



MAY 2025 Work Session Meeting
Wesleyville Borough, Erie County, Pennsylvania

*****Approved Meeting Minutes*****

Public Meeting Information

May 28th, 2025, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - *Coming Soon*

Archive of Recordings - *Coming Soon*

- 1) **Call to Order** – By: Mrs. Julius, President
- 2) **Invocation** - By: Mrs. Julius, President
- 3) **Pledge of Allegiance** - By: Mrs. Julius, President
- 4) **Roll Call:** (Present) (Not Present)
 - a. Mayor, E Paul Johnson; Not Present
 - b. Council President, Regina Julius; Present
 - c. Council Vice President, Fred Petrini; Present
 - d. Council President Pro Tem, Paul Bills; Present

- e. Councilperson, Steve Alfieri; Not Present
- f. Councilperson, Jake Wilder; Not Present
- g. Councilperson, Sandy Morrow; Present
- h. Councilperson, Cassandra Kolesar; Present
- i. Tax Collector, Lisa Huff; Not Present
- j. Solicitor, Ed Betza; Not Present
- k. Engineer, Mark Corey; Not Present
- l. Police Chief, Robert Buzanowski; Not Present
- m. Borough Manager/Secretary, Marcus Jacobs; Present
- n. Public Works Supervisor, Joseph Ball; Not Present

5) Citizens to address Council:

6) Approve Agenda:

- a. A motion to approve of the agenda for tonight's meeting, May 24th , 2025 made by Mr. Petrini, seconded by Mrs. Kolesar, passed unanimously.

7) Approve Minutes:

- a. A motion to approve the minutes from the May 14th, 2025 Council Meeting, made by Mr. Bills, seconded by Mr. Petrini, passed unanimously.

8) Top of Agenda – Reserved Time:

9) Borough Administration:

- a. Borough Manager – Manager Jacobs
- b. Police Department – Chief Buzanowski
 - i) Police Cruiser Update – Manager Jacobs reported that all insurance payments have been received. Council engaged in a broader discussion regarding the overall need for an additional cruiser, including the strategic considerations of pursuing a loan versus a lease, and whether to move forward with a purchase now or wait for a decision on the pending

grant application. For the next meeting, Jacobs was assigned to finalize the budget details and compile lease/loan options. The Chief was tasked with presenting a clear justification for the need for a new cruiser. Council will review the information and determine next steps at the following meeting.

c. Fire Department – Board member, Jeffrey Simpson

i) Postponed Public Townhall

d. Treasurer's Report (*Council Meetings Only*) - Manager Jacobs

e. Treasurer's Report (*Council Meetings Only*) - Manager Jacobs

f. Engineer's Report (*Council Meetings Only*)

g. Solicitor's Report (*Council Meetings Only*)

10) Executive Session: None Anticipated

a. Recessed:

i) Borough Council recessed public session at _____ for an executive session regarding ongoing legal/contractual matters.

b. Reconvened:

i) Borough Council reconvened the public session at _____.

c. Motions resulting from the Executive Session: None Anticipated

11) Old Business:

a. **Tabled** until further research is completed – Ordinance to increase the Tax Collector's wages, would be effective January 2026 when the newly elected Tax Collector is sworn in.

i) Current Salary - \$7,542

ii) Potential percentages - (5% - \$377.10, 10% - \$754.20, 15% - \$1,131.30, 20% - \$1,508.40)

12) New Business:

a. Motion to adopt Ordinance 2025-008 - Adjusting Parking Regulation along a block of Edison Avenue, made by Mrs. Kolesar, seconded by Mrs. Morrow, passed unanimously.

- i) Advertised May 18, 2025, ready for passage.
- b. Motion to approve a quote from ETG Communications for the installation of cameras in Hinkler Park near the bathrooms for a total of \$3,587.28, made by Mrs. Morrow, seconded by Mr. Bills, passed unanimously.
- c. Motion to approve Resolution 2025-009 for the submission of a grant for the Wesleyville Fire Station Modernization Project to the Pennsylvania Fire Commissioner's Municipal Fire Department Capital Grant Program in the amount of \$100,000, made by Mr. Petrini, seconded by Mrs. Kolesar, passed unanimously.
- d. Motion to approve Resolution 2025-010 for the submission of a grant for the Regional Training Center Establishment Project to the Pennsylvania Fire Commissioner's Municipal Fire Department Capital Grant Program in the amount of \$100,000, made by Mrs. Morrow, seconded by Mr. Petrini, passed unanimously.
- e. Motion to approve entering a lease with ____ for the acquisition of a 2023 Ford Interceptor for ____ per year for __ months through ____ 20__.
- i) We decided to go this route instead of a loan because it takes less approvals.

13) Borough Boards & Commissions

- a. Planning Commission – Manager Jacobs
 - i) Next meeting is on June 18th at 5pm at the Borough Hall.
- b. Safety Committee – Mrs. Morrow – Fire Chief Wiercinski finally has a contact at Willow Commons to work with. Willow Commons is still in need of an Emergency Plan. Chief Wiercinski is concerned about the oxygen in the basement, so that will be one of the issues to address.
 - i) Next meeting is on June 18th at 1pm at the Borough Hall.

14) Council - Committee Reports:

- a. Public Works/Streets - Mr. Petrini – questioned when repaving will start. McCormick will start work the week of June 9th and seal coating will start in July.
- b. Sanitary and Storm Sewers - Mr. Wilder
- c. Public Safety - Mr. Alfieri

- d. Refuse and Recycling - Mrs. Kolesar – notice of the new trash collection requirements will be sent out with the school tax bills. Residents will be required to use a Tippable Toter starting January 1, 2026. Options on purchasing a Toter will be listed in the notification.
- e. Community Engagement - Mrs. Morrow – National Nite Out – Lawrence Park is 4pm – 6pm, Wesleyville is 6pm – 8:30pm.
 - i) Borough Charm Award – Window opening soon, spread the word and get people to submit addresses.

15) Council – Members:

- a. Councilmember – Mr. Alfieri
- b. Councilmember - Mr. Bills
- c. Councilmember – Mrs. Kolesar
- d. Councilmember – Mrs. Morrow
- e. Councilmember – Mr. Wilder

16) Council - Officers:

- a. Mayor – Mr. Johnson
 - i) Discussion about a Borough Fundraiser Luncheon.
- b. Council Vice President - Mr. Petrini - questioned when a Code Enforcement Office would be hired and if that person would have a special email address. The hiring process is being worked on, and someone will be starting soon. The Officer will have their own email address for complaints.
- c. Council President - Mrs. Julius - Saturday, June 7th is the bingo fundraiser for Morrison Park. Gift basket donations are needed for Wesleyville Community Day. We have received a grant from the County that will provide us with some native plants to be planted at the entrance of Hinkler Park. Mr. Petrini asked what we will be doing with the concrete planters in storage. Hoping to get these out along Buffalo Road.

17) Good of the Order:

- a. Next Council Meeting is on June 11th, 2025, 6PM in the Borough Hall

b. Next Work Session is on June 25th, 2025, 6PM in the Borough Hall.

c. Joint Municipal Meeting – July 7th at 6pm in Lawrence Park

18) Meeting Adjournment:

a. A motion to adjourn the meeting made by Mrs. Kolesar, seconded by Mr. Bills, passed unanimously.

Adjourned at 6:45pm

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 11th day of June, 2025.

A handwritten signature in black ink, reading "Marcus A. Jacobs", written over a horizontal line.

Marcus A Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville

