



## **January 2026 – Biennial Reorganization & Council Meeting**

**Wesleyville Borough, Erie County, Pennsylvania**

*\*\*Draft Agenda\*\**

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### **Public Meeting Information**

January 5th, 2026, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option – Link available at [Wesleyville.gov/Council](http://Wesleyville.gov/Council)

Archive of Recordings – Videos at [Wesleyville.gov/Council](http://Wesleyville.gov/Council)

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- 1) Call to Order** – By: Mayor Johnson
- 2) Invocation** - By: Mayor Johnson
- 3) Pledge of Allegiance** - By: Mayor Johnson
- 4) Swearing in of Newly Elected Officials** - By: Mayor Johnson
  - a. Councilperson Regina Julius
  - b. Councilperson Jerry Braden
  - c. Tax Collector Lisa Huff
- 5) Roll Call:** (Present) (Not Present)

a. Mayor, E Paul Johnson;

b. Councilperson, Paul Bills;

c. Councilperson, Jerry Braden;

d. Councilperson, Regina Julius;

e. Councilperson, Cassandra Kolesar;

f. Councilperson, Sandy Morrow;

g. Councilperson, Fred Petrini;

h. Councilperson, VACANT;

i. Tax Collector, Lisa Huff;

j. Solicitor, Ed Betza;

k. Engineer, Mark Corey;

l. Police Chief, Robert Buzanowski;

m. Borough Manager/Secretary, Marcus Jacobs;

n. Public Works Supervisor, Joseph Ball;

o. Borough Clerk, Heidi Savage

**6) Reorganization of Borough Council - *Once Council Reorganization is complete, the Mayor will turn the meeting and gavel over to the newly elected President of Council***

a. Nomination and Election of Council President

b. Nomination and Election of Council Vice President

c. Nomination and Election of Council President Pro Tem

*i. Note: Presides over the Council in the absence of the Vice President.*

**7) Reorganizational Business:**

a. A Motion to reappoint the law firm Elderkin, Martin, Kelly and Messina, PA.

b. A motion to reappoint Mark J. Corey and Associates as the Borough Engineer.

c. A motion to reappoint Heberlein & Falk CPA as the Borough Auditor.

- d. A motion to authorize the President of Council to sign the Employment Agreement between the Wesleyville Borough and Marcus Jacobs for the position of Borough Manager according to the terms laid out in the agreement.
- e. Appointment of Committee Chairs by the President (If so desired by the President)
  - i. Public Safety
  - ii. Parks and Recreation
  - iii. Public Works/Streets
  - iv. Public Engagement
  - v. Finance
  - vi. Refuse and Recycling
  - vii. Sanitary and Storm Sewers
  - viii. Personnel Committee
- f. President of Council to Appoint Delegates to Regional Organizations
  - i. Appoint \_\_\_\_\_ as delegate to the Erie Area Council of Government (EACOG) on behalf of the Borough of Wesleyville.
  - ii. Appoint \_\_\_\_\_ as alternate delegate to the Erie Area Council of Government (EACOG) on behalf of the Borough of Wesleyville.
  - iii. Appoint \_\_\_\_\_ as delegate to the Erie Area Metropolitan Planning Organization (MPO) on behalf of the Borough of Wesleyville.
  - iv. Appoint \_\_\_\_\_ as alternate delegate to the Erie Area Metropolitan Planning Organization (MPO) on behalf of the Borough of Wesleyville.
  - v. Appoint \_\_\_\_\_ as delegate to the Erie Metropolitan Sewer Task Force on behalf of the Borough of Wesleyville.
  - vi. Appoint \_\_\_\_\_ as delegate to the Pennsylvania State Association of Boroughs (PSAB) on behalf of the Borough of Wesleyville.
  - vii. Appoint \_\_\_\_\_ as delegate to the Erie County Association of Boroughs (ECAB) on behalf of the Borough of Wesleyville.
  - viii. Appoint \_\_\_\_\_ as delegate to the Erie County Emergency Management System (ECEMS) on behalf of the Borough of Wesleyville.
- g. Affirmation of Commission Positions
  - i. Motion to reaffirm the appointment of Eric Stanton, Sandy Morrow, Marcus Jacobs, and Don Hill to the Borough's Planning Commission.
  - ii. (Tabled) Motion to appoint Steve Briggs, Jeremy Frantz, and Kevin Julius to the Borough Appeals Board, tasked with the responsibilities of the Zoning Hearing Board, Rental Registration Appeals, Quality of Life Appeals, and other appeals of the Borough's regulations.

*1. Two additional positions to be filled, we want 5 total.*

- h. Motion to acknowledge Lisa Huff as the Real Estate Tax Collector and Berkheimer as the Earned Income and Local Services Tax Collector.
- i. Motion to appoint Heidi Savage as the Borough Secretary
- j. Motion to reappoint Lisa Bolte as the Borough Treasurer
- k. Motion to reappoint Marcus Jacobs as the Right-to-know Officer.
- l. Motion to appoint Joe Ball as the Emergency Management Coordinator
- m. Motion to reappoint Donald McKee to the position of Zoning Officer
- n. Motion to reaffirm the Zoning Officer as the Floodplain Administrator
- o. Motion to reappoint Building Inspection Underwriters (BIU) as the Building Code Officials.
- p. Motion to reaffirm:
  - i. Wesleyville Hose Company – Primary Fire Service and Quick Response Provider
  - ii. East County EMS – Primary ALS/BLS Ambulance Service
- q. Review the Letters of Intent from interested candidates looking to fill the Vacant Council Position
  - i. Motion to appoint \_\_\_\_\_ to the position of Council Member with a term ending December 31<sup>st</sup>, 2027 on the condition that they provide an affidavit of residency to the office followed by being sworn in by the Borough Mayor prior to the next Council meeting.

**8) Citizens to address Council:**

**9) Approve Agenda:**

- a. Motion to approve of the agenda for tonight's meeting, January 5<sup>th</sup>, 2026.

**10) Approve Minutes:**

- a. Motion to approve the minutes from the December 3rd, 2025 Council Meeting.
- b. Motion to approve the minutes from the December 17th, 2025 Council Meeting.

**11) Top of Agenda – Reserved Time:**

**12) Borough Administration:**

- a. Borough Manager – Manager Jacobs
  - i. Otters Game January 16<sup>th</sup> at 7pm, let me know ASAP if you and a plus one are interested in attending.
- b. Police Department – Chief Buzanowski

- c. Fire Department – Chief Wiercinski
- d. East Erie County EMS – Representative Steve Alfieri
- e. Treasurer’s Report (*Council Meetings Only*) - Manager Jacobs
  - i. Acknowledge the Borough’s official depositories in accordance with the most recent depository log, Northwest Bank & PLGIT.
- f. Engineer’s Report (*Council Meetings Only*)
- g. Solicitor’s Report (*Council Meetings Only*)

**13) Executive Session:** Anticipated

- a. Recessed:
  - i. Borough Council recessed public session at \_\_\_\_\_ for an executive session regarding...
- b. Reconvened:
  - i. Borough Council reconvened the public session at \_\_\_\_\_
- c. Motions resulting from the Executive Session:
  - i. Permission to roll over 2025 vacation time for a Public Works employee to be used in 2026.
  - ii. (Potentially wait until next meeting) Motion to approve of the amendment to the Police contract relating to Worked and Unworked Holidays.

**14) Old Business:**

- a. (Table) Motion to approve of the proposal by Acrisure for the development of a pension study to analyze the regionalization of our Police pension with Lawrence Park.
  - i. *Lawrence Park is splitting the cost with us.*
- b. (Tabled – Intend on striking from all future agendas pending other options) Motion to advertise Ordinance 2025 - 035 - An Ordinance approving of moving forward with an eminent domain seizure of property located at 2508 Station Road for public safety needs.

**15) New Business:**

- a. Motion to approve of the advertisement and public display of Ordinance 2026-001 for the adjustment of the parking regulations in several Borough locations
  - i. *Hinkler Park exit ramp, eliminating parking entirely during winter months.*
  - ii. *Water Street, east side from Dollar Tree north to Municipal Boundary*
- b. Motion to approve of the advertising the draft zoning adjustments and holding a Zoning Public Hearing to be February 11<sup>th</sup>, 2026 at 6pm.

**16) Borough Boards & Commissions**

- a. Planning Commission – Manager Jacobs
  - i. *Next meeting January 21<sup>st</sup>, 2026 at 5pm at the Borough Hall*
- b. Safety Committee – Mrs. Morrow
  - i. *Next meeting is on January 21st, 2026 at 1pm at the Borough Hall*

**17) Council - Committee Reports:** *Council President may choose to skip this section in lieu of the fact that the committees may or may not have been chosen and there is likely no report because they are newly assigned*

- a. Public Works/Streets
- b. Sanitary and Storm Sewers
- c. Public Safety
- d. Refuse and Recycling
- e. Community Engagement

**18) Council – Members:**

- a. Individual Councilmember Time

**19) Council - Officers:**

- a. Mayor – Mr. Johnson
- b. Council Vice President
- c. Council President

**20) Good of the Order:**

- a. Next Council Meeting, January 28<sup>th</sup> 6PM at the Borough Hall
- b. February Council Meeting and Zoning Public Hearing – February 11<sup>th</sup>, 2026 at the Borough Hall
- c. Next Joint Municipal Meeting – February 9th, 2026 at the Borough Hall

**21) Meeting Adjournment:**

- a. A motion to adjourn the meeting made \_\_\_\_\_ seconded by \_\_\_\_\_ adjourned at \_\_\_\_\_.

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

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Heidi Savage, Secretary

Official Raised Seal of the Borough of Wesleyville