



September 2025 Work Session Meeting
Wesleyville Borough, Erie County, Pennsylvania

*****Approved Meeting Minutes*****

Public Meeting Information

September 24th, 2025, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option – Link available at [Wesleyville.gov/Council](https://www.Wesleyville.gov/Council)

Archive of Recordings – Videos at [Wesleyville.gov/Council](https://www.Wesleyville.gov/Council)

- 1) **Call to Order** – By: Mrs. Julius, President
- 2) **Invocation** - By: Mrs. Julius, President
- 3) **Pledge of Allegiance** - By: Mrs. Julius, President
- 4) **Roll Call:** (Present) (Not Present)
 - a. Mayor, E Paul Johnson; Not Present
 - b. Council President, Regina Julius; Present
 - c. Council Vice President, Fred Petrini; Present
 - d. Council President Pro Tem, Paul Bills; Present

- e. Councilperson, Steve Alfieri; Not Present
- f. Councilperson, Jake Wilder; Not Present
- g. Councilperson, Sandy Morrow; Present
- h. Councilperson, Cassandra Kolesar; Not Present
- i. Tax Collector, Lisa Huff; Not Present
- j. Solicitor, Ed Betza; Not Present
- k. Engineer, Mark Corey; Not Present
- l. Police Chief, Robert Buzanowski; Not Present
- m. Borough Manager/Secretary, Marcus Jacobs; Present
- n. Public Works Supervisor, Joseph Ball; Not Present
- o. Borough Clerk, Heidi Savage; Present

5) Citizens to address Council:

6) Approve Agenda:

- a. A motion to approve of the agenda for tonight's meeting, September 24th, 2025, made by Mr. Bills, seconded by Mrs. Morrow, passed unanimously.

7) Approve Minutes:

- a. A motion to approve the minutes from the September 10th, 2025 Council Meeting, made by Mr. Bills, seconded by Mr. Petrini, passed unanimously.

8) Top of Agenda – Reserved Time:

9) Borough Administration:

- a. Borough Manager – Manager Jacobs
 - i) *Borough - Formal Attire - Updated Order Sheet – polos added.*
- b. Police Department – Chief Buzanowski

- i) *First meeting of Joint Regionalization Steering Committee met on Sep. 4th, another meeting scheduled for 10/2/25 at 5:30pm at the Lawrence Park Township Building.*
- c. Fire Department – Chief Wiercinski
 - i) *Discussion about recent Department decision to unlicense the ambulance and lean towards Quick Response Service. A Quick Response Service (QRS) is a non-transport, pre-hospital emergency medical service that provides immediate care to patients before an ambulance arrives. Questioning whether or not Wesleyville should go to this service since we are not getting any volunteers. It was decided to start an organized recruiting campaign.*
- d. Treasurer's Report (*Council Meetings Only*) - Manager Jacobs
- e. Engineer's Report (*Council Meetings Only*)
 - i) *List out ongoing projects.*
- f. Solicitor's Report (*Council Meetings Only*)
 - i) *Exploring options with Land Bank for the 2508 Station Road Property. It was suggested to get a Professional Appraiser.*
 - ii) *Lien Log – Completed by Clerk Savage sent to Solicitor Betza for review.*

10) Old Business:

- a. (Tabled) Motion to approve of the quote from Amendola for the Curb Ramp Repair Project at North/Eastern Intersections and Woodlawn/Union Intersection.
 - i) *Curb ramp bumper pads popped up for some reason*
- b. (Tabled) Motion to authorize the advertisement and public display of Ordinance 2025-017, amending the Borough's solid waste ordinance.
 - i) *Revised the allowable weekly collection limit to two approved containers OR up to four approved bags per household. Or 1 bin and no more than 2 bags.*
 - ii) *Bins must have a lid that can shut, not a mountain of bags.*
- c. Motion to approve of the quote from Amendola Construction for the North St and Wesley Ave Stormwater Drain Repair Project for a total of \$20,300, made by Mr. Bills, seconded by Mrs. Morrow, passed unanimously.

- i) After the Fremont Street patch and the Pearl & Water Repair, there is little to nothing remaining in the line item.

11) New Business:

- a. Motion to approve of adjustments to the 2026 Fee Schedule made by Mr. Bills, seconded by Mrs. Morrow, passed unanimously.
 - i) *ECATO UCC Appeals Board Fee – Originally not listed on earlier approved fee schedule. Per ECATO, \$4,000.*
 - ii) *Street Cut Application – Simplify to \$160/cut vs. Broken out degradation fees.*
 - iii) *Adjust Credit Card fees to be 4% with a minimum fee of 20 cents.*
 - iv) *Anything else?*
- b. Motion to approve exonerating the list of properties requested on August 18th, 2025 by the Erie County Tax Claim Bureau of Deleted Trailers and Invalid Parcels, made by Mr. Petrini, seconded by Mr. Bills, passed unanimously.
- c. Motion to approve of dipping into Garbage Reserve funds in the amount of \$43,306 to cover the cost of the Rehrig Pacific Invoice for the Tippable Toters, made by Mrs. Morrow, seconded by Mr. Bills, passed unanimously.
 - i) *Review budget and expense sheets*
 - ii) *This is a temporary reduction in reserves, anticipated revenue of **** back to the Borough by end of 1st Quarter 2026.*
- d. Zoning Ordinance Review
 - i) Minimum Unit Size – Ordinance 2025-023
 - ii) Simplify Industrial – Ordinance 2025-024
 - iii) Simplify to 2R Districts – Ordinance 2025-025
 - iv) Parking Minimum Elimination – Ordinance 2025-26
 - v) Parking Updates – Ordinance 2025-027
 - vi) Zoning Application Required – Ordinance 2025-028
 - vii) Requirement for Permanent Foundation – Ordinance 2025-029
- e. Motion to approve setting up a public hearing and advertising said public hearing for the above reviewed Zoning Ordinances on January 24th, 2026 at 6pm at the Borough Hall.
- f. Motion to approve of the 2026 Pension Minimum Municipal Obligations (MMOs) for the Uniform and Non-uniform accounts for a total of \$188,329 & \$42,219, respectively, made by Mr. Bills, seconded by Mrs. Morrow, passed unanimously.
 - i) *2025's MMOs were \$225,544 & \$34,637 for Uniform and Non-Uniform, respectively.*
- g. Motion to approve of hiring a professional Appraiser for 2508 Station Road, made by Mrs. Morrow, seconded by Mr. Bills, approved unanimously.

12) Borough Boards & Commissions

- a. Planning Commission – Manager Jacobs

- i) *Next meeting is on October 15th, 2025 at 5pm at the Borough Hall.*

- b. Safety Committee – Mrs. Morrow

- i) *Next meeting is on October 15th, 2025 at 1pm at the Borough Hall*

13) Council - Committee Reports:

- a. Public Works/Streets - Mr. Petrini

- b. Sanitary and Storm Sewers - Mr. Wilder

- c. Public Safety - Mr. Alfieri

- d. Refuse and Recycling - Mrs. Kolesar

- i) *How to handle cockroach infestation in trash? What remedy does Public Works have? Should we adjust ordinance to add provision? This is to be discussed at the next safety meeting.*

- e. Community Engagement - Mrs. Morrow

- i) *Wesleyville Community Day – Fundraiser - Pancake Breakfast on November 2nd at 11:30am*

14) Council – Members:

- a. Councilmember – Mr. Alfieri

- b. Councilmember - Mr. Bills

- c. Councilmember – Mrs. Kolesar

- d. Councilmember – Mrs. Morrow

- e. Councilmember – Mr. Wilder

15) Council - Officers:

- a. Mayor – Mr. Johnson

- i) *Mural Fundraiser – Spaghetti Dinner*

- b. Council Vice President - Mr. Petrini
- c. Council President - Mrs. Julius

16) Executive Session: Anticipated

- a. Recessed:
 - i) Borough Council recessed public session at _____ for an executive session regarding personnel hiring matters.
- b. Reconvened:
 - i) Borough Council reconvened the public session at _____
- c. Motions resulting from the Executive Session:

17) Good of the Order:

- a. Joint Municipal Meeting – October 6th, 2025 at 6pm in the Borough Hall
- b. Next Council Meeting is on October 8th, 2025, 6PM in the Borough Hall
- c. Next Work Session Meeting is on October 22nd, 2025, 6PM in the Borough Hall.

18) Meeting Adjournment:

- a. A motion to adjourn the meeting made Mr. Bills seconded by Mr. Petrini. Adjourned at 8:00pm.

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 8th day of October, 2025.



Marcus A Jacobs, Borough Manager/Secretary

Official Raised _____ of Wesleyville

