



August 2025 Council Meeting
Wesleyville Borough, Erie County, Pennsylvania
*****Approved Meeting Minutes*****

Public Meeting Information

August 13, 2025, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - *Coming Soon*

Archive of Recordings - *Coming Soon*

- 1) **Call to Order** – By: Mrs. Julius, President
- 2) **Invocation** - By: Mrs. Julius, President
- 3) **Pledge of Allegiance** - By: Mrs. Julius, President
- 4) **Roll Call:** (Present) (Not Present)
 - a. Mayor, E Paul Johnson; Not Present
 - b. Council President, Regina Julius; Present
 - c. Council Vice President, Fred Petrini; Present
 - d. Council President Pro Tem, Paul Bills Present

- e. Councilperson, Steve Alfieri; Present at 6:22pm
- f. Councilperson, Jake Wilder; Present
- g. Councilperson, Sandy Morrow; Present
- h. Councilperson, Cassandra Kolesar; Present
- i. Tax Collector, Lisa Huff; Not Present
- j. Solicitor, Ed Betza; Present
- k. Engineer, Mark Corey; Not Present
- l. Police Chief, Robert Buzanowski; Not Present
- m. Borough Manager/Secretary, Marcus Jacobs; Present
- n. Public Works Supervisor, Joseph Ball; Not Present

5) Citizens to address Council:

6) Approve Agenda:

- a. A motion to approve of the agenda for tonight's meeting, August 13, 2025, made by Mr. Bills, seconded by Mrs. Morrow, passed unanimously.

7) Approve Minutes:

- a. A motion to approve the minutes from the July 9th, 2025 Council Meeting, made by Mr. Bills, seconded by Mrs. Kolesar, passed unanimously.
- b. Meeting on July 23rd – Lack of Quorum no actions taken – no meeting minutes to approve.
- c. A motion to approve the minutes from the July 28th, 2025, Special Council Meeting, made by Mr. Bills, seconded by Mr. Petrini, approved unanimously.

8) Top of Agenda – Reserved Time:

9) Borough Administration:

- a. Borough Manager – Manager Jacobs
 - i) Park Pavilion Update – coming along nicely, probably 2 – 4 weeks left until it is completed.

- ii) Possibilities and considerations of Juvenile worker looking for community service hours. Spoke with Joe to see about having the worker help in the Parks (picking up garbage) under supervision.
- iii) Motion to solicit bids for the repairing of the 3 Storm Water Drains at North and Wesley, made by Mr. Bills, seconded by Mr. Wilder, passed unanimously.
- iv) BIU failed a rental inspection due to low ceiling. It was decided that if BIU agrees that we will make sure the tenant is aware of the problem and have them sign off on the fact that they were made aware and that they want to continue to live there.

b. Police Department – Chief Buzanowski

c. Fire Department – Board member, Jeffrey Simpson

- i) McDonald's Donation Drive to benefit the Fire Dept September 11th
- ii) Postponed Public Townhall

d. Treasurer's Report (*Council Meetings Only*) - Manager Jacobs

- i) Motion to approve the 2024 Annual Audit of the General, Sewer, Garage, and Liquid Fuels funds accumulated by the Haberlein & Falk firm, made by Mr. Bills, seconded by Mr. Wilder, passed unanimously.
- ii) A motion to acknowledge receipt of the June & July 2025 Depository Log and the Transfer Log, made by Mr. Bills, seconded by Mr. Wilder, passed unanimously.
- iii) A motion to acknowledge receipt of the July 2025 Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds, made by Mr. Bills, seconded by Mr. Wilder, passed unanimously
- iv) A motion to acknowledge receipt of the July 2025 Check Details from the General, Sewer, and Garbage funds, made by Mr. Bills, seconded by Mr. Wilder, passed unanimously.
- v) A motion to acknowledge receipt of the July 2025 Credit Card Purchases Report.

e. Engineer's Report (*Council Meetings Only*)

f. Solicitor's Report (*Council Meetings Only*)

- i) Station Road – Title Search
- ii) Lien Log – Completed by Clerk Savage sent to Solicitor Betza for review.

10) Executive Session: Anticipated – Review elements of Police Contract, discuss Public Works personnel shifts

a. Recessed:

- i) Borough Council recessed public session at 6:20pm for an executive session regarding ongoing contractual negotiation matters.

b. Reconvened:

- i) Borough Council reconvened the public session at 6:30pm.

c. Motions resulting from the Executive Session: None Anticipated

11) Old Business:

- a. Motion to adopt Ordinance 2025 - 014, amending the Borough's Dumpster Permit Ordinance to reduce the required insurance coverage amounts to levels that are more attainable for residents, made by Mr. Bills, seconded by Mr. Wilder, passed unanimously.
- b. Motion to adopt Ordinance 2025-019, adopting the most recent version of the Erie County Subdivision and Land Development Ordinance (SALDO) by reference, made by Mr. Bills, seconded by Mr. Wilder, passed unanimously.
- c. Motion to adopt Ordinance 018, adopting the 2024 edition of the International Property Maintenance Code (IPMC) and repealing the previously adopted 2009 edition, made by Mr. Bills, seconded by Mrs. Morrow, passed unanimously.
- d. Motion to authorize the advertisement and public display of Ordinance 015, adopting an updated Local Economic Revitalization Tax Assistance (LERTA) Ordinance modeled after Harborcreek Township's framework and superseding the Borough's existing LERTA provisions, made by Mr. Bills, seconded by Mr. Wilder, passed unanimously.

12) New Business:

- a. Motion to approve of Amendola Construction as the contractor with a bid amount of \$57,380 for the Erie County CDBG 2023 Program - ADA Curb Ramp Replacement Project from the bid opening that occurred August 13th, made by Mr. Bills, seconded by Mr. Wilder, passed unanimously.
 - i) Motion was on the July 23rd meeting for going out to bid.

- ii) Received ~\$60,500 from the County for this.
 - iii) Empire Snow Management was the actual low bidder, but they are not a responsible company to do the work. Mr. Jacobs will send a letter to the County informing them of the decision not to use this company.
- b. Motion to approve the newly reformatted Basic Development Standards table, serving as Attachment 1 in Chapter 27, because this is easier to interpret by the public made by Mr. Bills, seconded by Mrs. Kolesar, passed unanimously.
 - i) *Nothing changed in terms of the standards, just the form and readability of the table.*
- c. Motion to approve of quote from Amendola Construction for the Pearl Ave & Water St Stormwater Pipe Repair Project at an estimate of \$5500, made by Mr. Bills, seconded by Mrs. Kolesar, passed unanimously.
- d. Motion to approve of purchasing a variety of public works equipment from Joe Ball's Mother's Estate according to the attached itemized list and budget breakdown, made by Mr. Bills, seconded by Mr. Wilder, passed unanimously.
- e. (Tabled, unless Council feels otherwise) Motion to approve of selling the 2005 Case 580M Series 2 Backhoe to Jerre Heyer from Jerre's Service/Dirtworks in the amount of \$4,000.
 - i) *Quoted over the phone by the Greater Erie Auto Auction at estimated sale value of \$3k-\$4k, less the 20% auction fee. No quote received for the cost of transportation to the auction.*
 - ii) *Request by Supervisor Ball that the proceeds of this sale would be put towards the purchase of a mini-excavator.*
 - iii) *Going out to bid was agreed upon.*
- f. (Tabled) Motion to approve of making an offer on the property located at 2508 Station Road during the September 2025 tax sale, assuming the Land Bank does not intend on bidding, in the amount of no more than \$_____.
 - i) Discussion how would that bidding work.
- g. (Tabled) Motion to authorize the advertisement and public display of Ordinance 017, amending the Borough's solid waste ordinance.

- i) Revised the allowable weekly collection limit to two approved containers OR up to four approved bags per household. Or, 1 bin and no more than 2 bags.
 - ii) Bins must have a lid that can shut, not a mountain of bags.
- h. Motion to approve of sending a letter to the County dissuading them from selecting the lowest bidder for the Erie County 2023 CDBG ADA project, Empire Snow Management, due to unacceptable previous Borough engagements with this contractor, made by Mr. Bills, seconded by Mr. Wilder, passed unanimously.

13) Borough Boards & Commissions

- a. Planning Commission – Manager Jacobs
 - i) Next meeting is on August 20th at 5pm at the Borough Hall.
- b. Safety Committee – Mrs. Morrow
 - i) Next meeting is on August 20th at 1pm at the Borough Hall.

14) Council - Committee Reports:

- a. Public Works/Streets - Mr. Petrini
- b. Sanitary and Storm Sewers - Mr. Wilder
- c. Public Safety - Mr. Alfieri – EMS, East County receiving \$100,000 grant for a new ambulance. Looking for ways to get the rest of the money. More Paramedic shifts are being added.
- d. Refuse and Recycling - Mrs. Kolesar
- e. Community Engagement - Mrs. Morrow

15) Council – Members:

- a. Councilmember – Mr. Alfieri
- b. Councilmember - Mr. Bills
- c. Councilmember – Mrs. Kolesar
- d. Councilmember – Mrs. Morrow

- e. Councilmember – Mr. Wilder

16) Council - Officers:

- a. Mayor – Mr. Johnson
 - i) Discussion about a Borough Fundraiser Luncheon.
- b. Council Vice President - Mr. Petrini
- c. Council President - Mrs. Julius - a meeting is to be set up to go over this year's WCD and to discuss the event for next year.

17) Good of the Order:

- a. Next Work Session Meeting is on August 27th, 2025, 6PM in the Borough Hall
- b. Next Council Meeting is on September 10th, 2025, 6PM in the Borough Hall.
- c. Joint Municipal Meeting – October 6th at 6pm in the Borough Hall

18) Meeting Adjournment:

- a. A motion to adjourn the meeting made by Mr. Bills, seconded by Mrs. Kolesar, passed unanimously.
Adjourned at 7:19pm.

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 27th day of August, 2025.



Marcus A Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville

