



July 2025 Council Meeting
Wesleyville Borough, Erie County, Pennsylvania

*****Approved Meeting Minutes*****

Public Meeting Information

July 9th, 2025, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - *Coming Soon*

Archive of Recordings - *Coming Soon*

- 1) **Call to Order** – By: Mrs. Julius, President
- 2) **Invocation** - By: Mrs. Julius, President
- 3) **Pledge of Allegiance** - By: Mrs. Julius, President
- 4) **Roll Call:** (Present) (Not Present)
 - a. Mayor, E Paul Johnson; (Not Present)
 - b. Council President, Regina Julius; (Present)
 - c. Council Vice President, Fred Petrini; (Present)
 - d. Council President Pro Tem, Paul Bills; (Not Present)

- e. Councilperson, Steve Alfieri; (Not Present)
- f. Councilperson, Jake Wilder; (Present)
- g. Councilperson, Sandy Morrow; (Present)
- h. Councilperson, Cassandra Kolesar; (Present at 6:11pm)
- i. Tax Collector, Lisa Huff; (Not Present)
- j. Solicitor, Ed Betza; (Present)
- k. Engineer, Mark Corey; (Not Present)
- l. Police Chief, Robert Buzanowski; (Present)
- m. Borough Manager/Secretary, Marcus Jacobs; (Present)
- n. Public Works Supervisor, Joseph Ball; (Not Present)

5) Citizens to address Council:

6) Approve Agenda:

- a. A motion to approve of the agenda for tonight's meeting, July 9th, 2025, made by Mr. Petrini, seconded by Mr. Wilder, passed unanimously.

7) Approve Minutes:

- a. A motion to approve the minutes from the June 11th, 2025 Council Meeting, made by Mr. Petrini, seconded by Mrs. Morrow, passed unanimously.

8) Top of Agenda – Reserved Time:

9) Borough Administration:

- a. Borough Manager – Manager Jacobs
 - i) Seal Coating – Projected to be slightly over budget. ~\$93,000 total vs. \$90,000 approved.

(1) 438.000 Pavement Preservation budgeted \$50,000 in 2025. In March, Council approved an additional \$40,000 to be spent from reserves.

(2) As of now, Suitkote did more crack filling than anticipated (~900 gallons vs. 700 gallons, \$16,000 vs \$14,000).

(3) And several streets were added last minute for seal coating bringing the total to ~\$75,500.

(4) Lastly, the Baptist church is resealing the parking lot behind the Borough Hall. Our portion is ~\$800.

ii) Motion to approve an extra \$5000 to be spent on the Pavement Preservation line item; made by Mrs. Morrow, seconded by Mr. Wilder, passed unanimously.

b. Police Department – Chief Buzanowski

c. Fire Department – Board member, Jeffrey Simpson

i) Postponed Public Townhall

d. Treasurer's Report (*Council Meetings Only*) - Manager Jacobs

i) A motion to acknowledge receipt of the June 2025 Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds, made by Mr. Wilder, seconded by Mr. Petrini, passed unanimously.

ii) A motion to acknowledge receipt of the June 2025 Check Details from the General, Sewer, and Garbage funds, made by Mr. Petrini, seconded by Mr. Wilder, passed unanimously.

iii) A motion to acknowledge receipt of the June 2025 Credit Card Purchases Report, made by Mr. Petrini, seconded by Mr. Wilder, passed unanimously.

e. Engineer's Report (*Council Meetings Only*)

f. Solicitor's Report (*Council Meetings Only*)

i) The Solicitor's office will soon begin compiling a comprehensive log of all outstanding Borough liens

10) **Executive Session:** Anticipated

a. Recessed:

i) Borough Council recessed public session at 6:25pm for an executive session regarding ongoing contractual negotiation matters.

b. Reconvened:

i) Borough Council reconvened the public session at 7:13PM.

c. Motions resulting from the Executive Session: None Anticipated

11) Old Business:

a. Motion to adopt Ordinance 2025-013, an ordinance to increase the Tax Collector's wages, effective January 2026 upon the swearing-in of the newly elected Tax Collector, made by Mrs. Kolesar, seconded by Mrs. Morrow, passed unanimously.

i) Current Salary - \$7,542

ii) **10% Increase** - \$754.20

12) New Business:

a. Motion to approve updating the Borough's Right to Know Policy to prohibit anonymous & out of country requests, made by Mrs. Kolesar, seconded by Mrs. Morrow, passed unanimously.

i) Recommendation from the PSAB Right to Know presentation. A contact name and information must be provided.

b. Motion to authorize the advertisement and public display of Ordinance 2025 - 014, amending the Borough's Dumpster Permit Ordinance to reduce the required insurance coverage amounts to levels that are more attainable for residents, made by Mrs. Kolesar, seconded by Mr. Wilder, passed unanimously.

c. Motion to authorize the advertisement and public display of Ordinance 2025-019, adopting the most recent version of the Erie County Subdivision and Land Development Ordinance (SALDO) by reference, made by Mrs. Kolesar, seconded by Mr. Wilder, passed unanimously.

i) To be added to the Ordinance is that future additions will be added by Resolution.

d. Motion to authorize the advertisement and public display of Ordinance 018, adopting the 2024 edition of the International Property Maintenance Code (IPMC) and repealing the previously adopted 2009 edition, made by Mrs. Kolesar, seconded by Mrs. Morrow, passed unanimously.

i) To be added to the Ordinance is that future additions will be added by Resolution.

e. Motion to authorize the advertisement and public display of Ordinance 015, adopting an updated Local Economic Revitalization Tax Assistance (LERTA) Ordinance modeled after Harborcreek Township's framework and superseding the Borough's existing LERTA provisions.

i) Motion to table this for further understanding and discussion made by Mr. Petrini, seconded by Mrs. Morrow, passed unanimously.

- f. Motion to authorize the advertisement and public display of Ordinance 017, amending the Borough's solid waste ordinance to revise the allowable weekly collection limit to two approved containers and up to four approved bags per household,
 - i) Motion to table made by Mr. Petrini, seconded by Mr. Wilder, passed unanimously.
- g. Motion to approve the Borough's Property, Liability, Marine, and Workers Comp Insurance plans for the term 25-26 term beginning 8/1/25 according to the renewal quote as presented, made by Mr. Petrini, seconded by Mr. Wilder, passed unanimously.
- h. Motion for a special allotment of ~100 hours for the Borough Clerk wages for the select purpose of coming in on Tuesdays and Thursdays additional time to focus on organizing the Fire Dept. Not to exceed ~\$2,000 to be pulled from reserves, made by Mr. Wilder, seconded by Mr. Petrini, passed unanimously.
- i. Review Draft Ordinance 016 - ADU Ordinance as drafted by the Planning Commission.
- j. Motion to adopt Resolution 2025 – 020 – A Resolution of the Borough for the Submission of a DCED Multimodal Transportation Grant for the Euclid Boulevard Phase 2 Reconstruction Project with an estimated total project cost of \$1.5 million and authorizing a match in the amount of 30%, made by Mr. Petrini, seconded by Mrs. Morrow, passed unanimously.
 - i) A match reduction letter is being turned in along with the application and considering the Borough's involvement in the STMP program and the reduction to the 10% match in that program, the match is likely to be much less.

13) Borough Boards & Commissions

- a. Planning Commission – Manager Jacobs
 - i) Next meeting is on July 16th at 5pm at the Borough Hall.
- b. Safety Committee – Mrs. Morrow
 - i) Next meeting is on July 16th at 1pm at the Borough Hall.

14) Council - Committee Reports:

- a. Public Works/Streets - Mr. Petrini
- b. Sanitary and Storm Sewers - Mr. Wilder
- c. Public Safety - Mr. Alfieri
- d. Refuse and Recycling - Mrs. Kolesar
- e. Community Engagement - Mrs. Morrow – National Night Out is in need of volunteers.

15) Council – Members:

- a. Councilmember – Mr. Alfieri
- b. Councilmember - Mr. Bills
- c. Councilmember – Mrs. Kolesar
- d. Councilmember – Mrs. Morrow
- e. Councilmember – Mr. Wilder

16) Council - Officers:

- a. Mayor – Mr. Johnson
 - i) Discussion about a Borough Fundraiser Luncheon.
- b. Council Vice President - Mr. Petrini
- c. Council President - Mrs. Julius


17) Good of the Order:

- a. Next Work Session Meeting is on July 23rd, 2025, 6PM in the Borough Hall.
- b. Next Council Meeting is on August 13th, 2025, 6PM in the Borough Hall
- c. Joint Municipal Meeting – October 6th at 6pm in the Wesleyville Borough Hall

18) Meeting Adjournment:

- a. A motion to adjourn the meeting made by Mr. Petrini, seconded by Mr. Wilder, passed unanimously.
Adjourned at 8:08PM

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 13th day of August, 2025.


Marcus Jacobs, Borough Manager / Secretary