



November 2025 Council Meeting
Wesleyville Borough, Erie County, Pennsylvania

Approved Meeting Minutes

Public Meeting Information

November 12th, 2025, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option – Link available at [Wesleyville.gov/Council](https://www.wesleyville.gov/Council)

Archive of Recordings – Videos at [Wesleyville.gov/Council](https://www.wesleyville.gov/Council)

- 1) **Call to Order** – By: Mrs. Julius, President
- 2) **Invocation** - By: Mrs. Julius, President
- 3) **Pledge of Allegiance** - By: Mrs. Julius, President
- 4) **Roll Call:** (Present) (Not Present)
 - a. Mayor, E Paul Johnson; Not Present
 - b. Council President, Regina Julius; Present
 - c. Council Vice President, Fred Petrini; Present
 - d. Council President Pro Tem, Paul Bills; Not Present

- e. Councilperson, Steve Alfieri; Not Present
- f. Councilperson, Jake Wilder; Present
- g. Councilperson, Sandy Morrow; Present
- h. Councilperson, Cassandra Kolesar; Present
- i. Tax Collector, Lisa Huff; Not Present
- j. Solicitor, Ed Betza; Present
- k. Engineer, Mark Corey; Not Present
- l. Police Chief, Robert Buzanowski; Present
- m. Borough Manager/Secretary; Marcus Jacobs; Present
- n. Public Works Supervisor; Joseph Ball; Not Present
- o. Borough Clerk; Heidi Savage;

5) Citizens to address Council:

6) Approve Agenda:

- a. Motion to approve of the agenda for tonight's meeting, November 12th, 2025 made by Mr. Pretini, seconded by Mrs. Morrow, passed unanimously.

7) Approve Minutes:

- a. Motion to approve the minutes from the October 22nd, 2025 Council Meeting made by Mrs. Kolesar, seconded by Mr. Wilder, passed unanimously.

8) Top of Agenda – Reserved Time:

9) Borough Administration:

- a. Borough Manager – Manager Jacobs

*i. **Council Bios for Website** – Fill out the worksheet provided and photo can be taken tonight if requested.*

- ii. *Monthly Stipend for Redundant Insurance Coverage* – Read through the written policy approved at the last meeting.
 - iii. *First review of 2026 Borough Calendar: Please look this over and if no changes are introduced, we will accept it at the next meeting.*
- b. Police Department – Chief Buzanowski
 - i. *Police Regionalization* - Next meeting 12/11/25 at 5:30pm at the Borough Hall.
 - ii. *Hosting Emma's Footprint.*
 - iii. *Participating in Shop with a Cop.*
- c. Fire Department – Chief Wiercinski
 - i. *Townhall November 19th 6pm Borough Hall*
- d. Treasurer's Report (*Council Meetings Only*) - Manager Jacobs
 - i. *Motion to acknowledge receipt of the October 2025 Depository Log and the Transfer Log made by Mrs. Kolesar, seconded by Mrs. Morrow, passed unanimously.*
 - ii. *Motion to acknowledge receipt of the October 2025 Profit & Loss Reports for the General, Sewer, Garbage, and Liquid Fuels funds made by Mrs. Morrow, seconded by Mr. Wilder, passed unanimously.*
 - iii. *Motion to acknowledge receipt of the October 2025 Check Details from the General, Sewer, and Garbage funds made by Mr. Petrini, seconded by Mrs. Morrow, passed unanimously.*
 - iv. *Motion to acknowledge receipt of the October 2025 Credit Card Purchases Report made by Mrs. Kolesar, seconded by Mr. Petirni, passed unanimously.*
- e. Engineer's Report (*Council Meetings Only*)
- f. Solicitor's Report (*Council Meetings Only*)

10) Old Business:

- a. (Tabled) Motion to authorize the advertisement and public display of Ordinance 2025-017, amending the Borough's solid waste ordinance.

- i. Revised the allowable weekly collection limit to two approved containers OR up to four approved bags per household. Or 1 bin and no more than 2 bags.*
- ii. Bins must have a lid that can shut, not a mountain of bags.*

11) New Business:

- a. Motion to approve the newly revised PTO section to include limited time off for part-time employees made by Mrs. Kolesar, seconded by Mrs. Morrow, passed unanimously.
 - i. Proposed 4 days of sick time & 2 days of personal.*
- b. Motion to approve publicly announcing a call for letters of interest for the open position on Borough Council come January made by Mrs. Kolesar, seconded by Mrs. Morrow, passed unanimously.
 - i. Due to Council on December 17th and then, if decided, Council can choose to appoint at the January 5th Reorganization meeting.*
- c. Motion to approve Resolution 2025 – 032 to approve the EACOG 2024 Audit made by Mrs. Morrow, seconded by Mr. Petrini, passed unanimously.
- d. Motion to approve Resolution 2025 – 031 to approve of the EACOG 2026 Proposed Budget made by Mrs. Morrow, seconded by Mrs. Kolesar, passed unanimously.
- e. Police Contracts – Delivered for your review in your packet, to be approved at the next meeting if no changes are introduced by the Council meeting.
- f. Motion to approve of Chief Buzanowski signing the Intergovernmental Agreement between the Iroquois School District, the Wesleyville Police Department, and the Lawrence Park Police Department approving the local police enforcement of the School's newly installed Bus Patrol system, a system attached to the bus that records drivers illegally passing the bus when the sign is out made by Mrs. Kolesar, seconded by Mr. Wilder, passed unanimously.
- g. (Tabled) Motion to approve of the proposal by Acrisure for the development of a pension study to analyze the regionalization of our Police pension with Lawrence Park.
 - i. Lawrence Park is splitting the cost with us.*

- h. (Tabled) Motion to approve of increasing the Life Insurance amount carried per full-time employee to a level of \$60,000.
- i. Motion to approve of the advertisement and public display of the 2026 Draft Budgets for the General, Sewer, Garbage, and Liquid Fuels funds made by Mrs. Morrow, seconded by Mrs. Kolesar, passed unanimously.
 - i. *To be advertised now, ready for the December 3rd meeting for adoption of the final budget.*
- j. Motion to approve of the advertisement and public display of Ordinances; 2026 Tax Rate Ordinance, 2026 Sewer Rate Ordinance, and the 2026 Garbage Rate & Policy Update Ordinance made by Mrs. Morrow, seconded by Mr. Petrini, passed unanimously.
- k. Motion to approve the advertisement and public display of Ordinance 2025 035 — an ordinance authorizing the Borough to take possession of the property located at 2508 Station Road through eminent domain due to the identified public safety need and public benefit made by Mr. Petrini, seconded by Mrs. Morrow, passed unanimously.
- l. Council was presented with a proposed wage table by Manager Jacobs. Council will have several weeks to review and consider the figures before the next meeting, at which time it may choose to adopt some, or all of the wages outlined in the table.

12) Borough Boards & Commissions

- a. Planning Commission – Manager Jacobs
 - i. *Next meeting is on November 19th, 2025 at 5pm at the Borough Hall.*
- b. Safety Committee – Mrs. Morrow
 - i. *Next meeting is on November 19th, 2025 at 1pm at the Borough Hall*

13) Council - Committee Reports:

- a. Public Works/Streets - Mr. Petrini
- b. Sanitary and Storm Sewers - Mr. Wilder

- c. Public Safety - Mr. Alfieri
- d. Refuse and Recycling - Mrs. Kolesar
- e. Community Engagement - Mrs. Morrow

- i. Santa Visit is November 28th. Hall needs to be decorated, and volunteers are also needed.

- ii. Employee Holiday Luncheon planned for December 19th.

14) Council – Members:

- a. Councilmember – Mr. Alfieri
- b. Councilmember - Mr. Bills
- c. Councilmember – Mrs. Kolesar
- d. Councilmember – Mrs. Morrow
- e. Councilmember – Mr. Wilder

15) Council - Officers:

- a. Mayor – Mr. Johnson
- b. Council Vice President - Mr. Petrini
- c. Council President - Mrs. Julius

16) Executive Session: Not Anticipated

- a. Recessed:
 - i. Borough Council recessed public session at _____ for
- b. Reconvened:
 - i. Borough Council reconvened the public session at _____
- c. Motions resulting from the Executive Session:

17) Good of the Order:

Current Order:

- i. Next Work Session Meeting is on November 26th, 2025, 6PM in the Borough Hall
- ii. Next Council Meeting is on December 10th, 2025, 6PM in the Borough Hall
- iii. **Joint Municipal Meeting** – Proposed Arrangement would be 2nd Monday of 2nd month of each quarter - February 9, 2026, May 11, 2026, August 10, 2026, November 9, 2026

b. Proposed/Revised Order: Meeting schedule through the end of 2025.

- i. Cancel the November Work Session originally scheduled for November 26.
- ii. **Budget Meeting for December 3rd**. Takes the place of the November Work Session just cancelled. At this meeting Council must:
 - 1. Approve of the Police and Chief Contracts
 - 2. Council may approve of the advertisement and public display of the proposed budget.
 - 3. Council may approve of the of the advertisement and public display of the tax increase ordinance.
 - 4. Council may approve of the of the advertisement and public display of the Garbage and/or Sewer increase ordinance.
- iii. December Council Meeting – December 10th – Cancel
- iv. December 17th – Approve of budget and necessary ordinances.
- v. (IF NEEDED DUE TO LACK OF QUORUM AT PREVIOUS MEETINGS) Special Meeting – Monday December 29th at 6pm.

18) Meeting Adjournment:

- a. A motion to adjourn the meeting made by Mrs. Kolesar, seconded by Mr. Wilder. Adjourned at 7pm.

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 3rd day of December, 2025.



Marcus A Jacobs, Borough Manager/Secretary

Official Raise of Wesleyville

