



October 2025 Council Meeting
Wesleyville Borough, Erie County, Pennsylvania
*****Approved Meeting Minutes*****

Public Meeting Information

October 8th, 2025, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option – Link available at [Wesleyville.gov/Council](https://www.Wesleyville.gov/Council)

Archive of Recordings – Videos at [Wesleyville.gov/Council](https://www.Wesleyville.gov/Council)

- 1) **Call to Order** – By: Mrs. Julius, President
- 2) **Invocation** - By: Mrs. Julius, President
- 3) **Pledge of Allegiance** - By: Mrs. Julius, President
- 4) **Roll Call:** (Present) (Not Present)
 - a. Mayor, E Paul Johnson; Not Present
 - b. Council President, Regina Julius; Present
 - c. Council Vice President, Fred Petrini; Present
 - d. Council President Pro Tem, Paul Bills; Not Present

- e. Councilperson, Steve Alfieri; Present
- f. Councilperson, Jake Wilder; Present
- g. Councilperson, Sandy Morrow; Present
- h. Councilperson, Cassandra Kolesar; Not Present
- i. Tax Collector, Lisa Huff; Not Present
- j. Solicitor, Ed Betza; Present
- k. Engineer, Mark Corey; Not Present
- l. Police Chief, Robert Buzanowski; Present
- m. Borough Manager/Secretary, Marcus Jacobs; Present
- n. Public Works Supervisor, Joseph Ball; Not Present
- o. Borough Clerk, Heidi Savage; Present

5) Citizens to address Council:

6) Approve Agenda:

- a. Motion to approve of the agenda for tonight's meeting, October 8th, 2025, made by Mr. Petrini, seconded by Mrs. Morrow, passed unanimously.

7) Approve Minutes:

- a. Motion to approve the minutes from the September 24, 2025 Council Meeting, made by Mr. Petrini, seconded by Mrs. Morrow.
- b. Motion to approve the amended minutes from the June 11th Council meeting to reflect that Regina Julius had abstained from new business motion H, to hire Kyle Julius as the Code Official, made by Mr. Petrini, seconded by Mrs. Morrow, passed unanimously.

8) Top of Agenda – Reserved Time:

9) Borough Administration:

- a. Borough Manager – Manager Jacobs

- i. ***Borough - Formal Attire*** – Last call for the clothing order.
- ii. ***Liquel Fuels Salt purchase update.*** More salt was needed but not enough Liquid Fuel Funds so took the money from General Funds (\$6500).
- iii. ***Cockroach infestation in trash.*** Public Works will need to carry bug spray. The addresses will be given to Code Enforcement.
- iv. ***Council Bios for Website*** – Fill out the worksheet provided and photo can be taken tonight if requested.
- v. ***Monthly Stipend for Redundant Insurance Coverage*** – Discussion regarding the concept of providing employees with a monthly stipend equal to their insurance premium if they are covered under a spouse's plan and would prefer to receive a stipend rather than maintain duplicate coverage that they rarely use. From the Borough's perspective, this individual would either continue to be on the insurance costing the Borough their full premium, or they would be paid a stipend directly in the same amount or a percentage of the amount.

Motion to approve of the Monthly Stipend for Redundant Insurance Coverage made by Mr. Wilder, seconded by Mrs. Morrow, passes unanimously.

Employee must show that they have another insurance. Employee would receive a monthly stipend of 75% of the premium.

b. Police Department – Chief Buzanowski

i. ***Police Regionalization Update***

- 1. *Second steering committee meeting was held on 10/02/25 in Lawrence Park hosted by the State consultants.*
- 2. *Next meeting 12/11/25 at 5:30pm at the Borough Hall.*

- ii. ***Patrol Car Replacement Project*** - Seeking used patrol cars as a replacement for the totaled car. This will likely cost about \$20,000, which puts this in the range of needing at least 3 quotes. How does it work to get quotes on used equipment? - Request quotes of which 3 are needed. They can be telephoned or written quotes.

c. Fire Department – Chief Wiercinski

d. Treasurer's Report (*Council Meetings Only*) - Manager Jacobs

- i. *Motion to acknowledge receipt of the September 2025 Depository Log and the Transfer Log made by Mrs. Morrow, seconded by Mr. Wilder, passed unanimously.*
- ii. *Motion to acknowledge receipt of the September 2025 Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds made by Mr. Petrini, seconded by Mrs. Morrow, passed unanimously.*
- iii. *Motion to acknowledge receipt of the September 2025 Check Details from the General, Sewer, and Garbage funds made by Mr. Petrini, seconded by Mrs. Morrow, passed unanimously.*
- iv. *Motion to acknowledge receipt of the September 2025 Credit Card Purchases Report made by Mr. Petrini, seconded by Mr. Wilder, passed unanimously.*

e. Engineer's Report (*Council Meetings Only*)

- i. *Projects Underway – Euclid Blvd Sewer Project, Hinkler Park Pavilion Walkway, CDBG ADA Curb Ramp Replacement, North & Wesley Stormwater Repair, Water & Pearl Stormwater Repair.*
- ii. *Projects Planning – Euclid Blvd Reconstruction (Summer 2026), Buffalo Road PennDOT Program 2026 including (1) Traffic Signal Replacement Project (2) Manhole and Grate Repairs (3) Traffic Pattern Redesign, and Water Street Walkway Grant Writing*

f. Solicitor's Report (*Council Meetings Only*)

- i. *Discussion around the Eminent Domain process surrounding 2508 Station Road*
- ii. *Lien Log – Completed by Clerk Savage sent to Solicitor Betza for review.*

10) Old Business:

- a. Motion to approve of issuing a change order to Amendola Construction in reference to the CDBG 2023 Project for the Curb Ramp Repairs at the North/Eastern Intersection and Woodlawn/Union Intersection totaling \$12,080 of additional work, \$8,864 at the Borough's expense made by Mr Alfieri, seconded by Mr.Petrini, passed unanimously.
 - i. *Curb ramp bumper pads installed in 2012 popped up for some reason causing tripping hazards.*
 - ii. *\$60,596 approved funding, \$57,380 winning bid from Amendola, remaining \$3,216.*

iii. 1435600 - Sidewalk Repair and Replace - \$10,000 currently unspent in 2025 Budget.

- b. (Tabled) Motion to authorize the advertisement and public display of Ordinance 2025-017, amending the Borough's solid waste ordinance.

i. Revised the allowable weekly collection limit to two approved containers OR up to four approved bags per household. Or 1 bin and no more than 2 bags.

ii. Bins must have a lid that can shut, not a mountain of bags.

11) New Business:

- a. Motion to approve of filing an eminent domain proceeding with the courts for the property located at 2508 Station Road for the purpose of public safety due to the deterioration and risk of unsafe conditions made by Mr. Wilder, seconded by Mr. Petrini, passed unanimously.
- i. Letters from the Borough Engineer, Chief of Police Dept., and Chief of Fire Dept., showing significant risk associated with the structure in its current state.*
 - ii. A property assessment has taken place, and this came back with a \$0 valuation.*
 - iii. ~\$15,000 of municipal liens from back taxes, will be waived upon ownership when transferred to Land Bank.*
- b. Motion to approve transferring ownership of the newly acquired 2508 Station Road property to the Erie County Land Bank and for Manager Jacobs to sign all necessary documentation made by Mrs. Morrow, seconded by Mr. Petrini, passed unanimously.
- c. Motion to approve of signing the annual renewal of the maintenance agreement with the City of Erie Garage, made by Mr. Wilder, seconded by Mr. Petrini, passed unanimously.
- d. Motion to create a Wesleyville Appeals Board tasked with reviewing appeals to the Quality-of-Life tickets, International Property Maintenance Code (IPMC) tickets, and rental inspection findings made by Mr. Petrini, seconded by Mr. Wilder, passed unanimously.
- i. Seeking community applicants to sit on the Board, to be appointed by Council at subsequent meetings.*
 - ii. Not employees or elected officials.*
- e. Motion to approve of the quote from ETG Communications for the installation of exterior cameras around the Office Building rental at 3921 Buffalo Road, Rep. Merski's Office in the amount of \$3,577.84 made by Mrs. Morrow, seconded by Mr. Petrini, passed unanimously.
- i. ~\$3,000 in the Office Reserve Account as of 10/8/25*

- f. Motion to approve of signing the Intergovernmental Cooperation Agreement with Erie County, PA for the operation of the 911 Dispatch Services made by Mrs. Morrow, seconded by Mr. Alfieri, passed unanimously.
- g. (Tabled) Motion to approve of the Health Insurance Renewals for the UPMC Hospitalization, VBA Vision, and Truassure Dental premiums
 - i. *Dental and Vision held their rates constant.*
 - ii. *Hospitalization premiums are determined based on the participant's age. UPMC increased year over year for the same age by 7.8%.*
 - iii. *Considering everyone gets one year only, for us a total of about 11% increase.*
- h. Discussion around the Tri-County Community Pools
 - i. *The CEO of the Greater Erie YMCA reached out requesting assistance in operating and making capital investments in the pool.*
 - ii. *They are likely to hold a public townhall about this.*

12) Borough Boards & Commissions

- a. Planning Commission – Manager Jacobs
 - i. *Next meeting is on October 15th, 2025 at 5pm at the Borough Hall.*
- b. Safety Committee – Mrs. Morrow
 - i. *Next meeting is on October 15th, 2025 at 1pm at the Borough Hall*

13) Council - Committee Reports:

- a. Public Works/Streets - Mr. Petrini
- b. Sanitary and Storm Sewers - Mr. Wilder
- c. Public Safety - Mr. Alfieri- East County will be purchasing a new ambulance, County grant for \$150,000 and \$100,000 from the Gaming Board.
- d. Refuse and Recycling - Mrs. Kolesar
- e. Community Engagement - Mrs. Morrow
 - i. *Wesleyville Community Day – Fundraiser - Pancake Breakfast on November 2nd at 11:30am*
 - ii. *Will also be asking the Fire Department for help with Santa Day.*

14) Council – Members:

- a. Councilmember – Mr. Alfieri
- b. Councilmember - Mr. Bills
- c. Councilmember – Mrs. Kolesar
- d. Councilmember – Mrs. Morrow – Hinkler Pavilion is completed. ADA ramps will be going in within a couple of weeks.
- e. Councilmember – Mr. Wilder

15) Council - Officers:

- a. Mayor – Mr. Johnson
- b. Council Vice President - Mr. Petrini
- c. Council President - Mrs. Julius

16) Executive Session: Not Anticipated

- a. Recessed:
 - i. Borough Council recessed public session at _____ for an executive session regarding personnel hiring matters.
- b. Reconvened:
 - i. Borough Council reconvened the public session at _____
- c. Motions resulting from the Executive Session:

17) Good of the Order:

- a. First Budget Meeting of the year is set for October 15th, 2025 at 6pm at the Borough Hall
- b. Next Work Session Meeting is on October 22nd, 2025, 6PM in the Borough Hall
- c. Next Council Meeting is on November 12th, 2025, 6PM in the Borough Hall

- d. **Joint Municipal Meeting** – Proposed Arrangement would be 2nd Monday of 2nd month of each quarter - February 9, 2026, May 11, 2026, August 10, 2026, November 9, 2026

Motion for the above dates for the Joint Municipal made by Mr. Alfieri, seconded by Mr. Petrini, passed unanimously – pending Lawrence Park approval.

Meeting Adjournment:

- e. A motion to adjourn the meeting made by Mr. Alfieri, seconded by Mr. Petrini, passed unanimously. Adjourned at 7:20pm.

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 22nd day of October, 2025.



Marcus A Jacobs, Borough Manager/Secretary

Official Raised Seal of the Borough of Wesleyville

