Enforcement Officer.*
  - ii) Provides administrative assistance to the enforcement officer. Communicates with the public.*
- e. Motion to approve of going out to bid for the replacement of the Hinkler Park Pavillion A that had collapsed according to the plans drafted by Engineer Corey, made by Mr. Alfieri, seconded by Mrs. Morrow, passed unanimously.
- f. Motion to approve of signing the Letter to ECGRA stating support for the East County EMS grant submission that will help to support the agency's operations, made by Mr. Alfieri, seconded by Mr. Petrini, passed unanimously.
- g. Motion to adopt Ordinance 2025-003 – Parking Locations Prohibited, made by Mrs. Morrow, seconded by Mr. Bills, passed unanimously.

### **13) Borough Boards & Commissions**

- a. Planning Commission – Manager Jacobs

i) Next meeting is on April 16th at 5pm at the Borough Hall.

b. Safety Committee – Mrs. Morrow

i) Next meeting is on April 16<sup>th</sup> at 1pm at the Borough Hall.

**14) Council - Committee Reports:**

a. Public Works/Streets - Mr. Petrini

b. Sanitary and Storm Sewers - Mr. Wilder

c. Public Safety - Mr. Alfieri

d. Refuse and Recycling - Mrs. Kolesar

e. Community Engagement - Mrs. Morrow –

i) The next Wesleyville Community Day meeting is March 31<sup>st</sup> at 6pm. We are signed up for National Night Out.

**15) Council – Members:**

a. Councilmember – Mr. Alfieri

b. Councilmember - Mr. Bills

c. Councilmember – Mrs. Kolesar

d. Councilmember – Mrs. Morrow

e. Councilmember – Mr. Wilder

**16) Council - Officers:**

a. Mayor – Mr. Johnson

b. Council Vice President - Mr. Petrini

c. Council President - Mrs. Julius

**17) Good of the Order:**

a. Next Council Meeting is on April 9<sup>th</sup>, 2025, 6PM in the Borough Hall.

b. Next Work Session is on April 23<sup>th</sup>, 2025, 6PM in the Borough Hall.

c. Joint Municipal Meeting is on April 7<sup>th</sup>, 2025, in 6PM in the Borough Hall.

**18) Meeting Adjournment:**

a. A motion to adjourn the meeting made by Mr. Alfrieri, seconded by Mr. Petrini, passed unanimously.

Adjourned at 7:15PM

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 9<sup>th</sup> day of April, 2025.



Marcus A Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville

