



January 2026 – Biennial Reorganization & Council Meeting
Wesleyville Borough, Erie County, Pennsylvania

Approved Meeting Minutes

Public Meeting Information

January 5th, 2026, at 6:00PM

In-Person – Borough Hall located at 3421 Buffalo Road, Erie, PA 16510.

Live Virtual Option – Link available at [Wesleyville.gov/Council](https://www.wesleyville.gov/Council)

Archive of Recordings – Videos at [Wesleyville.gov/Council](https://www.wesleyville.gov/Council)

- 1) **Call to Order** – By: Mayor Johnson
- 2) **Invocation** - By: Mayor Johnson
- 3) **Pledge of Allegiance** - By: Mayor Johnson
- 4) **Swearing in of Newly Elected Officials** - By: Mayor Johnson
 - a. Councilperson Regina Julius
 - b. Councilperson Jerry Braden
 - c. Tax Collector Lisa Huff
- 5) **Roll Call:** (Present) (Not Present)

- a. Mayor, E Paul Johnson; Present
- b. Councilperson, Paul Bills; Present
- c. Councilperson, Jerry Braden; Present
- d. Councilperson, Regina Julius; Present
- e. Councilperson, Cassandra Kolesar; Present
- f. Councilperson, Sandy Morrow; Present
- g. Councilperson, Fred Petrini; Present
- h. Councilperson, VACANT;
- i. Tax Collector, Lisa Huff; Present
- j. Solicitor, Ed Betza; Not Present
- k. Engineer, Mark Corey; Not Present
- l. Police Chief, Robert Buzanowski; Present
- m. Borough Manager/Secretary, Marcus Jacobs; Present
- n. Public Works Supervisor, Joseph Ball; Not Present
- o. Borough Clerk, Heidi Savage; Present

6) **Reorganization of Borough Council** - *Once Council Reorganization is complete, the Mayor will turn the meeting and gavel over to the newly elected President of Council*

- a. Nomination and Election of Council President
 - i. Motion to nominate Mrs. Julius made by Mr. Bills, seconded by Mrs. Morrow, passed unanimously.
- b. Nomination and Election of Council Vice President
 - i. Motion to nominate Mr. Petrini made by Mrs. Morrow, seconded by Mrs. Kolesar, passed unanimously.
- c. Nomination and Election of Council President Pro Tem

- i. Motion to nominate Mr. Bills made by Mr. Petrini, seconded by Mrs. Morrow, passed unanimously.
- ii. Note: Presides over the Council in the absence of the Vice President.

7) Reorganizational Business:

- a. A Motion to reappoint the law firm Elderkin, Martin, Kelly and Messina, PA., made by Mr. Bills, seconded by Mrs. Morrow, passed unanimously.
- b. A motion to reappoint Mark J. Corey and Associates as the Borough Engineer made by Mr. Petrini, seconded by Mrs. Morrow, passed unanimously.
- c. A motion to reappoint Heberlein & Falk CPA as the Borough Auditor made by Mr. Bills, seconded by Mr. Petrini, passed unanimously.
- d. A motion to authorize the President of Council to sign the Employment Agreement between the Wesleyville Borough and Marcus Jacobs for the position of Borough Manager according to the terms laid out in the agreement made by Mr. Petrini, seconded by Mr. Braden, passed unanimously.
- e. Appointment of Committee Chairs by the President (If so desired by the President) - Tabled
 - i. Public Safety
 - ii. Parks and Recreation
 - iii. Public Works/Streets
 - iv. Public Engagement
 - v. Finance
 - vi. Refuse and Recycling
 - vii. Sanitary and Storm Sewers
 - viii. Personnel Committee
- f. President of Council to Appoint Delegates to Regional Organizations
 - i. Appoint Marcus Jacobs as delegate to the Erie Area Council of Government (EACOG) on behalf of the Borough of Wesleyville. Motion made by Mr. Petrini, seconded by Mr. Bills, passed unanimously.
 - ii. Appoint Regina Julius as alternate delegate to the Erie Area Council of Government (EACOG) on behalf of the Borough of Wesleyville. Motion made by Mrs. Morrow, seconded by Mrs. Kolesar, passed unanimously.
 - iii. Appoint E. Paul Johnson as delegate to the Erie Area Metropolitan Planning Organization (MPO) on behalf of the Borough of Wesleyville. Motion made by Mr. Bills, seconded by Mrs. Morrow, passed unanimously.
 - iv. Appoint Marcus Jacobs as alternate delegate to the Erie Area Metropolitan Planning Organization (MPO) on behalf of the Borough of Wesleyville. Motion made by Mr. Bills, seconded by Mrs. Morrow, passed unanimously.

- v. Appoint _____ as delegate to the Erie Metropolitan Sewer Task Force on behalf of the Borough of Wesleyville. Wrongly added as this position has been disbanded.
 - vi. Appoint Regina Julius as delegate to the Pennsylvania State Association of Boroughs (PSAB) on behalf of the Borough of Wesleyville. Motion made by Mr. Bills, seconded by Mrs. Morrow, passed unanimously.
 - vii. Appoint Regina Julius as delegate to the Erie County Association of Boroughs (ECAB) on behalf of the Borough of Wesleyville. Motion made by Mrs. Morrow, seconded by Mr. Petrini, passed unanimously.
 - viii. Appoint Steve Alfieri as delegate to the Erie County Emergency Management System (ECEMS) on behalf of the Borough of Wesleyville. Motion made by Mr. Petrini, seconded by Mrs. Morrow, passed unanimously.
- g. Affirmation of Commission Positions
- i. Motion to reaffirm the appointment of Eric Stanton, Sandy Morrow, Marcus Jacobs, and Don Hill to the Borough's Planning Commission made by Mr. Petrini, seconded by Mr. Bills, passed unanimously.
 - ii. (Tabled) Motion to appoint Steve Briggs, Jeremy Frantz, and Kevin Julius to the Borough Appeals Board, tasked with the responsibilities of the Zoning Hearing Board, Rental Registration Appeals, Quality of Life Appeals, and other appeals of the Borough's regulations.
 - 1. *Two additional positions to be filled, we want 5 total.*
- h. Motion to acknowledge Lisa Huff as the Real Estate Tax Collector and Berkheimer as the Earned Income and Local Services Tax Collector made by Mr. Petrini, seconded by Mr. Bills, passed unanimously.
- i. Motion to appoint Heidi Savage as the Borough Secretary made by Mrs. Morrow, seconded by Mr. Petrini, passed unanimously.
- j. Motion to reappoint Lisa Bolte as the Borough Treasurer made by Mrs. Morrow, seconded by Mr. Bills, passed unanimously.
- k. Motion to reappoint Marcus Jacobs as the Right-to-know Officer made by Mr. Petrini, seconded by Mr. Bills, passed unanimously.
- l. Motion to appoint Joe Ball as the Emergency Management Coordinator made by Mr. Bills, seconded by Mrs. Morrow, passed unanimously.
- m. Motion to reappoint Donald Mckee to the position of Zoning Officer made by Mr. Bills, seconded by Mr. Petrini, passed unanimously.
- n. Motion to reaffirm the Zoning Officer as the Floodplain Administrator made by Mr. Petrini, seconded by Mr. Bills, passed unanimously.

- o. Motion to reappoint Building Inspection Underwriters (BIU) as the Building Code Officials made by Mr. Braden, seconded by Mrs. Morrow, passed unanimously.
- p. Motion to reaffirm: Both made by Mr. Bills, seconded by Mrs. Morrow, passed unanimously.
 - i. Wesleyville Hose Company – Primary Fire Service and Quick Response Provider
 - ii. East County EMS – Primary ALS/BLS Ambulance Service
- q. Review the Letters of Intent from interested candidates looking to fill the Vacant Council Position
 - i. Motion to Briana Harvey to the position of Council Member with a term ending December 31st, 2027, on the condition that they provide an affidavit of residency to the office followed by being sworn in by the Borough Mayor prior to the next Council meeting made by Mrs. Kolesar, no one seconded.
 - ii. Motion to Sheryl Kyle to the position of Council Member with a term ending December 31st, 2027, on the condition that they provide an affidavit of residency to the office followed by being sworn in by the Borough Mayor prior to the next Council meeting made by Mr. Bills, no one seconded.
 - iii. Motion to Jeremy Moreland to the position of Council Member with a term ending December 31st, 2027, on the condition that they provide an affidavit of residency to the office followed by being sworn in by the Borough Mayor prior to the next Council meeting made by Mr. Braden, seconded by Mrs. Morrow. Roll call vote – all AYES, passed unanimously.

8) Citizens to address Council:

9) Approve Agenda:

- a. Motion to approve of the agenda for tonight's meeting, January 5th, 2026.

10) Approve Minutes:

- a. Motion to approve the minutes from the December 3rd, 2025 Council Meeting.
- b. Motion to approve the minutes from the December 17th, 2025 Council Meeting.

11) Top of Agenda – Reserved Time:

12) Borough Administration:

- a. Borough Manager – Manager Jacobs

- i. Otters Game January 16th at 7pm, let me know ASAP if you and a plus one are interested in attending.
- b. Police Department – Chief Buzanowski
- c. Fire Department – Chief Wiercinski
- d. East Erie County EMS – Representative Steve Alfieri
- e. Treasurer’s Report (*Council Meetings Only*) - Manager Jacobs
 - i. Acknowledge the Borough’s official depositories in accordance with the most recent depository log, Northwest Bank & PLGIT. Motion made by Mrs. Morrow, seconded by Mr. Bills, passed unanimously.
- f. Engineer’s Report (*Council Meetings Only*)
- g. Solicitor’s Report (*Council Meetings Only*)

13) Executive Session: Anticipated

- a. Recessed:
 - i. Borough Council recessed public session at 6:40pm for an executive session regarding...
- b. Reconvened:
 - i. Borough Council reconvened the public session at 7:08pm.
- c. Motions resulting from the Executive Session:
 - i. Permission to roll over 2025 vacation time for a Public Works employee to be used in 2026. Motion made by Mrs. Kolesar, seconded by Mr. Bills, passed unanimously.
 - ii. Motion to approve of the amendment to the Police contract relating to Worked and Unworked Holidays made by Mr. Bills, seconded by Mrs. Morrow, passed unanimously.

14) Old Business:

- a. (Tabled) Motion to approve of the proposal by Acrisure for the development of a pension study to analyze the regionalization of our Police pension with Lawrence Park.

i. Lawrence Park is splitting the cost with us.

- b. (Tabled) Intend on striking from all future agendas pending other options) Motion to advertise Ordinance 2025 - 035 - An Ordinance approving of moving forward with an eminent domain seizure of property located at 2508 Station Road for public safety needs.

15) New Business:

- a. Motion to approve of the advertisement and public display of Ordinance 2026-001 for the adjustment of the parking regulations in several Borough locations made by Mrs. Kolesar, seconded by Mr. Bills, passed unanimously.
- i. Hinkler Park exit ramp, eliminating parking entirely during winter months.*
- ii. Water Street, east side from Dollar Tree north to Municipal Boundary*
- b. Motion to approve of the advertising the draft zoning adjustments and holding a Zoning Public Hearing to be February 11th, 2026 at 6pm made by Mrs. Morrow, seconded by Mr. Bills, passed unanimously.

16) Borough Boards & Commissions

- a. Planning Commission – Manager Jacobs
- i. Next meeting January 21st, 2026 at 5pm at the Borough Hall*
- b. Safety Committee – Mrs. Morrow
- i. Next meeting is on January 21st, 2026 at 1pm at the Borough Hall*

17) Council - Committee Reports: *Council President may choose to skip this section in lieu of the fact that the committees may or may not have been chosen and there is likely no report because they are newly assigned*
(Tabled)

- a. Public Works/Streets
- b. Sanitary and Storm Sewers
- c. Public Safety
- d. Refuse and Recycling
- e. Community Engagement

18) Council – Members:

- a. Individual Councilmember Time – Mrs. Morrow announced Movie night at the Borough Hall on January 17th.

19) Council - Officers:

- a. Mayor – Mr. Johnson – WCD meeting is January 6th at 1pm.
- b. Council Vice President – Mr. Petrini inquired about No Trespassing signs along the newly acquired land along Water Street. It was agreed to post the No Trespassing and also Closed from Dusk to Dawn signs.
- c. Council President – Souper Bowl (soup contest) Party set for February 7th.

20) Good of the Order:

- a. Next Council Meeting, January 28th, 2026, 6pm at the Borough Hall
- b. Police Reorganization Meeting, January 29th, 2026, 5pm at the Borough Hall
- c. February Council Meeting and Zoning Public Hearing – February 11th, 2026, 6pm at the Borough Hall
- d. Next Joint Municipal Meeting – February 9th, 2026, 6pm at the Borough Hall

21) Meeting Adjournment:

- a. A motion to adjourn the meeting made by Mr. Petrini seconded by Mrs. Kolesar, adjourned at 7:34pm.

Respectfully submitted to the public record of the Borough of Wesleyville after the meeting minutes were approved by the Borough Council at the public Council Meeting on the 11th day of February, 2026.

Heidi Savage

Heidi Savage, Secretary

Official Record of Wesleyville

