

**September 2025 Work Session Meeting**

**Wesleyville Borough, Erie County, Pennsylvania**

*\*\*Draft Agenda\*\**

**Public Meeting Information**

September 24th, 2025, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option – Link available at Wesleyville.gov/Council

Archive of Recordings – Videos at Wesleyville.gov/Council

1. **Call to Order –** By: Mrs. Julius, President
2. **Invocation -** By: Mrs. Julius, President
3. **Pledge of Allegiance -** By: Mrs. Julius, President
4. **Roll Call:** (Present) (Not Present)
   1. Mayor, E Paul Johnson;
   2. Council President, Regina Julius;
   3. Council Vice President, Fred Petrini;
   4. Council President Pro Tem, Paul Bills;
   5. Councilperson, Steve Alfieri;
   6. Councilperson, Jake Wilder;
   7. Councilperson, Sandy Morrow;
   8. Councilperson, Cassandra Kolesar;
   9. Tax Collector, Lisa Huff;
   10. Solicitor, Ed Betza;
   11. Engineer, Mark Corey;
   12. Police Chief, Robert Buzanowski;
   13. Borough Manager/Secretary, Marcus Jacobs;
   14. Public Works Supervisor, Joseph Ball;
   15. Borough Clerk, Heidi Savage
5. **Citizens to address Council:**
6. **Approve Agenda:** 
   1. A motion to approve of the agenda for tonight’s meeting, September 24th, 2025.
7. **Approve Minutes:**
   1. A motion to approve the minutes from the September 10th, 2025 Council Meeting.
8. **Top of Agenda – Reserved Time:**
9. **Borough Administration:**
   1. Borough Manager – Manager Jacobs
      1. *Borough - Formal Attire - Updated Order Sheet*
   2. Police Department – Chief Buzanowski
      1. *First meeting of Joint Regionalization Steering Committee met on Sep. 4th, another meeting scheduled for 10/2/25 at 5:30pm at the Lawrence Park Township Building.*
   3. Fire Department – Chief Wiercinski
      1. *Discussion about recent Department decision to unlicense the ambulance and lean towards Quick Response Service.*
   4. Treasurer’s Report *(Council Meetings Only) -* Manager Jacobs
   5. Engineer’s Report *(Council Meetings Only)*
      1. *List out ongoing projects.*
   6. Solicitor’s Report *(Council Meetings Only)*
      1. *Exploring options with Land Bank for the 2508 Station Road Property.*
      2. *Lien Log – Completed by Clerk Savage sent to Solicitor Betza for review.*
10. **Old Business:**
    1. (Tabled) Motion to approve of the quote from Amendola for the Curb Ramp Repair Project at North/Eastern Intersections and Woodlawn/Union Intersection.
       1. *Curb ramp bumper pads popped up for some reason*
    2. (Tabled) Motion to authorize the advertisement and public display of Ordinance 2025-017, amending the Borough’s solid waste ordinance.
       1. *Revised the allowable weekly collection limit to two approved containers OR up to four approved bags per household. Or 1 bin and no more than 2 bags.*
       2. *Bins must have a lid that can shut, not a mountain of bags.*
    3. Motion to approve of the quote from Amendola Construction for the North St and Wesley Ave Stormwater Drain Repair Project for a total of $20,300.
       1. After the Fremont Street patch and the Pearl & Water Repair, there is little to nothing remaining in the line item.
11. **New Business:** 
    1. Motion to approve of adjustments to the 2026 Fee Schedule
       1. *ECATO UCC Appeals Board Fee – Originally not listed on earlier approved fee schedule. Per ECATO, $4,000.*
       2. *Street Cut Application – Simplify to $160/cut vs. Broken out degradation fees.*
       3. *Adjust Credit Card fees to be 4% with a minimum fee of 20 cents.*
       4. *Anything else?*
    2. Motion to approve exonerating the list of properties requested on August 18th, 2025 by the Erie County Tax Claim Bureau of Deleted Trailers and Invalid Parcels.
    3. Motion to approve of dipping into Garbage Reserve funds in the amount of $43,306 to cover the cost of the Rehrig Pacific Invoice for the Tippable Toters.
       1. *Review budget and expense sheets*
       2. *This is a temporary reduction in reserves, anticipated revenue of \*\*\*\* back to the Borough by end of 1st Quarter 2026.*
    4. Zoning Ordinance Review
       1. Minimum Unit Size – Ordinance 2025-023
       2. Simplifiy Industrial – Ordinance 2025-024
       3. Simplify to 2R Districts – Ordinance 2025-025
       4. Parking Minimum Elimination – Ordinance 2025-26
       5. Parking Updates – Ordinance 2025-027
       6. Zoning Application Required – Ordinance 2025-028
       7. Requirement for Permanant Foundation – Ordinance 2025-029
    5. Motion to approve setting up a public hearing and advertising said public hearing for the above reviewed Zoning Ordinances on November 10th at 6pm at the Borough Hall.
    6. Motion to approve of the 2026 Pension Minimum Municipal Obligations (MMOs) for the Uniform and Non-uniform accounts for a total of $188,329 & $42,219, respectively.
       1. *2025’s MMOs were $225,544 & $34,637 for Uniform and Non-Uniform, respectively.*
12. **Borough Boards & Commissions**
    1. Planning Commission – Manager Jacobs
       1. *Next meeting is on October 15th. 2025 at 5pm at the Borough Hall.*
    2. Safety Committee – Mrs. Morrow
       1. *Next meeting is on October 15th,* *2025 at 1pm at the Borough Hall*
13. **Council - Committee Reports:** 
    1. Public Works/Streets - Mr. Petrini
    2. Sanitary and Storm Sewers - Mr. Wilder
    3. Public Safety - Mr. Alfieri
    4. Refuse and Recycling - Mrs. Kolesar
       1. *How to handle cockroach infestation in trash? What remedy does Public Works have? Should we adjust ordinance to add provision?*
    5. Community Engagement - Mrs. Morrow
       1. *Wesleyville Community Day – Fundraiser - Pancake Breakfast on November 2nd at 11:30am*
14. **Council – Members:**
    1. Councilmember – Mr. Alfieri
    2. Councilmember - Mr. Bills
    3. Councilmember – Mrs. Kolesar
    4. Councilmember – Mrs. Morrow
    5. Councilmember – Mr. Wilder
15. **Council - Officers:**
    1. Mayor – Mr. Johnson
       1. Mural Fundraiser – Spaghetti Dinner
    2. Council Vice President - Mr. Petrini
    3. Council President - Mrs. Julius
16. **Executive Session:** Anticipated
    1. Recessed:
       1. Borough Council recessed public session at \_\_\_\_\_\_\_\_\_for an executive session regarding personnel hiring matters.
    2. Reconvened:
       1. Borough Council reconvened the public session at \_\_\_\_\_\_\_\_\_\_
    3. Motions resulting from the Executive Session:
       1. Motion to approve hiring \_\_\_\_\_\_\_\_\_\_for a Part-time Treasurer position at the hourly rate of $21 effective immediately.
17. **Good of the Order:**
    1. Joint Municipal Meeting – October 6th, 2025at 6pm in the Borough Hall
    2. Next Council Meeting is on October 8th, 2025, 6PM in the Borough Hall
    3. Next Work Session Meeting is on October 22nd, 2025, 6PM in the Borough Hall.
18. **Meeting Adjournment:**
    1. A motion to adjourn the meeting made \_\_\_\_\_\_\_\_\_\_ seconded by \_\_\_\_\_\_\_\_\_ Adjourned at \_\_\_\_\_\_\_\_\_\_

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the \_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_.

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Marcus A Jacobs, Borough Manager/Secretary Official Raised Seal of the Borough of Wesleyville