



**MAY 2025 Council Meeting**  
**Wesleyville Borough, Erie County, Pennsylvania**

***\*\*Approved Meeting Minutes\*\****

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**Public Meeting Information**

May 14th, 2025, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - \*Coming Soon\*

Archive of Recordings - \*Coming Soon\*

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- 1) **Call to Order** – By: Mrs. Julius, President
- 2) **Invocation** - By: Mrs. Julius, President
- 3) **Pledge of Allegiance** - By: Mrs. Julius, President
- 4) **Roll Call:** (Present) (Not Present)
  - a. Mayor, E Paul Johnson; No Present
  - b. Council President, Regina Julius; Present
  - c. Council Vice President, Fred Petrini; Present
  - d. Council President Pro Tem, Paul Bills; Not Present

- e. Councilperson, Steve Alfieri; Present
- f. Councilperson, Jake Wilder; Present
- g. Councilperson, Sandy Morrow; Present
- h. Councilperson, Cassandra Kolesar; Present
- i. Tax Collector, Lisa Huff; Not Present
- j. Solicitor, Ed Betza; Present via phone
- k. Engineer, Mark Corey; Not Present
- l. Police Chief, Robert Buzanowski; Present
- m. Borough Manager/Secretary, Marcus Jacobs; Present
- n. Public Works Supervisor, Joseph Ball; Not Present

**5) Citizens to address Council:**

**6) Approve Agenda:**

- a. A motion to approve of the agenda for tonight's meeting, April 14<sup>th</sup>, 2025 made by Mr. Wilder, seconded by Mr. Petrini, passed unanimously.

**7) Approve Minutes:**

- a. A motion to approve the minutes from the April 26<sup>th</sup>, 2025 Council Meeting, made by Mr. Wilder, seconded by Mr Alfieri, passed unanimously.

**8) Top of Agenda – Reserved Time:**

**9) Borough Administration:**

- a. Borough Manager – Manager Jacobs
  - i) Discussion about Fire Chief/Public Works Employee John Wiercinski – Is he eligible to respond to calls on Borough time? Yes, if he is credentialed and certified and it is a call within the Borough it will be Borough time. We currently do not have a representative for the Hose Company on the East County EMS Board, Chief John requested that he be able to be the representative and then attend the monthly meetings. Would this be at Borough time or

would he be expected to clock out and then clock in? Yes, if approved by his supervisor he would clock out and clock in but would be paid for one hour. Motion made by Mr. Alfieri, seconded by Mr. Petrini, approved unanimously.

- ii) For the sake of the record, Public Works Supervisor Ball is intending on purchasing a post digging auger from Councilmember Alfieri for \$100. A new auger from Harbor Freight with fewer bells and whistles goes for ~\$250. This purchase is in the best interest of the Borough and, assuming no Council objection, we will be moving forward with this.

b. Police Department – Chief Buzanowski

- i) Update on Police Cruiser- Still working with the insurance company. We have requested a duplicate title. We will be looking into taking out a loan for around \$30,000. Chief Buzanowski is working with Merski's office to try to get some monetary help.
- ii) Mention of the Chief's intention to have Northeast PD officers attend Community Days again like last year. Reimbursed via the PD budgeted overtime line item.
- iii) Discussion on DEA Medication drop-off box

(1) Spoke with the Sheriff and he is unwilling and unable to assign any personnel to this.

c. Fire Department – Board member, Jeffrey Simpson

- i) Public Townhall scheduled for 6pm on June 4<sup>th</sup>, 2025 where the Hose Company will present their circumstance to the public and urge help and involvement from the Borough.

d. Treasurer's Report (*Council Meetings Only*) - Manager Jacobs

- i) A motion to acknowledge receipt of the April 2025 Depository Log and the Transfer Log, made by Mrs. Kolesar, seconded by Mr. Petrini, passed unanimously.
- ii) A motion to acknowledge receipt of the April 2025 Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds, made by Mr. Petrini, seconded by Mr. Alfieri, passed unanimously.
- iii) A motion to acknowledge receipt of the April 2025 Check Details from the General, Sewer, and Garbage funds and the Credit Card Charges, made by Mrs. Kolesar, seconded by Mr. Petrini, passed unanimously.

e. Engineer's Report (*Council Meetings Only*)

f. Solicitor's Report (*Council Meetings Only*)

10) **Executive Session:** Anticipated

a. Recessed:

- i) Borough Council recessed public session at 7:05pm for an executive session regarding ongoing legal/contractual matters.

b. Reconvened:

- i) Borough Council reconvened the public session at 7:15pm.

c. Motions resulting from the Executive Session: Hiring Thomas Wood, part-time Public Works employee, at \$16. Motion made by Mr. Wilder, seconded by Mr. Alfieri, passed unanimously.

11) **Old Business:**

a. **Tabled** until further research is completed – Ordinance to increase the Tax Collector's wages, would be effective January 2026 when the newly elected Tax Collector is sworn in.

- i) Current Salary - \$7,542

- ii) Potential percentages - (5% - \$377.10, 10% - \$754.20, 15% - \$1,131.30, 20% - \$1,508.40)

12) **New Business:**

a. Discussion around Municipal Lien for Kurt Shafer – Potential Motion if determined as necessary. Payment was received in-full from the bank.

b. Motion to approve of signing the Borough Acknowledgment for Caleb King showing appreciation for completion of his unpaid internship wherein he significantly built out the Wesleyville.gov webpage, made by Mr. Alfieri, seconded by Mr. Wilder, passed unanimously.

c. Motion to accept the bid from J.M. Warren Co for the construction of the Hinkler Park Pavillion at a bid of \$78,500 and to authorize Manager Jacobs to sign the contract on condition that the insurance reimbursement be worked out before a contract is formally signed, made by Mr. Petrini, seconded by Mr. Alfieri, passed unanimously.

- i) Just shy of \$30,000 received from insurance so far.

- ii) Jacobs is confirming with the insurance that full replacement is covered, and everything should be reimbursed minus the deductible.

- d. Motion to approve of the advertisement and public display of Ordinance 2025-008 - Adjusting Parking Regulation along a block of Edison Avenue, made by Mr. Alfieri, seconded by Mrs. Kolesar, passed unanimously.

### **13) Borough Boards & Commissions**

- a. Planning Commission – Manager Jacobs
  - i) Next meeting is on May 21st at 5pm at the Borough Hall.
- b. Safety Committee – Mrs. Morrow
  - i) Next meeting is on May 21st at 1pm at the Borough Hall.

### **14) Council - Committee Reports:**

- a. Public Works/Streets - Mr. Petrini
- b. Sanitary and Storm Sewers - Mr. Wilder - asked about having these maps digitized. Mr. Jacobs stated that we are in the process of scanning our current maps.
- c. Public Safety - Mr. Alfieri – Fire Department is spending \$37,500 to replace the roof and siding of the Training Center at the Recycling Center. The Borough uses part of that facility to store their plows, salt spreader and other equipment to keep them protected from the weather. The Borough may be asked to help out in some way. We also need to investigate an Occupancy Permit and insurance on the building.
- d. Refuse and Recycling - Mrs. Kolesar
- e. Community Engagement - Mrs. Morrow – NNO- working with Lawrencepark, they will take 4pm – 6pm and Wesleyville will have 6pm – 8:30pm.

### **15) Council – Members:**

- a. Councilmember – Mr. Alfieri – requested to have a reminder put on Social Media about the blue recycling bins.
- b. Councilmember - Mr. Bills
- c. Councilmember – Mrs. Kolesar
- d. Councilmember – Mrs. Morrow

- e. Councilmember – Mr. Wilder – wants to see about getting a list of Liens for the Borough. Mr. Betza may be able to help with this.

**16) Council - Officers:**

- a. Mayor – Mr. Johnson
  - i) Discussion about a Borough Fundraiser Luncheon.
- b. Council Vice President – Mr. Petrini
- c. Council President - Mrs. Julius - Borough picnic is June 22, 4pm, Hinkler Park

**17) Good of the Order:**

- a. Next Work Session is on May 28th, 2025, 6PM in the Borough Hall.
- b. Next Council Meeting is on June 11<sup>th</sup>, 2025, 6PM in the Borough Hall
- c. Joint Municipal Meeting – July 7<sup>th</sup> at 6pm in Lawrence Park

**18) Meeting Adjournment:**

- a. A motion to adjourn the meeting made by Mr. Alfieri, seconded by Mr. Petrini, passed unanimously.  
Adjourned at 7:55pm.

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 28 day of May, 2025.



Marcus A Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville

