



January 2025 Council Meeting
Wesleyville Borough, Erie County, Pennsylvania

*****Approved Meeting Minutes*****

Public Meeting Information

January 8th, 2025, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - *Coming Soon*

Archive of Recordings - *Coming Soon*

- 1) **Call to Order** – By: Mrs. Julius, President
- 2) **Invocation** - By: Mrs. Julius, President
- 3) **Pledge of Allegiance** - By: Mrs. Julius, President
- 4) **Roll Call:** (Present) (Not Present)
 - a. Mayor, E Paul Johnson; (Not Present)
 - b. Council President, Regina Julius; (Present)
 - c. Council Vice President, Fred Petrini; (Present)
 - d. Council President Pro Tem, Paul Bills (Present)

- e. Councilperson, Steve Alfieri; (Present)
- f. Councilperson, Jake Wilder; (Present)
- g. Councilperson, Sandy Morrow; (Present)
- h. Councilperson, Cassandra Kolesar; (Present)
- i. Tax Collector, Lisa Huff; (Not Present)
- j. Solicitor, Ed Betza; (Present)
- k. Engineer, Mark Corey; (Not Present)
- l. Police Chief, Robert Buzanowski; (Present)
- m. Borough Manager/Secretary, Marcus Jacobs; (Present)
- n. Public Works Supervisor, Joseph Ball (Not Present)

5) Citizens to address Council:

6) Approve Agenda:

- a. A motion to approve of the agenda for tonight's meeting, December 11th, 2024 made by Mr. Wilder, seconded by Mrs. Morrow, unanimous voice vote.

7) Approve Minutes:

- a. A motion to approve the minutes from the December 11th, 2025 Council Meeting made by Mr. Wilder, seconded by Mrs. Morrow, unanimous voice vote.

8) Top of Agenda – Reserved Time:

9) Borough Administration:

- a. Borough Manager – Manager Jacobs
 - i) December 2024 - Manager Report
 - ii) In your packet is an The annual Ethics statement is required to be filled out. Please do so and return them to me ASAP.
- b. Police Department – Chief Buzanowski

- i) Picking up one of the new cruisers on Friday.
 - ii) Mr. Bills asked what the plan is with the old cars. Manager Jacobs explained that the 2 new cruisers will be coming in, when they are both in service then the two oldest Police cruisers will be decommissioned. The 2015 Explorer will be sold. The 2018 Explorer will be transitioned to a general use vehicle in Public Works and will replace the 2012 Tahoe that currently serves that role.
- c. Fire Department – Board member, Jeffrey Simpson
- d. Treasurer's Report (*Council Meetings Only*) - Manager Jacobs
- i) A motion to acknowledge receipt of the December 2024 Depository Log and the Transfer Log made by Mrs. Morrow, seconded by Mr. Bills. Passed unanimously
 - ii) A motion to acknowledge receipt of the December 2024 Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds made by Mrs. Morrow, seconded by Mr. Wilder. Passed unanimously
 - iii) A motion to acknowledge receipt of the December 2024 Check Details from the General, Sewer, and Garbage funds made by Mr Bills, seconded by Mrs. Kolesar. Passed unanimously
- e. Engineer's Report (*Council Meetings Only*)
- i) *Mrs. Morrow asked if the Engineer was working on things, Manager Jacobs said yes there is a list being worked on.*
- f. Solicitor's Report (*Council Meetings Only*)

10) Executive Session:

- a. Recessed:
- i) Borough Council recessed public session at 6:09pm for an executive session regarding personnel matters.
- b. Reconvened:
- i) Borough Council reconvened the public session at 6:46pm.
- c. Motions resulting from the Executive Session:
- i) Motion to approve the hiring of Heidi Savage as the Borough Clerk, effective immediately, with a 90-day probationary period. The hourly wage will be \$16.50 during the probationary

period and will increase to \$17.50 upon successful completion made by Mr. Bills, seconded by Mrs. Morrow. Passed unanimously

- ii) Motion to approve of the letter to the Mayor made by Mrs. Kolesar, seconded by Mr. Wilder. Passed unanimously.

11) Old Business:

12) New Business:

- a. Motion to approve of advertising for the Code Official position and to approve of beginning the interview process for the position made by Mrs. Kolesar, seconded by Mr. Wilder. Passed unanimously.
- b. Discussion - Motion to approve the advertisement and public display of Ordinance 2025-001 – An Ordinance Establishing Pay for the Elected Officials.
 - i) Manager Jacobs asked Solicitor Betza to draft up a potential ordinance. Looking for interest from Council
 - ii) Councilmembers Julius, Petrini, Wilder, Alfieri, Kolesar, and Morrow – Felt there wasn't an adequate budget to justify this.
- c. Motion to appoint Manager Jacobs as the designated Right-to-Know officer of the Borough made by Mr. Alfieri, seconded by Mr. Petrini. Passed unanimously.
- d. Motion to approve of closing 2 Borough bank accounts at the depository PLGIT that are now empty and have served their purposes, Kitchen Grant Acct x3109 & ARPA Fund x3083 made by Mrs. Kolesar, seconded by Mr. Wilder. Passed unanimously.
- e. Motion to approve of moving forward with the quote from Vector Security for the installation of 7 cameras in the Fire Station and to connect it with the rest of the security system in the Borough Hall building for a total of \$1,425 made by Mrs. Kolesar, seconded by Mr. Bills. Passed unanimously.
 - i) The quote is \$2,695 plus \$150 for extra storage space on the hard drive. The Fire Dept has agreed to these cameras and have chipped in 50% to cover the cost of installation.
- f. Discussion – Ordinance to increase the Tax Collector's wages, would be effective January 2026 when the newly elected Tax Collector is sworn in.
 - i) Current Salary - \$7,542

- ii) Potential percentages - (**5%** - \$377.10, **10%** - \$754.20, **15%** - \$1,131.30, **20%** - \$1,508.40)
 - iii) There is an interest on Council for this compensation increase. Manager Jacobs will look to research other tax collectors' compensations and then make an educated recommendation.
- g. Discussion – Ordinance to regulate the skills game machines within the Borough.
 - i) Mr. Alfieri mentions that to his knowledge the machines are monitored through the cameras.
 - ii) Council asked Chief Buzanowski about issues arising from the skills games machines and from the Police perspective they have not experienced significant issues.
 - iii) Generally, the Council was uninterested in moving forward with an
- h. Discussion – A Dumpster Ordinance. (Refer to the Planning Commission, ask for their input)
 - i) Requested by PD Chief Buzanowski and PW Supervisor Ball due to parking concerns and plowing concerns.
 - ii) There is interest in the Council taking some sort of action, referred to the planning commission.
 - (1) Some expressed interest in fees being levied for the dumpster to be placed in the street, having some sort of timeline in place, and more limiting during the winter.

13) Borough Boards & Commissions

- a. Planning Commission – Manager Jacobs
 - i) Next meeting is on January 15th at 5pm at the Borough Hall.
- b. Safety Committee – Mrs. Morrow
 - i) Next meeting is on January 15th at 1pm at the Borough Hall.

14) Council - Committee Reports:

- a. Public Works/Streets - Mr. Bills
 - i) Asked about whether or not salting is happening in advance of a storm. Manager Jacobs and others said yes they have seen Public Works doing that.
- b. Sanitary and Storm Sewers - Mr. Wilder

- i) Nothing to report
- c. Public Safety - Mr. Alfieri
 - i) Nothing to report
- d. Refuse and Recycling - Mrs. Kolesar
 - i) Nothing to report
- e. Community Engagement - Mrs. Morrow
 - i) Wesleyville Community Day committee meetings are beginning
 - ii) Santa in the Borough event went very well, the Mayor did a great job fundraising for that event and stepping up in many ways to make it happen.

15) Council – Members:

- a. Councilmember – Mr. Alfieri
 - i) Nothing to report
- b. Councilmember - Mr. Bills
 - i) Nothing to report
- c. Councilmember – Mrs. Kolesar
 - i) Nothing to report
- d. Councilmember – Mrs. Morrow
 - i) Nothing to report
- e. Councilmember – Mr. Wilder
 - i) Nothing to report

16) Council - Officers:

- a. Mayor – Mr. Johnson
- b. Council Vice President - Mr. Petrini

- i) Failed to invite Tax Collector to the holiday luncheon, next time we need to make sure we invite everyone.
- ii) In terms of the K9 unit, first of all I am really happy that we have one and it's working well. Although we receive donations for the K9 there is still some concern about the total costs of the operations of the unit. Since the K9 unit is used throughout the county the borough residents must be made aware of any costs over and above the value of the county reimbursement. I am asking that a monthly report be provided to the Council by the Chief or designee to furnish documentation to the dates and number of hours where the K9 was called out and whether it was reimbursed. I am not against the Borough have a K9 and providing it to others but as we are using the Borough taxpayer dollars we need to be aware of the costs.
- iii) Motion for a report made by Mr. Petrini and seconded by Mr. Wilder, discussion;
 - (1) Mr. Wilder expressed confusion about why we are discussing this.
 - (2) Mrs. Kolesar expressed her belief that it was already settled that the costs were reimbursed when sent elsewhere.
 - (3) Chief Buzanowski said that it is already documented on the paysheets.
 - (4) Mr. Alfieri clarified that the report would specify whether the activities were reimbursed.
 - (5) In terms of gas, Manager Jacobs discussed the possibility of having zones designated in the County and then having a flat mobilization expense.

c. Council President - Mrs. Julius

- i) Mentioned some of the sidewalks not being cleared throughout the Borough. Wondering if people were ticketed.
- ii) Mr. Petrini mentioned cite them daily. Chief Buzanowski believed that the district justice will not take seriously daily citations.

17) Good of the Order:

- a. Next Work Session is on January 22nd, 2025, 6PM in the Borough Hall.
- b. Next Council Meeting is on February 12th, 2025, 6PM in the Borough Hall.

18) Meeting Adjournment:

- a. A motion to adjourn the meeting made by Mr. Alfieri, seconded by Mr. Petrini, passed unanimously.
Adjourned at 7:44pm.

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 22nd day of January, 2025.

Marcus A Jacobs

Marcus A Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville

