



June 2025 Council Meeting
Wesleyville Borough, Erie County, Pennsylvania

*****Draft Meeting Minutes*****

Public Meeting Information

June 11, 2025, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option - *Coming Soon*

Archive of Recordings - *Coming Soon*

- 1) **Call to Order** – By: Mrs. Julius, President
- 2) **Invocation** - By: Mrs. Julius, President
- 3) **Pledge of Allegiance** - By: Mrs. Julius, President
- 4) **Roll Call:** (Present) (Not Present)
 - a. Mayor, E Paul Johnson; Not Present
 - b. Council President, Regina Julius; Present
 - c. Council Vice President, Fred Petrini; Present
 - d. Council President Pro Tem, Paul Bills; Present

- e. Councilperson, Steve Alfieri; Not Present
- f. Councilperson, Jake Wilder; Present
- g. Councilperson, Sandy Morrow; Present
- h. Councilperson, Cassandra Kolesar; Present
- i. Tax Collector, Lisa Huff; Not Present
- j. Solicitor, Ed Betza; David Rhodes was in for Ed Betza
- k. Engineer, Mark Corey; Not Present
- l. Police Chief, Robert Buzanowski; Present
- m. Borough Manager/Secretary, Marcus Jacobs; Present
- n. Public Works Supervisor, Joseph Ball; Not Present

5) Citizens to address Council:

a. Guy Lombardozzi, Curator of the Wesleyville Museum of Armed Forces Small Boats indicated that it has been a good year, averaging around 30 people a month visiting the museum. They are working with Erie's, Soldiers and Sailors Home arranging to have them visit the museum.

6) Approve Agenda:

- a. A motion to approve of the agenda for tonight's meeting, June 11th, 2025, made by Mrs. Morrow, seconded by Mr. Wilder, passed unanimously.

7) Approve Minutes:

- a. A motion to approve the minutes from the May 28th, 2025 Council Meeting, made by Mrs. Kolesar, seconded by Mr. Bills.

8) Top of Agenda – Reserved Time:

9) Borough Administration:

- a. Borough Manager – Manager Jacobs – discussion concerning the selling of the parking lot on North Street. The lot requires significant repairs but generates minimal revenue to justify the expense.

Suggestions for consideration included: putting the property out to bid, exploring development opportunities, consulting with the solicitor and engaging with the Land Bank.

b. Police Department – Chief Buzanowski

- i) Police Cruiser Acquisition - Motions are on the agenda tonight that will initiate a purchase, if one is deemed necessary by Council. Still waiting for grant information from Rep Merski's office. Discussed fixing the white car as it is in bad shape and waiting until October for a grant to possibly come through as we do not have it in the budget to pay for a loan at this time.

c. Fire Department – Board member, Jeffrey Simpson

- i) Postponed Public Townhall

d. Treasurer's Report (*Council Meetings Only*) - Manager Jacobs

- i) A motion to acknowledge receipt of the May 2025 Depository Log and the Transfer Log; made by Mrs. Kolesar, seconded by Mr. Petrini, passed unanimously.
- ii) A motion to acknowledge receipt of the May 2025 Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds; made by Mr. Petrini, seconded by Mr. Wilder, passed unanimously.
- iii) A motion to acknowledge receipt of the May 2025 Check Details from the General, Sewer, and Garbage funds; made by Mr. Petrini, seconded by Mr. Wilder, passed unanimously.
- iv) A motion to acknowledge receipt of the May 2025 Credit Card Purchases Report: made by Mr. Petrini, seconded by Mr. Wilder, passed unanimously.

e. Treasurer's Report (*Council Meetings Only*) - Manager Jacobs

f. Engineer's Report (*Council Meetings Only*)

g. Solicitor's Report (*Council Meetings Only*)

10) **Executive Session:** None Anticipated

a. Recessed:

- i) Borough Council recessed public session at _____ for an executive session regarding ongoing legal/contractual matters.

b. Reconvened:

i) Borough Council reconvened the public session at _____.

c. Motions resulting from the Executive Session: None Anticipated

11) Old Business:

a. Motion to approve the advertisement and public display of Ordinance 2025-013, an ordinance to increase the Tax Collector's wages, effective January 2026 upon the swearing-in of the newly elected Tax Collector. Current Salary - \$7,542; made by Mr. Bills, seconded by Mrs. Kolesar, passed unanimously.

i) Potential percentages - (5% - \$377.10, 10% - \$754.20, 15% - \$1,131.30, 20% - \$1,508.40)

12) New Business:

a. Motion to approve Resolution 2025-011 for the submission of a grant for the Comprehensive Plan and 2025 Codification Project to the DCED Strategic Management Plan (STMP) Program in the amount of \$87,500 and hereby authorize 10% local match; made by Mr. Wilder, seconded by Mrs. Morrow, passed unanimously.

i) \$75,000 for Comp Plan

ii) \$12,500 for Codification

iii) 10% match

b. Motion to approve of Resolution 2025-012 - SUPPORTING THE PENNSYLVANIA COMMISSION FOR THE UNITED STATES SEMIQUINCENTENNIAL; made by Mr. Bills, seconded by Mrs. Kolesar, passed unanimously.

i) Requested by Rep. Merski

c. Tabled - Motion to approve entering into a loan agreement with the Erie County Redevelopment Authority to be used for the acquisition of a 2023 Ford Interceptor, in the amount of \$30,000, at an interest rate of 1.5%, to be repaid in monthly installments over a term of five (5) years.

d. Tabled - Motion to approve purchasing a 2023 Ford Interceptor for a total of \$56,339.25 according to the attached budget.

- i) Using \$30,000 from the Erie County Redevelopment Authority Loan (Assuming passage above)
 - ii) Using \$26,339.25 of funds we received from the insurance. We received \$35,745.60 in total.
- e. Motion to approve of providing a designated ADA parking spot in front of 3212 Woodlawn Ave for David Brigham; made by Mrs. Kolesar, seconded by Mr. Wilder, passed unanimously.
- f. Motion to approve moving forward with the Quote from Plyler for the Garage Door Repair in the amount of \$1,577; made by Mr. Bills, seconded by Mrs. Kolesar, passed unanimously.
 - i) Over budget in the Borough Hall line item.
- g. Motion to approve the 2026 Fee Schedule, made by Mrs. Kolesar, seconded by Mr. Bills, passed unanimously.
 - i) List basic adjustments here - Added late fees for Mechanical Device, added Dumpster fees, clarified a few fees for the large item pickup.
- h. Motion to approve hiring Kyle Julius as the Code Official for 15 hours a week at \$15. per hour; made by Mr. Bills, seconded by Mr. Petrini, Mrs. Julius abstained, passed unanimously.

13) Borough Boards & Commissions

- a. Planning Commission – Manager Jacobs
 - i) Next meeting is on June 18th at 5pm at the Borough Hall.
- b. Safety Committee – Mrs. Morrow
 - i) Next meeting is on June 18th at 1pm at the Borough Hall.

14) Council - Committee Reports:

- a. Public Works/Streets - Mr. Petrini – Bills asked if the leaf machine could be used once in May for a final Spring cleanup of leaves left over from the Fall. Mr. Jacobs will talk to Public Works about this.
- b. Sanitary and Storm Sewers - Mr. Wilder
- c. Public Safety - Mr. Alfieri

- d. Refuse and Recycling - Mrs. Kolesar
- e. Community Engagement - Mrs. Morrow - \$500 grant received from United Way for National Nite Out.
 - i) Borough Charm Award – Window opening soon, spread the word and get people to submit addresses.

15) Council – Members:

- a. Councilmember – Mr. Alfieri
- b. Councilmember - Mr. Bills
- c. Councilmember – Mrs. Kolesar
- d. Councilmember – Mrs. Morrow
- e. Councilmember – Mr. Wilder

16) Council - Officers:

- a. Mayor – Mr. Johnson
 - i) Discussion about a Borough Fundraiser Luncheon.
- b. Council Vice President - Mr. Petrini
- c. Council President - Mrs. Julius - reminder of June 22 Borough employee picnic at Hinkler Park. Saturday is all set for Wesleyville Community Day.

17) Good of the Order:

- a. Next Work Session is on June 25th, 2025, 6PM in the Borough Hall.
- b. Next Council Meeting is on July 9th, 2025, 6PM in the Borough Hall
- c. Joint Municipal Meeting – July 7th at 6pm in Lawrence Park

18) Meeting Adjournment:

- a. A motion to adjourn the meeting made by Mr. Wilder, seconded by Mr. Bills, passed unanimously.
Adjourned at 7:08PM.

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 9th day of July 2025.

Then amended and reapproved on the 8th day of October 2025.



Marcus A Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville

