



APRIL 2025 Work Session Meeting
Wesleyville Borough, Erie County, Pennsylvania

*****Approved Meeting Minutes*****

Public Meeting Information

April 9th, 2025, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - *Coming Soon*

Archive of Recordings - *Coming Soon*

- 1) **Call to Order** – By: Mrs. Julius, President
- 2) **Invocation** - By: Mrs. Julius, President
- 3) **Pledge of Allegiance** - By: Mrs. Julius, President
- 4) **Roll Call:** (Present) (Not Present)
 - a. Mayor, E Paul Johnson; Present
 - b. Council President, Regina Julius; Present
 - c. Council Vice President, Fred Petrini; Present
 - d. Council President Pro Tem, Paul Bills: Present

- e. Councilperson, Steve Alfieri; Not Present
- f. Councilperson, Jake Wilder; Present
- g. Councilperson, Sandy Morrow; Present
- h. Councilperson, Cassandra Kolesar; Present
- i. Tax Collector, Lisa Huff; Not Present
- j. Solicitor, Ed Betza; Present
- k. Engineer, Mark Corey; Not Present
- l. Police Chief, Robert Buzanowski; Present
- m. Borough Manager/Secretary, Marcus Jacobs; Present
- n. Public Works Supervisor, Joseph Ball; Not Present

5) Citizens to address Council:

- a. Christopher Colvin requested permission to cut down and remove a number of dead trees from Hinkler Park along with permission to retain the wood.

6) Approve Agenda:

- a. A motion to approve of the agenda for tonight's meeting, April 9th, 2025, made by Mr. Wilder, seconded by Mrs. Morrow, passed unanimously.

7) Approve Minutes:

- a. A motion to approve the minutes from the March 12th, 2025 Council Meeting, made by Mr. Petrini, seconded by Mr. Bills, passed unanimously.
- b. A motion to approve the minutes from the March 26th, 2025 Council Meeting, made by Mrs. Morrow, seconded by Mr. Bills, passed unanimously.

8) Top of Agenda – Reserved Time:

9) Borough Administration:

- a. Borough Manager – Manager Jacobs

- i) Kitchen is finished! The kitchen is ready for public rental or as a standalone option for small businesses. Information for the kitchen is soon to be on the website.

b. Police Department – Chief Buzanowski

- i) Update on Police Cruiser options

- a. Waiting for information from the insurance company including the replacement of equipment. Proceeding to look at loan interest rates for a new cruiser. The insurance will not provide enough funding to cover the cost of the replacement cruiser.

- ii) Discussion on DEA Medication drop-off box

- b. Chief Buzz asked, do we want to continue offering this? Sheriff's office no longer does the pickup so our Police Officers must take the time to do the drop offs. This and the Take Back Day set for April 26th causes overtime for our Police Department. The members of Council ultimately felt that this service is needed so we need to investigate other options for its continuance without burdening the Borough financially.

c. Fire Department – Board member, Jeffrey Simpson

d. Treasurer's Report (*Council Meetings Only*) - Manager Jacobs

- i) Awaiting the audit to be sent our way,
- ii) A motion to acknowledge receipt of the March 2025 Depository Log and Transfer Log. Made by Mr. Bills, seconded by Mrs. Morrow, passed unanimously.
- iii) A motion to acknowledge receipt of the March 2025 Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds made by Mrs. Kolesar, seconded by Mrs. Morrow, passed unanimously.
- iv) A motion to acknowledge receipt of the March 2025 Check Details from the General, Sewer, and Garbage funds as well as the Credit Card Charges monthly report made by Mrs. Kolesar, seconded by Mrs. Morrow, passed unanimously.

e. Engineer's Report (*Council Meetings Only*)

f. Solicitor's Report (*Council Meetings Only*)

10) Executive Session:

- a. Recessed:

- i) Borough Council recessed public session at 6:32pm for an executive session regarding personnel contract matters.
- b. Reconvened:
 - i) Borough Council reconvened the public session at 6:44pm.
- c. Motions resulting from the Executive Session:
 - i) Motion to approve of decreasing by 3 hours per week the budgeted allotment for the Treasurer and subsequently increasing by 4 hours per week the budgeted allotment for the Borough Clerk made by Mr. Petrini, seconded by Mr. Wilder, passed unanimously.

11) Old Business:

- a. **Tabled** until further research is completed – Ordinance to increase the Tax Collector's wages, would be effective January 2026 when the newly elected Tax Collector is sworn in.
 - i) Current Salary - \$7,542
 - ii) Potential percentages - (5% - \$377.10, 10% - \$754.20, 15% - \$1,131.30, 20% - \$1,508.40)

12) New Business:

- a. Motion to appoint Mr. Bills (backup Mrs. Julius) to the Joint Steering Committee to plan the possible Police Regionalization made by Mrs. Kolesar, seconded by Mr. Petrini, passed unanimously.
- b. Motion to appoint Chief Buzanowski to the Joint Steering Committee to plan the possible Police Regionalization made by Mrs. Morrow, seconded by Mr. Wilder, passed unanimously.
- c. Motion to appoint Borough Manager Marcus Jacobs to the Joint Steering Committee to plan the possible Police Regionalization made by Mrs. Kolesar, seconded by Mr. Bills, passed unanimously.
- d. Motion to appoint Borough Mayor Paul Johnson to the Joint Steering Committee to plan the possible Police Regionalization made by Mrs. Morrow, seconded by Mr. Petrini. Roll call vote: Motion passed 4-2. (Yeas - Mrs. Morrow, Mr. Petrini, Mrs. Julius, Mr. Bills, Nays – Mr. Wilder, Mrs. Kolesar.)
- e. *(Tabled) One member to be chosen from the public at the next meeting.*
- f. Motion to approve of the agreement with Christopher Colvin for the cutting and removal of select trees in Hinkler Park, made by Mrs. Kolesar, seconded by Mr. Wilder, passed unanimously.

- g. Motion to approve of signing the service agreement with Acrisure, our Pension's actuarial firm, including estimated services and fees for 2025 and 2026, made by Mr. Wilder, seconded by Mrs. Morrow, passed unanimously.
 - i) *Mockenhaupt was purchased by Acrisure late last year.*
 - ii) *Pricing hasn't changed dramatically, slight increases.*
- h. Motion to approve transferring Wesleyville's historical archives to the Hagen History Center, made by Mr. Wilder, seconded by Mrs. Morrow, passed unanimously.
 - i) *We do not have the means to handle this ourselves properly.*
 - ii) *They are specialized in handling it, they can organize it, and they have proper facilities for storage. Also, they are able to make it available to residents for review as requested.*
- i. Motion to approve of the advertisement and public display of Ordinance 2025-004 – Dumpster Ordinance,
 - i) *Structured by the Planning Commission, Drafted by Solicitor Betza.*
- j. Motion to amend the 2025 fee schedule to (1) eliminate the standard utility fee on the Borough Hall & Kitchen Rentals, (2) eliminate the Weekday discount on the Borough Kitchen rental, and (3) create a Partial Sewer Lateral cost (inspection w/o camera), made by Mrs. Kolesar, seconded by Mr. Wilder, passed unanimously.
- k. Motion to extend a conditional offer of employment to Matthew Cassidy to be a Wesleyville Police Officer, on the condition of successful passing of the POST exam, background check, and other evaluations, made by Mr. Bills, seconded by Mr. Wilder, passed unanimously.
- l. Motion to approve of the change order on Hinkler Park to include the demolition of the old bathroom building located at Fremont Street for \$5,500 from Sewer Funds, made by Mrs. Kolesar, seconded by Mrs. Morrow, passed unanimously.
- m. Motion to approve of making repairs to the Borough Hall women's bathroom replacing three toilets for no more than \$1,850, made by Mrs. Kolesar, seconded by Mrs. Morrow, passed unanimously.
 - i) *Quote from Jackson Plumbing - \$1850.00*
 - ii) *Quote from Carlin Plumbing - \$1485.00*

- n. Motion to approve of waving the Borough Hall rental fee for Peggy Bonniger in consideration of it being a Celebration of Life gathering, made by Mrs. Kolesar, seconded by Mr. Wilder, passed unanimously.
- o. (Tabled) Motion to approve of signing the Borough Acknowledgment for ____ commemorating their 100th birthday.
 - i) *Related to the Hills Market, an iconic local Borough Business that operated for decades.*

13) Borough Boards & Commissions

- a. Planning Commission – Manager Jacobs
 - i) Next meeting is on April 16th at 5pm at the Borough Hall.
- b. Safety Committee – Mrs. Morrow
 - i) Next meeting is on April 16th at 1pm at the Borough Hall.

14) Council - Committee Reports:

- a. Public Works/Streets - Mr. Petrini
- b. Sanitary and Storm Sewers - Mr. Wilder
- c. Public Safety - Mr. Alfieri
- d. Refuse and Recycling - Mrs. Kolesar
- e. Community Engagement - Mrs. Morrow
 - i) *Update - Applied for a grant for National Night Out.*

15) Council – Members:

- a. Councilmember – Mr. Alfieri
- b. Councilmember - Mr. Bills
- c. Councilmember – Mrs. Kolesar
 - i) *Discussion about recycling information. Expressed a need to put out a memo to the public.*
- d. Councilmember – Mrs. Morrow

- e. Councilmember – Mr. Wilder

16) Council - Officers:

- a. Mayor – Mr. Johnson

- i) *Asking for help for Saturday, April 12, the Community Garden will be putting in 6 more beds starting at 9am.*
- ii) *The mural by the Iroquois students is almost done, looking to get it up by the end of May – beginning of June – going up on Coney Island wall.*
- iii) *Will be meeting with a school history teacher about the Junior Council member. He also wants to know more about the cemetery and underground railroad.*
- iv) *Wesleyville Community Day meeting is 4/28/25 at 6pm. Sponsors need to get in quick to have the name in the brochure.*

- b. Council Vice President - Mr. Petrini

- c. Council President - Mrs. Julius

- i) *May 31 is the fundraiser for Morrison Park being held at the JPT Center.*
- ii) *Hinkler Park bathrooms are down and should be finished by the end of May*

17) Good of the Order:

- a. Next Work Session is on April 23th, 2025, 6PM in the Borough Hall.
- b. Next Council Meeting is on May 14th, 2025, 6PM in the Borough Hall.
- c. Next Joint Municipal Meeting is July 7th, 2025, 6PM at the Township Building.

18) Meeting Adjournment:

- a. A motion to adjourn the meeting made by Mr. Bills, seconded by Mr. Wilder, passed unanimously. Adjourned at 7:45pm.

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 23rd day of April, 2025.

Marcus A Jacobs

Marcus A Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville

