



BOROUGH OF WESLEYVILLE

Municipality in Erie County, Pennsylvania

APPLICATION FOR RESIDENTIAL RENTAL REGISTRATION & LICENSE

PLEASE COMPLETE ALL INFORMATION REQUESTED (INCLUDING 2ND SIDE)

Date _____

Owner's Name _____ Owner's Street Address – City, State, Zip Code _____

Owner's Phone _____ Owner's Email Address _____

Rental Agent/Property Manager (if applicable) _____ Rental Agent/Property Manager's Address _____

Rental Agent/Property Manager's phone # and _____ Rental Agent/Pro Email Address _____

IMPORTANT – must have name and number of a local contact (within 50 miles from Wesleyville).

Name _____ Phone # _____

Street Address of Rental Property	Apt or Unit Number	Name of Tenant(s)

IF ADDITIONAL SPACE IS NEEDED, PLEASE SUBMIT ON AN EXCEL SPREADSHEET

Page 1 of 2

Borough Hall

3421 Buffalo Road, Erie, PA, 16510-1813

Website

Wesleyville.gov

Email

Admin@wesleyville.gov

Phone

(814) 899-9124

Fax

(814) 898-0026





BOROUGH OF WESLEYVILLE

Municipality in Erie County, Pennsylvania

Payment Due Dates for Residential Units	Fee Category	Fee Per Unit	# of Units	Total Cost
On or Before 2/1	Annual Fee	\$75.00	_____	_____
Between 2/2 to 2/15	Annual + Late Fee	\$100.00	_____	_____
After 2/15	Annual + Late Fee	\$125.00	_____	_____
Within 30 Days of Sale or Transfer	New Ownership	\$75.00	_____	_____

Payment Due Date for Rooming House, Fraternities and Airbnb	Fee Category	Fee Per Unit	# of Units	Total Cost
On or Before 2/1	Annual Fee	\$125.00	_____	_____
Between 2/2 to 2/15	Annual + Late Fee	\$175.00	_____	_____
After 2/15	Annual + Late Fee	\$200.00	_____	_____

CHANGE OF OWNERSHIP

If you have sold a rental property, please report the change of ownership below, to keep our records current:

Property Address: _____

New Owner: _____

Mailing Address of New Owner: _____

New Owner Phone Number: _____

Closing Date: _____

OWNER'S/RENTAL AGENT MAILING ADDRESS CHANGE

Property Address: _____

Owner's new mailing address: _____

Effective Date of change: _____

Signature of Applicant: _____ Date: _____